

**PUBLIC NOTICE OF MEETING  
AMARILLO COLLEGE BOARD OF REGENTS  
AGENDA FOR REGULAR MEETING  
February 25, 2025  
6:30 p.m.**

Notice is hereby given that a regular meeting of the Board of Regents of the Amarillo Junior College District will be held beginning at 6:30 p.m. on Tuesday, February 25, 2025, in the Palo Duro Room, College Union Building – 2<sup>nd</sup> floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.

**Live Stream Link** <https://info.actx.edu/BOR>

The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:

	<u>Page</u>
1. CALL TO ORDER .....	1
2. WELCOME .....	1
3. PLEDGE OF ALLEGIANCE .....	1
4. PUBLIC COMMENTS .....	1
5. MINUTES.....	1
6. CONSENT AGENDA .....	1, 3-4
A. Appointments .....	1, 3
B. Budget Amendments .....	4
7. REALLOCATION BUDGET FOR PERKINS BASIC GRANT.....	1, 5-6
8. TXSHARE MASTER INTERLOCAL PURCHASING AGREEMENT.....	1-2 , 7-9
9. JOINT ELECTION SERVICES CONTRACT .....	2, 10 -20
10. JOINT ELECTION SERVICES CONTRACT .....	2, 21 -29
11. REQUEST FOR USE OF FUNDS FOR KACV-TV, PANHANDLE PBS AT AMARILLO COLLEGE .....	2
12. FINANCIAL SERVICES.....	2, 30-39
13. ADJOURNMENT.....	2

If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**Mission:**

**Transforming our community and economy through learning, innovation, and achievement.**

**Live Stream Link <https://info.actx.edu/BOR>**

**The Regular meeting of the Board of Regents of the Amarillo Junior College District will be held beginning at 6:30 p.m. on Tuesday, February 25, 2025, in the Palo Duro Room, College Union Building – 2<sup>nd</sup> floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.**

**The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:**

**1. CALL TO ORDER**

**2. WELCOME**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

**5. MINUTES**

Minutes of the regular meeting of January 28<sup>th</sup>, 2025, have been provided to the Regents.

**After discussion, the Board may wish to approve these minutes.**

**6. CONSENT AGENDA**

**A. APPOINTMENTS**

The Faculty Appointments for approval by the Board are attached at page 3

**B. BUDGET AMENDMENTS**

The Budget Amendments for approval by the Board are attached at page 4.

**After discussion, the Board may wish to approve the consent agenda.**

**7. REALLOCATION BUDGET FOR PERKINS BASIC GRANT – Dr. Frank Sobey**

Amarillo College (AC) received an additional \$218,270.00 for its 2024-2025 Perkins Basic grant, administered by THECB. This federal pass-through funding supports critical equipment and supplies for AC's CTE programs, which must be used by students in the 2024-2025 academic year. The reallocation budget, attached at pages 5 – 6, is being presented for approval to expedite purchases.

**After discussion, the Board may wish to approve the reallocation budget for the Perkins Basic grant.**

**8. TXSHARE MASTER INTERLOCAL PURCHASING AGREEMENT– Chris Sharp**

Amarillo College's Purchasing Department is requesting permission from the Board of Regents for authorization to negotiate and execute an interlocal agreement with the North

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

Central Texas Council of Governments. The agreement, attached at pages 7 - 9, would be a purchasing cooperative that would allow Amarillo College to purchase and receive items at discount pricing and is free to join.

**After discussion, the Board of Regents may wish to approve this agreement and authorize Chris Sharp to execute the required documents.**

**9. JOINT ELECTION SERVICES CONTRACT – Chris Sharp**

Potter County has agreed to conduct the May 3, 2025 Amarillo College election in Potter County. The proposed Joint Election Services Contract between Potter County and Amarillo Junior College District is attached at pages 10 - 20.

**After discussion, the Board may wish to approve and adopt the Joint Election Services Contract.**

**10. JOINT ELECTION SERVICES CONTRACT – Chris Sharp**

Randall County has agreed to conduct the May 3, 2025 Amarillo College election in Randall County. The proposed Joint Election Services Contract between Randall County and Amarillo Junior College District is attached at pages 21 - 29.

**After discussion, the Board may wish to approve and adopt the Joint Election Services Contract.**

**11. REQUEST FOR USE OF FUNDS FOR KACV-TV, PANHANDLE PBS AT AMARILLO COLLEGE. – Kevin Ball**

A request for the use of funds from an existing KACV-TV account is for the following equipment needs:

1. Replace Archive System: PBS uses this video storage system daily. The price is \$53,190 from Computer Upgrade Corporation.
2. Replace Studio Transmitter Link: PBS uses this system which delivers the tv signal from the studios to the transmitter location. The price is \$108,051 from Vislink.

Funds for this project are available from the existing KACV-TV Digital Transformation Fund – Harrington Endowment.

**After discussion, the board may wish to approve the total funds of \$161,241 for KACV-TV, Panhandle PBS at Amarillo College.**

**12. FINANCIAL REPORTS – Tiffani Crosley**

The financial statements for January 2025 are attached at pages 30 through 39.

**After discussion, the Board may wish to accept the financial reports.**

**13. ADJOURNMENT**

If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

**NOTE:** The Board of Regents will have dinner at 5:15 p.m. in the College Union Building, 2nd Floor, Room 208. The status update will begin at 5:45 in the Palo Duro Room followed by the regular Meeting at 6:30 in the Palo Duro Room

**AMARILLO COLLEGE  
FACULTY APPOINTMENTS**

**Byran Modisette – Faculty, Instructor – Business Admin/Economics**

Effective Date: January 18, 2025  
Salary: \$46,389.74  
Qualifications: Master's Degree  
Experience: 1.5 years teaching, 2 years industry  
Replacement for: N/A

**Olivia Spinhirne – Faculty, Instructor – Associate Degree Nursing**

Effective Date: January 27, 2025  
Salary: \$48,470.09  
Qualifications: Bachelor's Degree  
Experience: 3 years teaching, 6 years industry experience  
Replacement for: Amber Roth

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**AMARILLO COLLEGE  
BUDGET AMENDMENTS  
February 25, 2025**

- 1. KACV- FM – transfer of funds reclaiming funds back to Contingency as the final bill for the KACV FM radio tower repair was less than the original budget amendment.**  
Increase General Contingency – Contingency Pool \$10,544.90  
Decrease KACV-FM – Capital Equipment Pool (\$10,544.90)
- 2. Academic Success Center – transfer of funds to cover expense of the Westlaw resource library.**  
Increase Legal Studies – Other Pool \$10,000.00  
Decrease Academic Success Center– Other Pool (\$10,000.00)
- 3. President’s Office – transfer of funds to pay Gold Hill Associates for Presidential search.**  
Increase Executive Search Committee – Other Pool \$35,000.00  
Decrease President’s Office – Appointed Personnel Pool (\$35,000.00)
- 4. Writer’s Corner – transfer of funds to cover expenses associated with moving the unused line in Writer’s Corner to cover part-time employee in CIS.**  
Increase Computer Information Systems – Non-Appointed Pool \$13,000.00  
Decrease Writer’s Corner – Non-Appointed Pool (\$13,000.00)
- 5. Contingency – transfer of funds to cover the expense of the wrap for the fire engine.**  
Increase Fire Protection Tech – Capital Equipment Pool \$10,699.12  
Decrease General Contingency – Contingency Pool (\$10,669.12)
- 6. Contingency – transfer of funds to cover the expense of the new Veoci software and maintenance for the AC Police Department.**  
Increase LMS Software Fee – Other Pool \$261,205.00  
Decrease General Contingency – Contingency Pool (\$261,205.00)

