

**PUBLIC NOTICE OF MEETING
AMARILLO COLLEGE BOARD OF REGENTS
AGENDA FOR REGULAR MEETING
OCTOBER 27, 2020
6:45 p.m.**

Notice is hereby given that a regular meeting of the Amarillo College Board of Regents of the Amarillo Junior College District will be held beginning at 6:45 p.m. on Tuesday, October 27, 2020, in the Oak Room, College Union Building – 2nd floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.

The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:

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If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Mission:

Transforming our community and economy through learning, innovation, and achievement.

Notice is hereby given that a regular meeting of the Amarillo College Board of Regents of the Amarillo Junior College District will be held beginning at 6:45 p.m. on Tuesday, October 27, 2020, in the Oak Room, College Union Building – 2nd floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.

The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:

1. CALL TO ORDER

2. WELCOME

3. PUBLIC COMMENTS

4. MINUTES

Minutes of the regular meeting of September 22, 2020 have been provided to the Regents.

After discussion, the Board may wish to approve these minutes.

5. CONSENT AGENDA

A. APPOINTMENTS

Faculty

Stedje, Lee – Instructor, Automotive Technology

Effective Date: October 21, 2020

Salary: \$52,166/year, 9 months, full-time

Qualifications: Bachelor's degree and Basic Certificate

Bio: Mr. Stedje received his Bachelor's degree in Technology and Agronomy from Panhandle State University in Goodwell, Oklahoma and his Instrument and Electronics Basic Certificate from Amarillo College. He has more than 20 years related experience working at Tri County Electric Coop maintaining fleet vehicles, DCP Midstream as a Mechanic II, and Stedje Livestock.

Replacement for: Billy Barclay

Voelm, Kelly – Instructor, Associate Degree Nursing

Effective Date: October 6, 2020

Salary: \$60,956/year, 9 months, full-time

Qualifications: Doctorate and Master's degrees

Bio: Ms. Voelm received her PhD in Nursing Practice from Capella University online and her Master of Science degree in Nursing from the University of Phoenix online. She has more than 10 years related experience as faculty and adjunct faculty at Amarillo College and nursing positions at NWTB and BSA.

Replacement for: Kathy Snider

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Administrators

Petty, Lori – Director of Center for Teaching and Learning

Effective Date: September 1, 2020
Salary: \$75,758/year, 12 months, full-time
Qualifications: Bachelor's, Master's, and Doctorate degrees
Bio: Ms. Petty received her Bachelor of Science degree from North Dakota University, Master of Science degree from WTAMU, and her PhD in Curriculum and Instruction from Texas Tech University. In addition to her previous experience at Amarillo College, Ms. Petty has more than 7 years experience teaching at the University of Mary Hardin Baylor and the University of Texas at Brownsville.
Replacement for: Promotion from Classified to Administrative

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 4.

After discussion, the Board may wish to approve the consent agenda.

6. PURCHASE OF PERKINS BASIC FUNDED EQUIPMENT AND SUPPLIES

Approval is requested to proceed with the purchase of Perkins Basic funded equipment and supplies for CTE programs. This approval will cover the purchase of items listed in Attachment A in an aggregate sum not to exceed the award amount of \$872,047. Attached at pages 5 through 15 are the history of the grant and Attachment A.

After discussion, the Board may wish to approve this request.

7. PURCHASE OF PROPERTY AT 3701 S. PLAINS BLVD, FORMER J.C. PENNEY BUILDING IN AMARILLO, TEXAS

This item is on the agenda in order for the Board of Regents to consider the purchase of property at 3701 S. Plains Blvd, former J.C. Penney building, in Amarillo, Texas from Crouch Foundation Liquidating Company, LLC. The proposed Real Property Purchase Agreement will be included in Board materials.

After discussion, the Board of Regents may wish to approve the Real Property Purchase Agreement and authorize the Vice President of Business Affairs to close the transaction.

8. FINANCIAL REPORTS

The financial statements for September 30, 2020 are attached at pages 16 through 24.

After discussion the Board may wish to accept the financial reports.

9. INNOVATION OUTPOST VISION

The Innovation Outpost is central to No Excuses 2025 strategic plan to diversify our local economy and add new programs that create new industry. This overview will provide an update on the progress of the Innovation Outpost.

This item is for information only and no action is required.

10. SITE PLAN FOR CONSTRUCTION OF THE INNOVATION OUTPOST.

This item is on the agenda in order that the Board of Regents may approve the proposed Site Plan for future construction of the Innovation Outpost located at the Amarillo College Downtown Campus

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

After discussion, the Board of Regents may wish to approve the Site Plan and authorize Parkhill Smith & Cooper to proceed with obtaining approval from the City of Amarillo.

11. ESTABLISHMENT OF THE AMARILLO COLLEGE SCHOOL OF CINEMATIC ARTS

This item is on the agenda in order that the Board of Regents may consider the establishment of the Amarillo College School of Cinematic Arts in collaboration with Sharpened Iron Studios, LLC. Copies of the Film School Agreement and Lease Agreement with Sharpened Iron Studios, LLC. will be included in the Board materials.

After discussion, the Board of Regents may wish to approve the Film School Agreement and the Lease Agreement.

12. ADJOURNMENT

If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

NOTE: The Board of Regents will have dinner at 5:15 p.m. in the College Union Building, Oak Room, on the Amarillo College Washington Street Campus, 2201 South Washington Street. A status update will begin at 5:45 p.m. followed by the regular meeting at 6:45 p.m. in the Oak Room.

**AMARILLO COLLEGE
BUDGET AMENDMENTS
October 27, 2020**

1. Contingency – transfer of funds to cover expenses of City of Amarillo contract.	
Increase Fire Protection Technology – Other Pool	\$50,000.00
Decrease General Contingency – Contingency Pool	(\$50,000.00)
2. Contingency – transfer of funds to cover expenses of Blackbaud software.	
Increase Network Services – Other Pool	\$23,481.00
Decrease General Contingency – Contingency Pool	(\$23,481.00)
3. Academic Success Science – transfer of funds to cover expenses of personnel.	
Increase Regular Overload/Part Time – Faculty Adjunct Pool	\$14,145.00
Decrease Academic Success Science – Non-Appointed Personnel Pool	(\$14,145.00)
4. Academic Success Writing – transfer of funds to cover expenses of personnel.	
Increase Regular Overload/Part Time – Faculty Adjunct Pool	\$38,239.00
Decrease Academic Success Writing – Non-Appointed Personnel Pool	(\$38,239.00)
5. Academic Success Math – transfer of funds to cover expenses of personnel.	
Increase Regular Overload/Part Time – Faculty Adjunct Pool	\$63,840.00
Decrease Academic Success Math – Non-Appointed Personnel Pool	(\$63,840.00)
6. Academic Success Center – transfer of funds to cover expenses of personnel.	
Increase Regular Overload/Part Time – Faculty Adjunct Pool	\$15,960.00
Decrease Academic Success Center – Non-Appointed Personnel Pool	(\$15,960.00)

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Amarillo College Board of Regents
Request for Approval – Purchase of Perkins Basic Funded
Equipment and Supplies Supporting CTE Programs
October 27, 2020

History: AC was awarded \$872,047 for the 2020-2021 Perkins Basic grant. This award is federal pass through funding administered by THECB. The equipment/supplies to be purchased provide critical support for AC's CTE programs. It is a requirement that all items purchased with this funding have to be used by students in CTE programs during the 2020-2021 academic year. In order to expedite acquisition of the budgeted items, the entire budget is being presented for approval.

Attachment A: The THECB approved Perkins Basic grant budget schedules are attached. Items will be purchased through one of the following methods: competitive quote process; direct purchase from an AC approved cooperative purchasing contract; formal bid process; or sole source provider. All of these methods meet the requirements for a competitive procurement process as mandated by AC's internal procedure, state requirements, and federal Uniform Grant Guidance regulations.

Requested Approval: Amarillo College respectfully requests approval, from the AC Board of Regents, to proceed with the purchase of Perkins Basic funded equipment/supplies for CTE programs. This approval shall cover the purchase of the items listed in Attachment A in an aggregate sum not to exceed the award amount of \$872,047.

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule A: Salaries and Fringe Benefits			Approved - 9/28/2020
Application: 21013 - Basic Grant Institution: Amarillo College					
I. Activity	Line	II. Title/Position	III. % of Time on Project	IV. Amount	
Guidance and Counseling	1	Senior CTE Transitional Advisor--95% of time on PB (\$70,902 based on salary \$52,912 plus 34% fringe benefits \$17,990)--advise students on CTE programs, coordinate articulation discussions and agreements with local ISDs (CNLA goal IV.3.a.i)	95 %	\$ 70,902	
Guidance and Counseling	2	CTE Transitional Advisor-- 50% of time on PB (\$36,250 based on salary \$27,052 plus 34% fringe benefits \$9,198 -- advise students on CTE programs, coordinate articulation discussions and agreements with local ISDs(CNLA goal IV.3.a.i)	50 %	\$ 36,250	
Guidance and Counseling	3	Enrollment Advisor for CTE non-trad students -- part-time - 100% of time on PB (1 @ \$20,235 based on 19 hrs/wk of advising @ \$20/hr for 50 wks/yr; \$19,000 plus 6.5% payroll expense \$1,235) -- advise students in non-trad CTE fields(CNLA goal I.3.a.ii)	100 %	\$ 20,235	
Other	4	West Campus--Nursing/Health Sci Tutoring Ctr Tutor--100% of time on PB (\$65,892 based on salary \$49,173 plus 34% fringe benefits \$16,718)--support nursing/health sci stdts with retention, completion, and licensure exams(CNLA goal I.3.a.ii)	100 %	\$ 65,892	
Other	5	West Campus--Nurs/Health Sci Tutoring Ctr p-t Tutors(1 @ \$16,188 based on 19 hrs/wk @ \$20/hr for 40 wks/yr; \$15,200 plus 6.5% payroll expense \$988)--support for health sci stdts with retention, completion, and licensure exams(CNLA goal I.3.a.ii)	100 %	\$ 16,188	
Other	6	West Campus--Nursing/Health Sci Tutoring Ctr Tutor--.75 FTE, 100% of time on PB (\$43,219 based on salary \$32,253 plus 34% fringe benefits \$10,966)--support for nursing/health sci stdts with retention, completion, and licensure exams (CNLA goal I.3.a.ii)	100 %	\$ 43,219	
Other	7	PB Project Director--95% of time on PB (\$93,853 based on salary \$70,040 plus 34% fringe benefits \$23,813)--responsible for CLNA project mgmt, coordination of grant activities, reporting, lead on non-trad student focus, and budget mgmt	95 %	\$ 93,853	
				Total	\$ 346,539