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**ATTACHMENT A**

<p align="center"><b>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2024-2025 (Reallocation) Total Reallocation: \$218,270.00</b></p>			
<b>Cost Category Schedule A: Salaries and Fringe Benefits</b>			
<b>I. Activity</b>	<b>Line</b>	<b>II Description</b>	<b>III Amount</b>
<b>Guidance and Counseling</b>		Public Service Student Support Asst (FT)-100% of time on PB (Position funding for remaining six months of the award period, March 1 – Aug. 31, 2025: \$31,826 based on salary \$23,575 plus 35% fringe benefits \$8,251); support for fire, EMSP, and law enforcement students to promote retention, completion, and success on certification exams. CLNA Part B2; Part E (1-5)	\$31,826
		<b>Reallocation (w/ Original/Amended Savings) Total for Schedule A:</b>	<b>\$31,826.00</b>
<b>Cost Category Schedule B: Travel</b>			
<b>Professional Development</b>		Travel for two Welding faculty (Johnny Sims and Jacob Salazar – estimate 2 @ \$6,200) for Certified Welding Inspector Seminar and Exam – Denver, CO July 28-Aug. 8. 2025.	\$12,400
<b>Professional Development</b>		Travel for four Manufacturing faculty (Levi Plummer, Greg Harrison, Ernie Sheets, Manuel Borunda – estimate 4 @ \$1,825) for Miller Welding Training at ITW Welding Miller Hobart Technology Center, Houston TX August 4 – 7, 2025	\$7,300
		<b>Reallocation (w/ Original/Amended Savings) Total for Schedule B:</b>	<b>\$19,700.00</b>
<b>Cost Category Schedule C: Capital Equipment</b>			
<b>I Activity</b>	<b>Line</b>	<b>II Description</b>	<b>III Amount</b>
Instructional Equipment		Washington Street Campus – Mass Media/Recdg Arts (1 @ \$12,500 Vocal voice over booth/sound isolation) CLNA Part B1(1)(8); B2(1)	\$12,500
Instructional Equipment		West Campus Simulation Center – Surgical Technology (1 @ \$5,400, Lithotomy Stirrup with boot). CLNA Part B1(1)(8) B2(1)	\$5,400
Instructional Equipment		West Campus Simulation Center – Surgical Technology (2 @ \$11,000 CAE Phantom Models - male and female). CLNA Part B1(1)(8); B2(1)	\$22,000
Instructional Equipment		West Campus Simulation Center – Surgical Technology (2 @ \$12,000 Surgical Tables for patients). CLNA Part B1(1)(8); B2(1)	\$24,000
Instructional Equipment		West Campus Simulation Center – Surgical Technology (2 @ \$11,500 Hemoscreen CBC Analyzer with test kits). CLNA Part B1(1)(8); B2(1)	\$23,000
Instructional Equipment		West Campus Simulation Center – Nursing (2 @ \$28,000 - Medication dispenser stations). CLNA Part B1(1)(8); B2(1)	\$56,000
Instructional Equipment		West Campus Simulation Center – Various Health Sciences programs (1 @ \$15,000 Student Auscultation Manikin). CLNA Part B1(1)(8); B2(1)	\$15,000
Instructional Equipment		West Campus Simulation Center – Sonography (1 @ \$57,000 Ultra Ed. v206 package Ultrasound machine). CLNA B1(1)(8); B2(1)	\$57,000

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

Instructional Equipment		East Campus – Aviation (1 @ \$68,100 Twin Pac Turbine Engine Training Package) CLNA Part B1(1)(8) B2(1)	\$68,100
Instructional Equipment		First Responders Bldg. - Law Enforcement (1 @ \$5,551 - Functional Strength Trainer) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$5,551
		<b>Reallocation (w/ Original/Amended Savings) Total for Schedule C:</b>	<b>\$288,551.00</b>
<b>Cost Category Schedule F: Operating Expenses, Services, Book, and Supplies</b>			
<b>I Activity</b>	<b>Line</b>	<b>II Description</b>	<b>III Amount</b>
Upgrade Curriculum		First Responders Bldg. Law Enforcement (1 @ \$3,000 – Adjustable Pully Station) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$3,000
Upgrade Curriculum		First Responders Bldg. Law Enforcement (1 @ \$4,500 – Dip Chin Assist Machine) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$4,500
Upgrade Curriculum		First Responders Bldg. Law Enforcement (2 @ \$700 – Adjustable Weight Bench) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$1,400
Upgrade Curriculum		First Responders Bldg. Law Enforcement (1 @ \$1,400 – Concept 2 SkiErg Machine) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$1,400
Upgrade Curriculum		First Responders Bldg. Law Enforcement (1 @ \$2,000 – Dumbbell Set) Training equipment required for Police Academy Fitness course(s). CLNA Part B1(1)(8) B2(1)	\$2,000
Upgrade Curriculum		First Responders Bldg. Law Enforcement (4 @ \$700) – Smith and Wesson pistols. CLNA Part B1(1)(8) B2(1)	\$2,800
Upgrade Curriculum		First Responders Bldg. Law Enforcement (4 @ \$250) – Safariland Holster (for Smith and Wesson pistols) CLNA Part B1(1)(8) B2(1)	\$1,000
Upgrade Curriculum		First Responders Bldg. Law Enforcement (10 @ \$400) – Force on Force Simulation Masks. CLNA Part B1(1)(8) B2(1)	\$4,000
Upgrade Curriculum		West Campus Simulation Center – Surgical Technology (2 @ \$4,500 Infant Warmers). CLNA Part B1(1)(8) B2(1)	\$9,000
Professional Development		Registration fee (2 @ \$2,885) for Certified Welding Inspector Seminar and Exam for two Welding faculty – Denver, CO: Johnny Sims and Jacob Salazar.	\$5,770
		<b>Reallocation (w/ Original/Amended Savings) Total for Schedule F:</b>	<b>\$34,870.00</b>
<b>Cost Category Schedule G: Administration</b>			
		Indirect @ 5% (of new award: \$218,270.00)	\$10,393.00
		<b>Total for Schedule G:</b>	
		Total for Schedules A, B, C, F, and G:	<b>\$385,340.00</b>
		Less savings from Original or Amended Award (Amount):	<b>\$167,070.00</b>
		<b>Request AC Board Approval for New Award Amount:</b>	<b>\$218,270.00</b>





FOR NCTCOG Use Only

ILA No:

## **MASTER INTERLOCAL PURCHASING AGREEMENT**

**THIS MASTER INTERLOCAL AGREEMENT ("ILA")**, made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the North Central Texas Council of Governments, hereinafter referred to as "NCTCOG," having its principal place of business at 616 Six Flags Drive, Arlington, TX 76011, and Amarillo Junior College, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "Participant," having its principal place of business at 2011 S. Washington Street, Amarillo, TX 79109.