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Approved - 9/28/2020		
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule B: Travel</p>				
<p>Application: 21013 - Basic Grant Institution: Amarillo College</p>				
I. Activity	Line	II. Title/Position	III. Purpose	IV. Amount
Other	1	n/a	n/a	\$ 0
Total				\$ 0

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Approved - 9/28/2020	
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule C: Capital Outlay/Equipment			
Application: 21013 - Basic Grant Institution: Amarillo College			
I. Activity	Line	II. Description	III. Amount
Instructional Equipment	1	West Campus -- Dental programs -- (1 @ \$20,000) -- extraoral suction system -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 20,000
Instructional Equipment	2	West Campus -- Radiography program -- (1 @ \$18,000) -- whole body phantom -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 18,000
Instructional Equipment	3	West Campus -- Occupational Therapy program -- (1 @ \$8,800) -- human muscular model with removable muscles -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 8,800
Instructional Equipment	4	West Campus -- Radiography program -- (1 @ \$45,000) -- x-ray room setup for classroom -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 45,000
Instructional Equipment	5	West Campus -- Dental programs -- (4 @ \$16,120) -- x-ray manikins for radiographic images -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 64,480
Instructional Equipment	6	West Campus -- Dental programs -- (2 @ \$9,000) -- sensors -- equipment needed for critical skills training and practice (CNLA goal II.3.a.iv)	\$ 18,000
Instructional Equipment	7	East Campus -- Fire Protection program -- (6 @ \$5,000) -- self-contained breathing apparatus (SCBA) -- critical equipment for hands on training (CNLA goal II.3.a.iv)	\$ 30,000
Instructional Equipment	8	East Campus -- Aviation Maintenance program -- (1 @ \$11,920) -- turbo prop engine -- critical equipment for hands-on training (CNLA goal II.3.a.iv)	\$ 11,920
Instructional Equipment	9	East Campus -- Aviation Maintenance program -- (1 @ \$30,900) -- air conditioning system -- critical equipment for hands-on training (CNLA goal II.3.a.iv)	\$ 30,900
Instructional Equipment	10	East Campus -- Aviation Maintenance program -- (1 @ \$39,855) -- dual zone hot bonder -- critical equipment for hands-on training (CNLA goal II.3.a.iv)	\$ 39,855
Instructional Equipment	11	East Campus - Aviation Maintenance program - (1 @ \$15,570) - turbine engine thrust reverser system - critical equipment for hands-on training (CNLA goal II.3.a.iv)	\$ 15,570
Instructional Equipment	12	East Campus - Aviation Maintenance program - (1 @ \$16,022) - teardown engine - critical equipment for hands-on training (CNLA goal II.3.a.iv)	\$ 16,022
Instructional Equipment	13	West Campus - Criminal Justice program - (4 @ \$550) - Glock 19 pistols - critical equipment for hands-on training (CNLA goal II.3.a.iv) - items capitalized per Amarillo College policy	\$ 2,200
Total			\$ 320,747

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Approved - 9/28/2020		
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule D: Consultant and Service Contracts</p>				
Application: 21013 - Basic Grant				
Institution: Amarillo College				
I. Activity	Line	II. Individual or Firm	III. Purpose	IV. Amount
Other	1	n/a	n/a	\$ 0
Total				\$ 0

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule E: Subgrants		Approved - 9/28/2020
Application: 21013 - Basic Grant Institution: Amarillo College				
I. Activity	Line	II. Recipient	III. Purpose	IV. Amount
Other	1	N/A	N/A	\$ 0
Total				\$ 0