**WHEREAS**, NCTCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, pursuant to the Act, NCTCOG is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

**WHEREAS**, in reliance on such authority, NCTCOG has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

**WHEREAS**, Participant has represented that it is an eligible entity under the Act, that is authorized to enter into this Agreement on February 7, 2025 (Date), and that it desires to contract with NCTCOG on the terms set forth below;

**NOW, THEREFORE**, NCTCOG and the Participant do hereby agree as follows:

### **ARTICLE 1: LEGAL AUTHORITY**

The Participant represents and warrants to NCTCOG that (1) it is eligible to contract with NCTCOG under the Act for the purposes recited herein because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency that the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Agreement.

### **ARTICLE 2: SCOPE OF SERVICES**

The Participant appoints NCTCOG its true and lawful purchasing agent for the purpose of certain products and services ("Products" or "Services") through the TXShare Program. Participants will access the Program through [www.TXShare.org](http://www.TXShare.org). All purchases under this Agreement shall comply with applicable Texas competitive bidding statutes as well as the specifications, contract terms and pricing applicable to such purchases. NCTCOG may also serve as a coordinating agent to administer the use of eligible Participant contracts to other participants of TXShare. The eligibility of such contracts will be determined by incorporation of coordinating agent authorization in Participant's solicitation documents. Title to all products purchased under the TXShare Program shall be held by Participant unless otherwise agreed. Nothing in this Agreement shall preclude the Participant for purchasing Products and/or Services offered in the TXShare Program directly from the vendor/supplier.





FOR NCTCOG Use Only

ILA No:

**ARTICLE 3: PAYMENTS**

Upon delivery of goods or services purchased and presentation of property documented invoice, the Participant shall promptly, and in any case within thirty (30) days, pay the contracted provider the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall NCTCOG have any financial liability in the Participant for any goods or services Participant purchase through the TXShare Program.

**ARTICLE 4: PERFORMANCE PERIOD**

This Agreement shall be effective when signed by the last party whose signing makes the Agreement fully executed and will remain in full force and effect for one (1) year. This Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with Article 6 below. Any modifications of this Agreement must comply with the requirements of Article 5 below.

**ARTICLE 5: CHANGES AND AMENDMENTS**

This Agreement may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. NCTCOG reserves the right from time to time to make changes in the scope of products and services offered through the TXShare Program.

**ARTICLE 6: TERMINATION PROCEDURES**

NCTCOG or the Participant may cancel this Agreement for any reason and at any time upon thirty (30) days written notice by certified mail to the other party to this Agreement. The obligation of the Participant to pay for any Service and/or Products purchased under this Agreement, shall survive cancellation, as well as any other Participant costs incurred prior to the effective date of cancellation.

**ARTICLE 7: APPLICABLE LAWS**

NCTCOG and the Participant agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Agreement.

**ARTICLE 8: DISPUTE RESOLUTION**

The parties to this Agreement agree to the extent possible and not in contravention of any applicable state or federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation, arbitration, or any other local dispute mediation process before resorting to litigation.

**ARTICLE 9: MISCELLANEOUS**

- a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Tarrant County, Texas.
- b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.
- c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.



FOR NCTCOG Use Only

ILA No:

- d. All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.
- e. To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation to solely pay funds.
- f. This Agreement and any attachments/addendums, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:**

North Central Texas Council of Governments  
TXShare  
616 Six Flags Drive, Arlington, TX 76011

Amarillo Junior College  
Name of Participating Agency

\_\_\_\_\_  
NCTCOG Executive Director or Designee

P.O. Box 447  
Mailing Address

\_\_\_\_\_  
Signature of Executive Director or Designee

Amarillo                      TX                      79178-0001  
City                                      State                                      Zip

\_\_\_\_\_  
Date

Chris Sharp, VP of Business Affairs

\_\_\_\_\_  
Name and Title of Authorized Official or Designee

Chris Sharp  
Signature

02/07/2025  
Date

**JOINT ELECTION SERVICES CONTRACT**

This Joint Election Services Contract (the Contract) is made by the following parties (the Parties), on the terms stated herein:

City of Amarillo (City)  
Amarillo College (AC)  
Amarillo Independent School District (AISD)  
Bushland Independent School District (BISD)  
River Road Independent School District (RRISD)  
Panhandle Groundwater Conservation District (PGCD)

**I. RECITALS**

Potter County owns a voting system approved by the Texas Secretary of State pursuant to Chapter 122 of the Texas Election Code, and compliant with the accessibility requirements of Section 61.012 of the Code. The parties desire to use Potter County's voting system for early and election-day voting for a uniform election to be held on May 3, 2025 (the Election) under the terms stated in this Joint Election Services Contract, and under the supervision of the Potter County Elections Administrator, Christy Bengé (the Administrator).

**II. TERMS**

**A. ADMINISTRATION**

1. The Parties agree to hold a joint election pursuant to Chapter 271 of the Texas Election Code and the terms of this contract. The Administrator will coordinate and supervise all aspects of the Election process in accordance with Chapter 31 of the Texas Election Code. The parties agree to pay Potter County for equipment, supplies, services, security and overtime pay for overtime hours worked by Potter County staff in assisting with the Election, and such other administrative costs and services as are specifically addressed in this Contract.

2. The Administrator will provide advice and guidance for the Parties' agents and employees who participate in the Election, but the Parties will bear ultimate responsibility for decisions and actions of their own agents and employees.

3. The Parties confirm that this is not an exclusive contract, and that Potter County may offer its joint election services to additional entities as joint participants in the Election and this contract, on the same general terms as stated herein. The Parties consent to such additional participation and to the sharing of joint ballots with participating entities as may be appropriate, and to a proportionate sharing of expenses as agreed to as set forth in Exhibit C to this contract. Joint participants will share voting equipment and supplies to the extent possible.



4. In polling locations shared by entities that share common jurisdiction for all offices and measures up for election, a uniform ballot will be provided. In polling locations shared by entities that do not share common jurisdiction for all offices and measures up for election, multiple ballot styles will be provided, with each voter receiving the proper ballot style for offices and measures for which he or she is eligible to vote. In no instance will any voter be provided a ballot that includes any office or measure for which that voter is ineligible to vote.

**B. RESPONSIBILITY FOR DOCUMENTS**

1. Each participating entity will be responsible for the preparation, adoption, publication, and filing of all election orders, resolutions, notices, and any other documents required by the Texas Election Code or the entity's governing body, charter, or ordinances in relation to offices, propositions, and measures specific to such entities. Preparation and transmission of all necessary information and documents for same, and translation of same into languages other than the English language if required or desired, will be the sole responsibility of the participating entities with respect to offices, propositions, and measures specific to those entities. Each participating entity will promptly provide to the Administrator with a copy of its election order and notice for the Election.

**C. VOTING LOCATIONS**

1. The Administrator will arrange for locations for early and election-day voting at customary locations as available, or if not available at alternative locations approved by the participating entities, and in that event will see to the posting of change-of-location notices as required by law. Locations for the Election are agreed to as set forth in Exhibits A and B to this contract.

2. The Election will be conducted via county-wide voting with up to 15 polling locations, with registered voters permitted to vote at any of the designated polling locations.

**D. ELECTION WORKERS**

1. Election clerks, presiding judges, and alternate judges will be proposed by the Administrator and will include at least one official per polling location who is fluent in both the English and Spanish languages. All personnel who are recruited, trained and staffed by the Administrator specifically for the Election which is the subject of this contract will be temporary employees.

2. The Administrator will inform all prospective election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code and

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

will take reasonable and necessary steps to assure that all persons proposed and appointed for service as election judges are eligible for such service.

3. Persons appointed for service as election judges will be notified of same by letter from the Administrator, to include notification of the date, time, and place for training, and distribution of election supplies, and the number of election clerks to be appointed by presiding judges.

4. The Administrator will arrange for training of election judges and clerks, and for the following compensation for election training and service:

- (a) For early voting lead clerks and election day judges, \$15.00 per hour up to 40 hours per week, increased to \$22.50 per hour for hours in excess of 40 hours per week;
- (b) For election clerks, \$12.00 per hour up to 40 hours per week, increased to \$18.00 per hour for hours in excess of 40 hours per week;
- (c) For early voting lead clerks and election day judges, an additional payment of \$12.50 each for the return of election supplies and equipment to the central counting station upon closing of the polls.

**E. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT**

1. The Administrator will arrange for all election supplies and voting equipment including Official ballots for Limited Ballot voters, sample ballots, Printed Vote Record (PVR) stock, voter registration lists, voting stations, and all forms, signs and other materials for use at the voting locations. The Administrator will provide voter registration information, instructions, and other information needed for the election. If special maps are needed for a participating entity, the Entity will acquire the maps and deliver to the Administrator.

2. Each participating entity will provide the Administrator with a list of candidates and propositions showing the order and the exact manner in which candidate names and measures are to appear on the official ballot, including translated versions of titles and text into each language in which the entity's ballot is to be printed. At a minimum, all ballots and related information will be provided in both the English and Spanish languages. This information is to be delivered to the Administrator as soon as possible after ballot positions have been determined by the participating entity. Each participating entity is solely responsible for the prompt delivery of this information to the Administrator, and the accuracy and completeness of same.

**F. EARLY VOTING**

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

1. Each participating entity appoints the Administrator as its early voting clerk for purposes of the Election, and the Administrator's permanent employees as deputy early voting clerks, and further agrees that the Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting, and that these additional clerks will be compensated at an hourly rate set by Potter County pursuant to Section 83.052 of the Texas Election Code. Early voting by personal appearance will be held at the locations, dates, and times as set forth in Exhibit B. All persons eligible to vote in the Election may vote early by personal appearance at any one of the specified early voting locations.

2. The Administrator, as early voting clerk, is authorized to receive applications for early voting ballots for submission by mail in accordance with Chapters 31 and 86 of the Texas Election Code. All requests received by participating entities for early voting mail-in ballots will be forwarded immediately to the Administrator by email and courier.

3. The Administrator will provide a copy of the Administrator's early voting report on a daily basis and a cumulative final early voting report following the election on their website [www.pottercountytexasvotes.gov](http://www.pottercountytexasvotes.gov).

**G. EARLY VOTING BALLOT BOARD**

1. The Parties acknowledge and agree that pursuant to §87.001 of the Texas Election Code an Early Voting Ballot Board (EVBB) shall be created to process and qualify early voting ballots by mail, military and overseas ballots, limited and provisional ballots.
2. Consistent with §87.002 of the Texas Election Code, the Parties agree that the Early Voting Ballot Board shall consist of a presiding judge, alternate judge and as many other members as the Administrator determines is necessary to efficiently process the ballots. Early Voting Ballot Board members, presiding judge and alternate judge will be proposed by the Administrator.
3. The Administrator will arrange for training of the Early Voting Ballot Board, and for compensation for training and service at \$15.00 per hour, up to 40 hours per week, increased to \$22.50 per hour for hours in excess of 40 hours per week.

**H. CENTRAL COUNTING STATION AND ELECTION RETURNS**

1. The Administrator will be responsible for establishing and operating a central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and this contract. The participating entities hereby designate the following central counting station oversight positions pursuant to Sections



**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

127.002, 127.003, and 127.005 of the Texas Election Code: (a) Counting Station Manager, (b) Tabulation Supervisor, (c) Assistant Tabulation Supervisors, (d) Presiding Judge, and (e) Alternate Judge.

4. The Administrator will prepare the unofficial canvass reports after votes from all precincts have been counted and will deliver a copy of the official results to the entities as soon as possible after all returns have been tabulated. Participating entities will be responsible for the official canvass of their respective elections.

I. ELECTION EXPENSES AND ALLOCATION OF COSTS

1. The participating entities will share the cost of joint administration of the Election pursuant to this contract. Allocation of costs among participating entities will be based upon a cost-per-polling place formula, with the cost per polling places shared by the participating entities divided proportionately among them as set forth in Exhibit C. Estimated expenses per entity are set forth in Exhibit D.

2. The cost for joint administration will include a rental fee of \$300.00 for each Verity Duo, Controller and Scan Voting unit supplied by Potter County to a polling location and used on Election Day or during early voting, with this fee divided proportionately among the participating entities utilizing that polling location.

J. CANCELLATION OF ELECTION

1. A participating entity may withdraw from this contract in the event its election is cancelled in accordance with Sections 2.051 - 2.053 of the Texas Election Code. A withdrawing entity will be responsible to Potter County for any expenses incurred by the County on behalf of, or for the benefit of that entity, prior to Potter County's receipt of notice of cancellation. Any funds deposited with Potter County by the withdrawing entity in excess of expenses incurred by the County before receipt of the notice of cancellation will be refunded to the entity.

K. RECORDS OF THE ELECTION

1. The Administrator is hereby appointed joint general custodian of the voted ballots and all records of the Election as authorized by Section 271.010 of the Texas Election. Access to such records will be available to each participating entity as well as to the public as provided by and in accordance with the Texas Election Code and the Texas Public Information Act. The election records will be stored at the offices of the Administrator or at such other location as may be designated by Potter County. The Administrator will ensure that the records are maintained in an orderly manner in a clearly identifiable and retrievable format.