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Approved - 9/28/2020	
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule F: Operating Expenses, Services, Books, and Supplies			
Application: 21013 - Basic Grant Institution: Amarillo College			
I. Activity	Line	II. Description	III. Amount
Upgrade Curriculum	1	Washington St. Campus – Mass Media program -- (5 @ \$1,000) – broadcast journalism sets (CNLA goal.II.3.a.IV)	\$ 5,000
Upgrade Curriculum	2	Washington St. Campus – Mass Media program -- (5 @ \$300) -- microphones (CNLA goal.II.3.a.IV)	\$ 1,500
Upgrade Curriculum	3	West Campus – EMSP Program – (4 @ \$625) – suction units with cases (CNLA goal.II.3.a.IV)	\$ 2,500
Upgrade Curriculum	4	West Campus – Medical Assisting program -- (1 @ \$1,970) – Clinical expansion pack (CNLA goal.II.3.a.IV)	\$ 1,970
Upgrade Curriculum	5	West Campus – Medical Lab Tech program – (10 @ \$800) – microscopes (CNLA goal.II.3.a.IV)	\$ 8,000
Upgrade Curriculum	6	West Campus -- Dental programs -- (9 @ \$585) – sets of instrument cassettes for 9 separate procedures (CNLA goal.II.3.a.IV)	\$ 5,265
Upgrade Curriculum	7	West Campus -- Dental programs -- (2 @ \$2,100) – dental LED lights (CNLA goal.II.3.a.IV)	\$ 4,200
Upgrade Curriculum	8	West Campus -- Dental programs -- (1 @ \$3,570) -- VELscope (CNLA goal.II.3.a.IV)	\$ 3,570
Upgrade Curriculum	9	West Campus – Physical Therapy program -- (1 @ \$2,000) – set of training videos (CNLA goal.II.3.a.IV)	\$ 2,000
Upgrade Curriculum	10	West Campus – Mortuary Science program – (3 @ \$1,350) - cadavers	\$ 4,050
Upgrade Curriculum	11	West Campus – Criminal Justice program – (4 @ \$200) – body cameras (CNLA goal.II.3.a.IV)	\$ 800
Upgrade Curriculum	12	West Campus – Criminal Justice program – (1 @ \$1,500) – body control center (CNLA goal.II.3.a.IV)	\$ 1,500
Special Populations	14	Special Pop Services -- (\$22,050 based on +/- 45 @ \$490 avg. award) special pop student awards for childcare support -- initiative to remove completion barriers and reduce student debt for CTE students	\$ 22,050
Special Populations	15	Special Pop Services -- (\$4,600 based on +/- 20 books @ \$230 avg. cost) textbook purchases for Lending Library -- initiative to provide textbooks to special pop CTE students who cannot afford to purchase them	\$ 4,600
Guidance and Counseling	16	Career and Employment Center -- (\$10,560 based on 40% of \$26,400 annual subscription) for interactive web portal that provides local customizable career guidance information and reports that can be accessed from mobile devices for CTE students	\$ 10,560
Professional Development	17	Professional Development -- (\$2,000 est. for training books and supplies) training for CTE faculty/staff to improve online course design and program	\$ 2,000

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

		instruction (CNLA goal.V.3.a.ii)	
Professional Development	18	Professional Development -- (\$1,500 est. self-funded training supplies and printing) training for CTE faculty/staff -- provided by One-Stop Center (Workforce Solutions Panhandle)(CNLA goal.V.3.a.ii)	\$ 1,500
Upgrade Curriculum	19	Curriculum Development - (\$10,000 estimated for CTE instruction bks, materials, and software) consistent with needs of employers and current industry trends. Will support and promote use and application of tech in CTE instruction.(CNLA goal.V.3.a.ii)	\$ 10,000
Other	20	Stakeholder informational meetings to evaluate and design of CTE programs and to receive guidance on emerging occupations and employment trends -- costs for meeting room rental (\$4,000 based on 2 meetings @ \$2,000 avg.) (CNLA goal.III.3.a.ii)	\$ 4,000
Guidance and Counseling	21	Non-trad Promotion -- (\$5,400 based on 3 events @ \$1,800 avg.) for materials highlighting TEXASgenuine and nontraditional career options for CTE programs (CNLA goal.VI.3.a.iv)	\$ 5,400
Guidance and Counseling	22	Non-trad Promotion -- (\$250) for National Alliance for Partnerships in Equity (NAPE) annual membership (CNLA goal.VI.3.a.iv)	\$ 250
Upgrade Curriculum	23	West Campus -- Dental programs -- (2 @ \$3,575) -- intraoral cameras (CNLA goal.II.3.a.iv)	\$ 7,150
Special Populations	24	Special Pop Services -- (\$55,370 based on +/- 113 @ \$490 avg. award) special pop student awards for transportation support -- Initiative to remove completion barriers and reduce student debt for CTE students	\$ 55,370
		Total	\$ 163,235

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Approved - 9/28/2020
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 Cost Category Schedule G: Administration		
Application: 21013 - Basic Grant Institution: Amarillo College		
Line	I. Description	II. Amount
1	Indirect Method: Institution has a federally approved Indirect Cost Plan on file.	\$ 41,526
	Total	\$ 41,526