2. Records of the election will be retained and disposed of in accordance with Section 66.058 of the Texas Election Code, provided that records which become the subject of an election contest, investigation, pending or threatened litigation, or open records request prior to their disposal, will be maintained pending final resolution of same. It is the responsibility of each participating entity to promptly notify the Administrator in writing of the receipt of any and all notices of any election contest, investigation, pending or threatened litigation, or open records request, to which records in the custody of the Administrator may be relevant.

L. RECOUNTS

1. Recounts will be conducted in accordance with Title 13 of the Texas Elections Code and governing rules pertaining to the entity for whom the recount is being conducted. Any entity requesting or requiring a recount will be responsible for expenses associated with such recount in accordance with Chapter 215 of the Texas Election Code.

M. MISCELLANEOUS

1. The Administrator will file copies of this contract with the Potter County Treasurer and the Potter County Auditor in accordance with Section 31.099 of the Texas Election Code.

2. In the event that an election contest is initiated under Title 14 of the Texas Election Code in relation to the Entity's election, the Entity shall choose and provide, at its own expense, legal representation for Potter County, the Potter County Elections Administrator, and such other Potter County officials, employees or election personnel as may be included as parties or participants named in such proceedings through final conclusion of same.

3. The parties confirm that under the Constitution and laws of the State of Texas, neither Potter County nor any participating entity may contract for indemnity between or among them. Accordingly, nothing in this contract is intended to imply or impose any contractual indemnity obligation on the part of any party hereto.

4. This Contract will be construed under the laws of the State of Texas, with venue of any legal proceeding between the Parties in relation hereto in Potter County, Texas. All obligations of the Parties under this contract are performable in Potter County, Texas.

5. In the event that any provision of this Contract is for any reason held to be invalid, illegal, void, voidable, or unenforceable in any respect, such will not affect any other provision, and this contract will be construed and enforceable as if such provision had never been a part of this contract.

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

6. All parties will comply with all applicable laws, ordinances, and codes of the State of Texas and its political subdivisions.

7. The waiver by any party of any remedy for a breach of any provision of this Contract will not constitute a waiver with respect to any subsequent breach of that provision, or of any other provision.

8. Any amendment of this Contract will be of no effect unless stated in writing and signed by all parties hereto.

POTTER COUNTY, TEXAS

By: \_\_\_\_\_  
Christy Benge, Potter County Elections  
Administrator / Authorized Agent

\_\_\_\_\_ Date

PARTY

By: \_\_\_\_\_  
\_\_\_\_\_ Date

**EXHIBIT A – ELECTION DAY POLLING LOCATIONS**

All locations open from 7 a.m. – 7 p.m. on Saturday, May 3, 2025

Bushland Fire Station #1, Truck Bays, 17600 Indian Hill Rd., Bushland, TX 79012  
Presiding / Alternate Judges: Tonya Joza and Keran Wakefield

## **Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

Casey Carpet One, Main Entrance, 3500 I-40 West, Amarillo, TX 79102  
Presiding / Alternate Judges: Natalie Gouge and Leslie Crawford

Chaparral Hills Church, Family Worship Center, 4000 W. Cherry, Amarillo, TX 79108  
Presiding / Alternate Judges: Ray Humphrey and Katherine Bachman

Cornerstone Outreach, Fellowship Room, 1111 N. Buchanan, Amarillo, TX 79107  
Presiding / Alternate Judges: Mickey McCurdy and Leslie Fulbright

Eastridge Lanes, Right Side, 5405 E Amarillo Blvd., Amarillo, TX 79107  
Presiding / Alternate Judges: Juanita Diaz and DJ Smith

~~Highland Park ISD Admin. Bldg., Boardroom, 15300 E. Amarillo Blvd., Amarillo, TX 79108  
Presiding / Alternate Judges: Anita Cochran and John Hintz~~

Kids, Inc., Mary E. Bivins Room, 2201 SE 27<sup>th</sup>, Amarillo, TX 79103  
Presiding / Alternate Judges: Tracey Pruett and Barbara Nichols

Northwest Branch Library, Meeting Room, 6100 SW 9<sup>th</sup>, Amarillo, TX 79106  
Presiding / Alternate Judges: Samantha Usnick and Adam Jenkins

Pride Home Center, Main Entrance, middle back of store, 3503 NE 24<sup>th</sup>, Amarillo, TX 79107  
Presiding / Alternate Judges: Brenda Cano and Jenn Taylor

Santa Fe Bldg., Ticket Office, 900 S. Polk St., Amarillo, TX 79101  
Presiding / Alternate Judges: Brenda Johnson and Carolyn Kidd

Tri State Fairgrounds, Commercial Exhibit Hall, 3301 SE 10<sup>th</sup>, Amarillo, TX 79104  
Presiding / Alternate Judges: Jackie Payne and Delores Thompson

Trinity Baptist Church, East Entrance, 1601 I-40 West, Amarillo, TX 79109  
Presiding / Alternate Judges: Garry Snider and Maria Kelley

Trinity Fellowship Willow Creek, Fellowship Hall, 503 E Willow Creek, Amarillo, TX 79108  
Presiding / Alternate Judges: Loleta Davis and James Allen

United Citizens Forum, Main Entrance, 903 N. Hayden, Amarillo, TX 79107  
Presiding / Alternate Judges: BF Roberts and Lynda Humphrey

Valle de Oro Fire Station, Truck Bay, 23801 FM 1061, Valle de Oro, TX 79010  
Presiding / Alternate Judges: Doug Sullivan and Tom Morgan

### **EXHIBIT B - POLLING HOURS AND LOCATIONS FOR EARLY VOTING**

#### **MAIN EARLY VOTING:**

Santa Fe Building, Ticket Office  
900 S. Polk St.

Lead Clerks: Brenda Johnson and Carolyn Kidd

## **Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

### **BRANCH LOCATIONS:**

Casey Carpet One, Main Entrance  
3500 I-40 W Frontage Rd.

Lead Clerks: Linda Cole and Leslie Crawford

Tri-State Fairgrounds, Commercial Exhibit Hall  
3301 SE 10<sup>th</sup> Ave., Amarillo, TX 79104

Lead Clerks: Mickey McCurdy and Delores Thompson

NW Branch Library, Meeting Room  
6100 SW 9<sup>th</sup> Ave., Amarillo, TX 79106

Lead Clerks: Samantha Usnick and Barbara Nichols

Cornerstone Outreach, Fellowship Room  
1111 N. Buchanan, Amarillo, TX 79107

Lead Clerks: Loleta Davis and Jackie Payne

### **Hours for voting at Santa Fe Building:**

Tuesday – Friday, April 22 – 25, 2025	8:00 a.m. – 5:00 p.m.
Monday and Tuesday, April 28 and 29, 2025	7:00 a.m. – 7:00 p.m.

### **Hours for Voting at Branch Locations:**

Tuesday – Friday, April 22 – 25, 2025	8:00 a.m. – 5:00 p.m.
Monday and Tuesday, April 28 and 29, 2025	7:00 a.m. – 7:00 p.m.

## **EXHIBIT C - COST ALLOCATION BY ENTITY**

The jurisdictions of participating entities extend to various voting precincts as shown below, which for purposes of cost allocation are referred to as “entity precincts”. There are a total of 95 “entity precincts” as follows:

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

City of Amarillo – 22 precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 323, 324, 325, 326, 327, 421, 422, 424, 425, 426, 427

Amarillo College – 22 precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 323, 324, 325, 326, 327, 421, 422, 424, 425, 426, 427

Amarillo ISD – 20 precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 324, 325, 326, 421, 422, 424, 425, 426, 427

Bushland ISD – 5 precincts

321, 322, 323, 324, 326

River Road ISD – 2 precincts

323, 326

Panhandle Groundwater Conservation District – 24 precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 321, 322, 323, 324, 325, 326, 327, 421, 422, 424, 425, 426, 427

Allocation of expenses is by the following formula: *Entity's total number of "participation units" ÷ 95 = proportionate share of expenses*, as follows:

City of Amarillo	22 units ÷ 95	23.16% of total cost of election
Amarillo College	22 units ÷ 95	23.16% of total cost of election
Amarillo ISD	20 units ÷ 95	21.05% of total cost of election
Bushland ISD	5 units ÷ 95	5.26% of total cost of election
River Road ISD	2 units ÷ 95	2.11% of total cost of election
PGCD	24 units ÷ 95	25.26% of total cost of election

### EXHIBIT D - COST ESTIMATE FOR ELECTION

DESCRIPTION	AMOUNT
Programming, coding, audio (10% of yearly licensing/maintenance fee - \$64,162)	\$ 6,416.00

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

Absentee & FPCA Ballots (.15 each) In-Person Ballots (PVRs .24 each)	\$	2,500.00
Ballot Kits/Postage 1000 @\$2.50 each	\$	2,500.00
Public Notice of Test, Amarillo Globe News	\$	500.00
Rental of Verity 149 units at \$300 each	\$	44,700.00
Election Kits @ \$30 each x 15 Kits	\$	450.00
Field Tech Election Prep & Site Support	\$	1,500.00
Early Voting Ballot Board	\$	1,200.00
Early Voting Personnel	\$	35,000.00
Election Day Personnel	\$	17,000.00
Delivery Fee (40 Judges x \$12.50)	\$	500.00
Central Counting Station Personnel	\$	1,000.00
Election Staff Overtime	\$	3,000.00
Security: Deliveries, Election Day and Central Counting	\$	2,000.00
Truck Rental	\$	350.00
Delivery for Election Day (R&B) and Staff Mileage	\$	1,400.00
AT&T Hotspots 17 units at \$40 each	\$	680.00
Election Recordings	\$	150.00
Postage	\$	50.00
Subtotal	\$	120,896.00
10% Administrative fee	\$	12,089.60
<b>Estimated Total</b>	<b>\$</b>	<b>132,985.60</b>

Amounts are estimates only. Estimate also assumes joint agreement of Early Voting locations and hours.

City of Amarillo	23.16% of total cost of election	\$30,799.46
Amarillo College	23.16% of total cost of election	\$30,799.46
Amarillo ISD	21.05% of total cost of election	\$27,993.47
Bushland ISD	5.26% of total cost of election	\$6,995.04
River Road ISD	2.11% of total cost of election	\$2,806.00
PGCD	25.26% of total cost of election	\$33,592.17

**JOINT ELECTION SERVICES AGREEMENT  
BETWEEN RANDALL COUNTY ELECTIONS ADMINISTRATOR, CITY OF AMARILLO,  
AMARILLO JUNIOR COLLEGE, AMARILLO INDEPENDENT SCHOOL DISTRICT, AND  
BUSHLAND INDEPENDENT SCHOOL DISTRICT**

WHEREAS, The City of Amarillo, Amarillo Junior College, Amarillo Independent School District, and Bushland Independent School District and/or other "Participating Entities," have each called an election; and

WHEREAS, the Participating Entities desire to conduct these elections jointly, pursuant to Chapter 271, Texas Election Code, on May 3, 2025; and

WHEREAS, the Randall County Elections Administrator or "Administrator" will provide election services to the Participating Entities;

NOW, THEREFORE, the Participating Entities and Administrator adopt this Agreement to conduct a joint election:

**1. SCOPE**

The Participating Entities will hold an election on May 3, 2025 ("Election Day") jointly for the voters in Randall County.

**2. BALLOT LANGUAGE**

Each Participating Entity will provide the appropriate ballot language, in both English and Spanish, for the contests to be voted on by the qualified voters of the Participating Entity. The Administrator will provide final proof of ballot language, as it will appear on the ballot, for final approval. The ballots shall be printed in a timely fashion in order to be available for Early Voting by Mail and voting devices shall be programmed for Early Voting by personal appearance.

**3. RESPONSIBILITIES OF RANDALL COUNTY ELECTIONS ADMINISTRATOR**

Randall County shall be responsible for performing the duties and performing the services associated with an election, including but not limited to the following:

- (a) Designate and confirm all early voting locations. Days and hours for early voting on weekdays and weekends will be those days and hours provided by the County;
- (b) Receive and process requests for Early Voting by Mail;
- (c) Contact the owners or custodians of county-designated polling places and arrange for their use in the Election;
- (d) Procure and distribute all necessary election kits and supplies;



**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

- (e) Procure all necessary voting machines and equipment, transport machines and equipment to and from the polling places and prepare the voting machines and equipment for use at the polling places;
- (f) Notify the election judges of the date, time and place of the election school and arrange for a facility for holding the school;
- (g) Arrange for the use of a central counting station, for tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and test materials for tabulating the ballots to be used with the voting equipment;
- (h) Publish legal notice of the date, time and place of the test of electronic tabulating equipment and conduct such test;
- (i) Serve as the Custodian of Record, for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes and securing electronic votes for the period of preservation required by the Election Code; and
- (j) Provide staff and offices to administer the Joint Election under the direction of the Administrator.

**4. CANVASS OF RESULTS**

Each Participating Entity will be responsible for the canvass of the returns regarding its ballot items.

**5. LOCATION OF COMMON POLLING PLACES**

Exhibit "A" to this Agreement is a list of polling places that will be used as common polling places in this election. Exhibit "B" to this Agreement is a list of early voting polling places. Exhibits "A" and "B" are incorporated by reference.

**6. ALLOCATION OF ELECTION EXPENSES**

- (a) The Administrator shall initially pay the expenses for the election and subsequently invoice the Participating Entity for its share of the expenses. Joint election expenses include, but are not limited to, election equipment rental, expenses for facilities, personnel, supplies and training actually incurred by the Administrator for establishing and operating all early voting and Election Day activities at the polling place in the joint election territory, as well as activities related to the tabulation of votes. Upon receipt of an invoice from the Administrator for election expenses, the Participating Entity shall pay the total amount within thirty (30) days.
- (b) The expense for any early voting polling place established at the request of a Participating Entity, that is not mutually agreed upon by all the Participating Entities, shall be borne by the requesting Participating Entity.
- (c) A Participating Entity may cancel an election but will be financially responsible for its share of any expense incurred by the Administrator up to the time of cancellation.