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application	Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2020-2021 CB-100: Budget Summary Page			Approved - 8/28/2020
Application: 21013 - Basic Grant Institution: Amarillo College				
COST CATEGORY	(A) Original Budget	(B) Cumulative Budget Revisions Requested	(C) Revised Total Budget	(D) Actual Cumulative Expenditures Through:
1. Salaries and Fringe Benefits (Schedule A)	\$ 346,539			
2. Travel (Schedule B)	\$ 0			
3. Capital Outlay/Equipment (Schedule C)	\$ 320,747			
4. Consultant and Service Contracts (Schedule D)	\$ 0			
5. Subgrants (Schedule E)	\$ 0			
6. Operating Expenses, Services, Books, and Supplies(Schedule F)	\$ 163,235			
7. SUBTOTAL - DIRECT (Lines 1-6)	\$ 830,521			
8. Administration (Schedule G)	\$ 41,526			
9. TOTAL (Line 7 plus Line 8)	\$ 872,047			
10. LAST EXPENDITURE REIMBURSEMENT REQUEST TOTAL (Line 9 Column D on prior request)				
11. TOTAL REIMBURSEMENT FOR THIS REQUEST (Line 9 minus Line 10)				
Name/Title of Chief Financial Officer Chris Sharp Vice President of Business Affairs		Signature <i>Electronic Submission Authorized by Financial Identification Number (FIN)</i>		Phone/FAX/E-mail 806-371-5008 806-371-5453 (FAX) chris.sharp@actc.edu
FOR COORDINATING BOARD USE ONLY				
Project Advisor: DH		BMS #:		COBJ:
Administrative Cost Method: Indirect				

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Original Application		Texas Higher Education Coordinating Board					Approved - 9/28/2020	
Carl D. Perkins Grants for Program Year 2020-2021								
CB-320: Budget Summary by Activity								
Application: 21013 - Basic Grant								
Institution: Amarillo College								
ACTIVITY	COST BY CATEGORY							
	Salaries and Fringe Benefits (Schedule A)	Travel (Schedule B)	Capital Outlay/ Equipment (Schedule C)	Consultant and Service Contracts (Schedule D)	Subgrants (Schedule E)	Operating Expenses, Services, Books, and Supplies (Schedule F)	Total Activity Budget - Sum of Schedules A through F	
1. Upgrade Curriculum						\$ 57,505	\$ 57,505	
2. Professional Development						\$ 3,500	\$ 3,500	
3. Guidance and Counseling	\$ 127,387					\$ 16,210	\$ 143,597	
4. Instructional Equipment			\$ 320,747				\$ 320,747	
5. Special Populations						\$ 82,020	\$ 82,020	
6. N/A								
7. Other	\$ 219,152	\$ 0		\$ 0	\$ 0	\$ 4,000	\$ 223,152	
8. One-Stop Shops								
9. SUBTOTAL - DIRECT (Lines 1-8)	\$ 346,539	\$ 0	\$ 320,747	\$ 0	\$ 0	\$ 163,235	\$ 830,521	
10. Administration (Schedule G)**							\$ 41,526	
11. TOTAL							\$ 872,047	

** Expenditures reported on Line 10. Administration/Total Activity column, cannot exceed 5% of the actual direct expenditures on Line 9. SUBTOTAL - DIRECT/Total Activity column.

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

SEPTEMBER 2020 FINANCIALS

AMARILLO COLLEGE			
INTERNAL UNAUDITED STATEMENT OF NET POSITION			
FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020 - PRELIMINARY			
	Sep-19		Sep-20
ASSETS			
CURRENT ASSETS			
Cash & Equivalents	\$ 13,158,441		\$ 12,431,406
Short-Term Investments	\$ 15,893,617		\$ 14,186,712
Receivables	\$ 36,366,622		\$ 39,863,510
Inventory	\$ 1,209,162		\$ 1,444,249
Prepaid Expenses and Other Assets	\$ 631,284		\$ 502,358
Total Current Assets	\$ 67,259,126		\$ 68,428,235
NON CURRENT ASSETS			
Restricted Cash and Cash Equivalents	\$ 34,890,190		\$ 34,914,815
Restricted Investments	\$ 9,927,322		\$ 10,523,847
Endowments	\$ 2,500,000		\$ 2,500,000
Long Term Grant Receivable	\$ 500,000		\$ -
Construction in Progress	\$ 1,922,776		\$ -
Property & Equipment	\$ 122,384,142		\$ 120,017,633
Total Non Current Assets	\$ 172,124,430		\$ 167,956,295
TOTAL ASSETS	\$ 239,383,556		\$ 236,384,530
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows on Net Pension Liability	\$ 9,076,985		\$ 7,711,161
Deferred Outflows related to OPEB	\$ 1,964,753		\$ 7,310,149
Deferred Charge on Refunding	\$ 2,009,273		\$ 1,980,014
TOTAL DEFERRED OUTFLOWS	\$ 13,051,011		\$ 17,001,324
	\$ 252,434,568		\$ 253,385,854