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

(d) In the event of a recount, the expense of the recount shall be borne by the Participating Entity involved in such recount. In the event more than one Participating Entity is involved in a recount, the Participating Entity shall pay the expenses incurred only for that Participating Entity's recount.

(e) Election Judges will be paid at the rate of \$14 per hour. Alternate Judges will be paid at the rate of \$13 per hour and election clerks will be paid at the rate of \$12 per hour.

**7. LEGAL NOTICES**

Each Entity shall be individually responsible for the preparation of election orders, resolutions, notices and other pertinent documents for adoption or execution by its respective governing board, as well as the posting or publication of election notices, including all expenses related thereto. Notices will be published or posted in both English and Spanish. This provision does not prevent the Participating Entities, or any combination of them, from issuing a joint notice of election and sharing the cost of same.

**8. AUTHORITY TO CONFORM TO ELECTION LAW**

The Participating Entities authorize the election administrator for each Entity to vary the terms of this agreement to conform to applicable law without further action by the governing body of any participating Entity.

**9. EFFECTIVE DATE**

This Agreement takes effect upon the complete execution of this Agreement by the Participating Entities and the Administrator.

Attest:

**RANDALL COUNTY  
ELECTIONS ADMINISTRATOR**

By: Joan Shanks

By: Shannon Lackey  
Shannon Lackey

Date: 2-19-25

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**Attest:**

**THE CITY OF AMARILLO**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**Attest:**

**AMARILLO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**Attest:**

**BUSHLAND INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**Attest:**

**AMARILLO JUNIOR COLLEGE**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**Election Day Vote Centers**  
**May 3, 2025**

<b>Crossroads Country Church</b> 14425 FM 1541 Amarillo, TX 79118	<b>Oasis Southwest Baptist Church</b> 8201 Canyon Drive Amarillo, TX 79110
<b>Comanche Trail Church of Christ</b> 2700 E. 34th Amarillo, TX 79103	<b>Central Baptist Church</b> 1601 SW 58th Amarillo, TX 79110
<b>Randall County Justice Center</b> 2309 Russell Long Blvd Canyon, TX 79015	<b>Randall County Annex</b> 4320 S. Western Amarillo, TX 79110
<b>Southwest Church of Christ</b> 4515 Cornell Amarillo, TX 79109	<b>The Summit</b> 2008 12th Avenue Canyon, TX 79015
<b>Redeemer Christian Church</b> 3701 S. Soncy Amarillo, TX 79121	<b>Coulter Road Baptist Church</b> 4108 S. Coulter Amarillo, TX 79109
<b>Southwest Public Library</b> 6801 SW 45th Ave Amarillo, TX 79109	<b>Texas Panhandle War Memorial Center</b> 4111 S. Georgia Amarillo, TX 79110
<b>Journey Church</b> 9711 FM 2186 Amarillo, TX 79119	
<b>Arden Road Baptist</b> 6701 Arden Road Amarillo, TX 79109	



**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

**EXHIBIT "B"**  
Early Voting Schedule  
General Election  
Election Day May 3, 2025

**Randall County Election Administration Office\*\***  
**1604 5<sup>th</sup> Ave**  
**Canyon, TX 79015**

April 22, 2025 – April 25, 2025 (Tuesday-Friday)	8:00 am – 5:00 pm
April 28 and April 29, 2025 (Monday & Tuesday)	7:00 am – 7:00 pm

**Randall County Annex**  
**4320 S. Western**  
**Amarillo, TX 79110**

April 22, 2025 – April 25, 2025 (Tuesday-Friday)	8:00 am – 5:00 pm
April 28 and April 29, 2025 (Monday & Tuesday)	7:00 am – 7:00 pm

**Southwest Branch Public Library**  
**6801 SW 45<sup>th</sup> Ave.**  
**Amarillo, TX 79109**

April 22, 2025 – April 25, 2025 (Tuesday-Friday)	8:00 am – 5:00 pm
April 28 and April 29, 2025 (Monday & Tuesday)	7:00 am – 7:00 pm

**Comanche Trail Church of Christ**  
**2700 E. 34<sup>th</sup>**  
**Amarillo, TX 79103**

April 22, 2025 – April 25, 2025 (Tuesday-Friday)	8:00 am – 5:00 pm
April 28 and April 29, 2025 (Monday & Tuesday)	7:00 am – 7:00 pm

**Randall County Justice Center**  
**2309 Russell Long Blvd**  
**Canyon TX, 79015**

April 22, 2025 – April 25, 2025 (Tuesday-Friday)	8:00 am – 5:00 pm
April 28 and April 29, 2025 (Monday & Tuesday)	7:00 am – 7:00 pm

**\*\*Main Early Voting Location**

# Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

## JANUARY 2025 FINANCIALS

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF NET POSITION						
FISCAL YEAR 2025 THROUGH JANUARY 2025						
	Jan-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
<b>ASSETS</b>						
<b>CURRENT ASSETS</b>						
Cash & Equivalents	\$ 22,333,945	\$ 4,779,452	\$ 7,020,165	\$ 4,122,850	\$ 11,770,778	\$ 23,872,613
Short-Term Investments	\$ 10,523,249	\$ 8,325,190	\$ 8,325,190	\$ 8,325,190	\$ 4,924,325	\$ 4,924,325
Receivables	\$ 8,991,436	\$ 45,464,352	\$ 37,376,467	\$ 43,482,669	\$ 28,766,816	\$ 11,435,994
Inventory	\$ 1,768,169	\$ 1,632,321	\$ 1,598,089	\$ 1,650,484	\$ 2,317,242	\$ 1,784,219
Prepaid Expenses and Other Assets	\$ 158,104	\$ 649,889	\$ 263,078	\$ 260,378	\$ 83,937	\$ 43,345
<b>Total Current Assets</b>	<b>\$ 43,774,903</b>	<b>\$ 60,851,203</b>	<b>\$ 54,582,989</b>	<b>\$ 57,841,571</b>	<b>\$ 47,863,098</b>	<b>\$ 42,060,495</b>
<b>NON CURRENT ASSETS</b>						
Restricted Cash and Cash Equivalents	\$ 9,218,677	\$ 2,068,695	\$ 1,861,633	\$ 1,923,938	\$ 7,052,382	\$ 3,555,626
Restricted Investments	\$ 35,244,001	\$ 18,974,411	\$ 18,592,058	\$ 18,592,058	\$ 16,780,167	\$ 22,004,486
Endowments	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Long Term Grant Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction in Progress	\$ 8,055,706	\$ 3,213,374	\$ 4,261,220	\$ 4,261,220	\$ 4,261,220	\$ 4,261,220
Property & Equipment	\$ 168,613,143	\$ 192,182,509	\$ 192,640,835	\$ 192,640,835	\$ 190,870,721	\$ 190,623,155
<b>Total Non Current Assets</b>	<b>\$ 223,631,526</b>	<b>\$ 218,938,990</b>	<b>\$ 219,855,746</b>	<b>\$ 219,918,051</b>	<b>\$ 221,464,490</b>	<b>\$ 222,944,487</b>
<b>TOTAL ASSETS</b>	<b>\$ 267,406,430</b>	<b>\$ 279,790,193</b>	<b>\$ 274,438,735</b>	<b>\$ 277,759,622</b>	<b>\$ 269,327,588</b>	<b>\$ 265,004,982</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
Deferred Outflows on Net Pension Liability	\$ 11,838,189	\$ 840,144	\$ 840,144	\$ 840,144	\$ 840,144	\$ 10,032,344
Deferred Outflows related to OPEB	\$ 7,282,464	\$ 7,282,464	\$ 9,461,950	\$ 9,461,950	\$ 9,461,950	\$ 9,461,950
Deferred Charge on Refunding	\$ 1,077,848	\$ 11,838,189	\$ 11,233,042	\$ 10,032,344	\$ 10,032,344	\$ 840,144
<b>TOTAL DEFERRED OUTFLOWS</b>	<b>\$ 20,198,501</b>	<b>\$ 19,960,797</b>	<b>\$ 21,535,136</b>	<b>\$ 20,334,438</b>	<b>\$ 20,334,438</b>	<b>\$ 20,334,438</b>