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE			
INTERNAL UNAUDITED STATEMENT OF NET POSITION (Page 2)			
FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020 - PRELIMINARY			
	Sep-19		Sep-20
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES			
Payables	\$ 1,639,717		\$ 707,946
Accrued Compensable Absences - Current	\$ 442,794		\$ 473,834
Funds Held for Others	\$ 5,632,520		\$ 5,817,132
Unearned Revenues	\$ 21,956,627		\$ 24,585,169
Bonds Payable - Current Portion	\$ 3,985,000		\$ 3,125,000
Notes Payable - Current Portion	\$ 500,000		\$ -
Capital Lease Payable	\$ 35,456		\$ 124,974
Retainage Payable	\$ 74,415		\$ 2,374
Total Current Liabilities	\$ 34,266,529		\$ 34,836,429
NON CURRENT LIABILITIES			
Accrued Compensable Absences - Long Term	\$ 853,386		\$ 967,756
Deposits Payable	\$ 153,381		\$ 156,097
Bonds Payable	\$ 79,030,000		\$ 73,190,000
Notes Payable	\$ 414,567		\$ 402,129
Capital Lease Payable - LT	\$ 90,908		\$ 254,131
Unamortized Debt Premium	\$ 13,810,628		\$ 16,188,491
Net Pension Liability	\$ 18,764,815		\$ 17,223,734
Net OPEB Liability	\$ 53,163,257		\$ 59,085,863
Total Non Current Liabilities	\$ 166,280,941		\$ 167,468,201
TOTAL LIABILITIES	\$ 200,547,471		\$ 202,304,630
Deferred Inflows			
Deferred Inflows of Resources	\$ 3,237,755		\$ 4,783,368
Deferred Inflows related to OPEB	\$ 31,007,605		\$ 25,821,316
TOTAL DEFERRED INFLOWS	\$ 34,245,360		\$ 30,604,684
NET POSITION			
Capital Assets			
Net Investment in Capital Assets	\$ 67,967,890		\$ 71,491,837
Restricted			
Non Expendable: Endowment - True	\$ 2,500,000		\$ 2,500,000
TOTAL NET POSITION	\$ 17,641,737		\$ 20,476,541

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE			
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION			
FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020 - PRELIMINARY			
	Prelim		
	2020	2021	2020
	Fiscal 2020	Sep-20	Fiscal 2020 YTD
OPERATING REVENUES			
Tuition and Fees	\$ 20,967,074	\$ 9,043,608	\$ 9,043,608
Federal Grants and Contracts	\$ 8,587,656	\$ 6,948,582	\$ 6,948,582
State Grants and Contracts	\$ 3,216,970	\$ 1,032,456	\$ 1,032,456
Local Grants and Contracts	\$ 1,985,781	\$ 123,047	\$ 123,047
Nongovernmental grants and contracts	\$ 2,517,732	\$ 815,600	\$ 815,600
Sales and Services of Educational Activities	\$ 148,810	\$ 18,001	\$ 18,001
Auxiliary Enterprises (net of discounts)	\$ 5,032,578	\$ 406,115	\$ 406,115
Other Operating Revenues	\$ 1,551,223	\$ 336,286	\$ 336,286
Total Operating Revenues	\$ 44,007,824	\$ 18,723,694	\$ 18,723,694
NON OPERATING REVENUES			
State Appropriations	\$ 14,878,141	\$ 1,237,284	\$ 1,237,284
Taxes for maintenance and operations	\$ 21,482,440	\$ 2,324,584	\$ 2,324,584
Taxes for general obligation bonds	\$ 8,252,875	\$ 851,772	\$ 851,772
Federal revenue, non-operating	\$ 12,116,037	\$ -	\$ -
Gifts	\$ 264,903	\$ 314,076	\$ 314,076
Investment Income	\$ 1,407,425	\$ (145,443)	\$ (145,443)
Interest on Capital Debt	\$ (2,553,019)	\$ 5,850	\$ 5,850
Local Grants and Contacts	\$ -	\$ -	\$ -
Loss on Disposal of Fixed Assets	\$ (14,543)	\$ (60,000)	\$ (60,000)
Total Non Operating Revenues	\$ 55,834,260	\$ 4,528,122	\$ 4,528,122
Extraordinary Item (Insurance Proceeds)	\$ -	\$ -	\$ -
Prior Period Adjustment	\$ 71,837	\$ -	\$ -
TOTAL REVENUE	\$ 99,913,920	\$ 23,251,817	\$ 23,251,817

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE			
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)			
FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020 - PRELIMINARY			
	Prelim		
	\$ 2,020	\$ 2,021	\$ 2,020
	Fiscal 2020	\$ 44,104	Fiscal 2020 YTD
OPERATING EXPENSES			
Cost of Sales	\$ 2,214,452	\$ (12,335)	\$ (12,335)
Salary, Wages & Benefits			
Administrators	\$ 6,803,982	\$ 482,809	\$ 482,809
Classified	\$ 16,659,887	\$ 1,104,091	\$ 1,104,091
Faculty	\$ 18,157,262	\$ 1,427,542	\$ 1,427,542
Student Salary	\$ 720,439	\$ 42,147	\$ 42,147
Temporary (Contract) Labor	\$ 356,853	\$ 27,794	\$ 27,794
Employee Aid	\$ 31,938	\$ -	\$ -
Employee Benefits	\$ 12,179,687	\$ 1,110,545	\$ 1,110,545
Dept Operating Expenses			
Professional Fees	\$ 4,171,664	\$ 354,889	\$ 354,889
Supplies	\$ 2,788,301	\$ 129,999	\$ 129,999
Travel	\$ 592,623	\$ 2,576	\$ 2,576
Property Insurance	\$ 701,115	\$ 808,385	\$ 808,385
Liability Insurance	\$ 102,000	\$ 81,708	\$ 81,708
Maintenance & Repairs	\$ 2,725,491	\$ 2,893,848	\$ 2,893,848
Utilities	\$ 1,483,980	\$ 31,277	\$ 31,277
Scholarships & Fin Aid	\$ 21,019,308	\$ 1,143,393	\$ 1,143,393
Advertising	\$ 415,289	\$ 30,906	\$ 30,906
Lease/Rentals	\$ 282,277	\$ 26,379	\$ 26,379
Interest Expense	\$ 25,057	\$ 1,399	\$ 1,399
Depreciation	\$ 5,421,658	\$ -	\$ -
Memberships	\$ 178,144	\$ 57,960	\$ 57,960
Property Taxes	\$ 145,552	\$ -	\$ -
Institutional Support	\$ 320,817	\$ 3,968	\$ 3,968
Other Miscellaneous Disbursements	\$ 1,113,110	\$ 83,976	\$ 83,976
Capital Expenses - Less than \$1000			
Land and Improvements	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ 89,833	\$ -	\$ -
Classroom Equipment	\$ 266,625	\$ 1,570	\$ 1,570
Computer Related	\$ 472,409	\$ 599	\$ 599
Maintenance & Grounds	\$ 23,354	\$ -	\$ -
Office Equipment & Furnishing	\$ 45,239	\$ -	\$ -
Television Station Equipment	\$ 5,609	\$ -	\$ -
Vehicles	\$ -	\$ -	\$ -
Other Sources			
Disposal Gain (Loss)	\$ -	\$ -	\$ -
Interfund Transfers	\$ (1,095,824.7)	\$ (17,380)	\$ (17,380)
TOTAL EXPENSE	\$ 98,418,131	\$ 9,818,044	\$ 9,818,044
CHANGE IN NET POSITION	\$ 1,495,789	\$ 13,433,773	\$ 13,433,773

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE				
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 3)				
FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020 - PRELIMINARY				
	Prelim			
	\$ 2,020	\$ 2,021		\$ 2,020
	Fiscal 2020	\$ 44,104		Fiscal 2020 YTD
Non Income Statement Expenditures - Capitalized and Depreciated				
Capital Expenses - Exceeds \$5000 - Capitalized				
Land and Improvements	\$ -	\$ -		\$ -
Buildings	\$ -	\$ -		\$ -
Audio/Visual Equipment	\$ (13,747)	\$ -		\$ -
Classroom Equipment	\$ 241,872	\$ 7,100		\$ 7,100
Computer Related	\$ 375,094	\$ 5,696		\$ 5,696
Library Books	\$ 28,775	\$ -		\$ -
Maintenance & Grounds	\$ 42,316	\$ 7,800		\$ 7,800
Office Equipment & Furnishing	\$ 77,009	\$ -		\$ -
Television Station Equipment	\$ 18,578	\$ -		\$ -
Vehicles	\$ 396,783	\$ -		\$ -
Donations	\$ 10,000	\$ -		\$ -
TOTAL CAPITALIZED EXPENDITURES	\$ 1,176,680	\$ 20,596		\$ 20,596

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE
Alterations and Improvements
Projects for Fiscal 2020
as of September 30, 2020

AMARILLO - ALL CAMPUSES												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
1	AMAG Upgrades to All Campuses	68,000.00	-	-	In Progress	68,000.00	-	21,991.88	46,008.12	-	-	-
		68,000.00	-	-		68,000.00	-	21,991.88	46,008.12	-	-	-
AMARILLO - EAST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
2	EC Grounds Shop	41,000.00	-	-	Not Started	41,000.00	-	13,259.81	27,740.19	-	-	-
		41,000.00	-	-		41,000.00	-	13,259.81	27,740.19	-	-	-
AMARILLO - WEST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
3	New Store Front Upgrades to West Campus	40,000.00	-	-	In Progress	40,000.00	-	12,936.40	27,063.60	-	-	-
		40,000.00	-	-		40,000.00	-	12,936.40	27,063.60	-	-	-

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE
Alterations and Improvements (Page 2)
Projects for Fiscal 2020
as of September 30, 2020

AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
4	Warren Hall Elevator Upgrade	94,000.00	-	-	Not Started	94,000.00	-	30,400.54	63,599.46	-	-	-
5	Music Building Elevator Upgrade	111,000.00	-	-	Not Started	111,000.00	-	35,898.51	75,101.49	-	-	-
		205,000.00	-	-		205,000.00	-	66,299.05	138,700.95	-	-	-
AMARILLO - AUXILIARY												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
6	Roof Replacement for Country Church East Campus	60,000.00	-	-	In Progress	60,000.00	-	60,000.00	-	-	-	-
7	Annual Roof Replacement RFP for East Campus Housing	120,000.00	-	-	Not Started	120,000.00	-	120,000.00	-	-	-	-
		180,000.00	-	-		180,000.00	-	180,000.00	-	-	-	-
AMARILLO - ALL CAMPUS ONGOING PROJECTS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
8	Other Unplanned Projects	40,000.00	-	-	Ongoing	40,000.00	-	12,936.40	27,063.60	-	-	-
9	Campus Wide - Replace Furniture	35,000.00	-	-	Ongoing	35,000.00	-	11,319.35	23,680.65	-	-	-
10	Campus Wide - Roofing	23,000.00	-	-	Ongoing	23,000.00	-	7,438.43	15,561.57	-	-	-
11	Campus Wide - Building Drainage Corrections	30,000.00	-	-	Ongoing	30,000.00	-	9,702.30	20,297.70	-	-	-
12	Campus Wide - LED Lighting Upgrades	65,000.00	-	-	Ongoing	65,000.00	-	21,021.65	43,978.35	-	-	-
13	Campus Wide - Paint and Small Repairs	60,000.00	-	-	Ongoing	60,000.00	-	19,404.60	40,595.40	-	-	-
14	Campus Wide - Parking Lot Repairs	62,000.00	-	-	Ongoing	62,000.00	-	20,051.42	41,948.58	-	-	-
15	Campus Wide - Carpet and Flooring Replacement	40,000.00	-	-	Ongoing	40,000.00	-	12,936.40	27,063.60	-	-	-
		-	-	-	Not Started	-	-	-	-	-	-	-
		-	-	-		-	-	-	-	-	-	-
						OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
		919,000.00	-	-		919,000.00	-	419,000.00	500,000.00	-	-	-

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

AMARILLO COLLEGE							
Preliminary Tax Schedule							
as of Sept 30, 2020							
	FY 2021				FY 2020		
	Potter County	Randall County	Branch Campuses	Total		Total	
Net Taxable Values	\$6,591,376,151	\$7,415,009,428		\$14,006,385,579		\$13,745,154,746	
Tax Rate	\$0.24613	\$0.24613				\$0.22790	
Assessment:							
Bond Sinking Fund - \$.07155	\$4,575,796	\$4,407,189		\$8,982,984		\$8,235,593	
Maintenance and Operation - \$.17458	\$11,164,813	\$11,558,571		\$22,723,384		\$21,599,187	
Branch Campus Maintenance Tax			\$1,939,767	\$1,939,767		\$1,982,608	
Total Assessment	\$15,740,609	\$17,242,880	\$1,939,767	\$34,923,255		\$31,817,388	
Deposits of Current Taxes	-	\$0	\$0	\$0		\$31,534,159	
Current Collection Rate	0.00%	0.00%	0.00%	0.00%		99.11%	
Deposits of Delinquent Taxes	\$27,419	\$11,794	\$7,476	\$46,689		\$263,383	
Penalties & Interest	\$7,365	\$2,779	\$2,047	\$12,191		\$274,904	
					collection		collection
					rate		rate
	Budgeted - Bonds			\$8,341,350	92.86%	\$8,345,887	101.34%
	Budgeted - Maintenance and Operation			\$22,386,310	98.52%	\$21,641,701	100.20%
	Budgeted - Moore County			\$1,091,001	56.24%	\$1,082,645	54.61%
	Budgeted - Deaf Smith County			\$865,009	44.59%	\$818,556	41.29%
	Total Budget			\$32,683,670	93.59%	\$31,888,789	100.22%
	Total Collected - Current + Delinquent + Penalty/Interest			\$58,880		\$32,072,446	
	Over (Under) Budget			(\$32,624,790)		\$183,657	

Agenda for the Amarillo College Board of Regents Regular Meeting on October 27, 2020

Amarillo College				
Reserve Analysis FY 2019				
As Of 9/30/20				
	Balance as of	Current Fiscal	Ending	
Encumbered Prior to 8/31/20	08/31/2019	Year Activity	Balance	Explanation
Overlapping Purchase Orders	148,092	(24,657)	123,435	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	148,092	(24,657)	123,435	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,191,548		2,191,548	Set-up for facility purchases required but not budgeted
Sim Central	283,923		283,923	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,190,847		1,190,847	Set-up for East Campus improvements required but not budgeted
SGA	172,695		172,695	Student government prior years revenues over expenses fund balance
Insurance	200,000		200,000	Set-up to cover insurance deductibles and claims that fall below the
Moore County Campus Designated	490,262		490,262	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,290,131	(8,567)	1,281,564	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,033,605	(8,567)	9,025,038	
Unrestricted Reserve				
Undesignated Local Maintenance	12,887,936		12,887,936	Local Maintenance prior years revenues over expenses fund balance
Master Plan	(408,577)		(408,577)	
Ware Student Commons	(1,977,462)		(1,977,462)	
Undesignated Auxiliary	3,754,371		3,754,371	Auxiliary prior years revenues over expenses fund balance
Subtotal	14,256,268	-	14,256,268	Must leave in Reserve 10% of next year's budget
Total	23,437,964	(33,224)	23,404,740	
Fiscal Year 2020	23,692,855	(402,983)	23,437,964	-
Fiscal Year 2019	26,516,562	(2,776,113)	23,692,855	-
Fiscal Year 2018	24,096,277	2,420,285	26,516,562	-
Fiscal Year 2017	22,979,978	1,116,299	24,096,277	-
Fiscal Year 2016	26,185,015	(3,205,037)	22,979,978	-
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	-