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF NET POSITION						
FISCAL YEAR 2025 THROUGH JANUARY 2025						
	Jan-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
LIABILITIES AND NET POSITION						
CURRENT LIABILITIES						
Payables	\$ 1,731,020	\$ 988,192	\$ 754,965	\$ 1,839,590	\$ 898,112	\$ 1,308,868
Accrued Compensable Absences - Current	\$ 547,882	\$ 613,660	\$ 613,660	\$ 613,660	\$ 613,660	\$ 613,660
Funds Held for Others	\$ (3,313,747)	\$ (139,684)	\$ (111,608)	\$ 123,544	\$ 82,927	\$ 415,722
Unearned Revenues	\$ 20,151,000	\$ 28,017,155	\$ 25,483,383	\$ 23,039,618	\$ 20,568,725	\$ 18,111,432
Bonds Payable - Current Portion	\$ 7,800,000	\$ 8,115,000	\$ 8,115,000	\$ 8,115,000	\$ 8,115,000	\$ 8,115,000
Notes Payable - Current Portion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,033
Capital Lease Payable	\$ 249,327	\$ 486,391	\$ 238,796	\$ 238,796	\$ 233,146	\$ 230,321
Retainage Payable	\$ 1,774,420	\$ 2,333,515	\$ 2,545,833	\$ 2,647,593	\$ 3,001,640	\$ 3,314,216
Other Liabilities	\$ 5,045,697	\$ 5,188,238	\$ 5,188,238	\$ 5,188,238	\$ 5,188,238	\$ 5,188,238
<b>Total Current Liabilities</b>	<b>\$ 33,985,600</b>	<b>\$ 45,602,468</b>	<b>\$ 37,640,030</b>	<b>\$ 41,806,038</b>	<b>\$ 38,701,448</b>	<b>\$ 37,333,490</b>
NON CURRENT LIABILITIES						
Accrued Compensable Absences - Long Term	\$ 987,463	\$ 931,675	\$ 931,675	\$ 931,675	\$ 931,675	\$ 931,675
Deposits Payable	\$ 209,008	\$ 209,429	\$ 209,404	\$ 208,604	\$ 210,204	\$ 206,629
Bonds Payable	\$ 102,815,000	\$ 94,700,000	\$ 94,700,000	\$ 94,700,000	\$ 94,700,000	\$ 94,700,000
Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 258,114
Capital Lease Payable - LT	\$ 616,963	\$ 136,424	\$ 413,575	\$ 413,575	\$ 413,575	\$ 413,575
Unamortized Debt Premium	\$ 17,585,560	\$ 19,159,978	\$ 18,361,205	\$ 17,562,433	\$ 16,763,661	\$ 15,964,888
Net Pension Liability	\$ 17,978,415	\$ 54,092,619	\$ 51,908,803	\$ 51,908,803	\$ 51,908,803	\$ 22,962,471
Net OPEB Liability	\$ 54,092,619	\$ 17,978,415	\$ 22,962,471	\$ 22,962,471	\$ 22,962,471	\$ 51,908,803
<b>Total Non Current Liabilities</b>	<b>\$ 194,285,028</b>	<b>\$ 187,208,540</b>	<b>\$ 189,487,133</b>	<b>\$ 188,687,561</b>	<b>\$ 187,890,389</b>	<b>\$ 187,346,155</b>
<b>TOTAL LIABILITIES</b>	<b>\$ 228,270,628</b>	<b>\$ 232,811,007</b>	<b>\$ 227,127,163</b>	<b>\$ 230,493,599</b>	<b>\$ 226,591,837</b>	<b>\$ 224,679,645</b>

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF NET POSITION									
FISCAL YEAR 2025 THROUGH JANUARY 2025									
	Jan-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25			
<b>Deferred Inflows</b>									
Deferred Inflows of Resources	\$ 2,362,168	\$ 2,362,168	\$ 1,542,160	\$ 1,542,160	\$ 1,542,160	\$ 1,542,160			
Deferred Inflows related to OPEB	\$ 21,298,641	\$ 21,298,641	\$ 19,089,710	\$ 18,489,361	\$ 18,489,361	\$ 18,489,361			
<b>TOTAL DEFERRED INFLOWS</b>	<b>\$ 23,660,809</b>	<b>\$ 23,660,809</b>	<b>\$ 20,631,870</b>	<b>\$ 20,031,521</b>	<b>\$ 20,031,521</b>	<b>\$ 20,031,521</b>			
<b>NET POSITION</b>									
<b>Capital Assets</b>									
Net Investment in Capital Assets	\$ 137,572,092	\$ 169,251,308	\$ 169,679,516	\$ 169,679,516	\$ 167,942,989	\$ 167,700,220			
<b>Restricted</b>									
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000			
Expendable: Capital Projects	\$ (57,685,222)	\$ (77,508,486)	\$ (79,188,034)	\$ (80,216,357)	\$ (83,960,216)	\$ (86,980,566)			
Expendable: Debt Service	\$ 7,000,853	\$ 3,342,465	\$ 4,143,581	\$ 4,942,353	\$ 5,748,663	\$ 6,549,830			
Other, Primary Donor Restrictions	\$ 8,699,089	\$ 10,070,738	\$ 11,349,719	\$ 11,943,967	\$ 13,700,683	\$ 14,480,324			
<b>Unrestricted</b>									
Unrestricted	\$ (62,413,318)	\$ (64,376,851)	\$ (65,458,181)	\$ (61,280,539)	\$ (62,893,450)	\$ (63,621,536)			
<b>TOTAL NET POSITION</b>	<b>\$ 35,673,494</b>	<b>\$ 43,279,174</b>	<b>\$ 43,026,600</b>	<b>\$ 47,568,939</b>	<b>\$ 43,038,669</b>	<b>\$ 40,628,273</b>			

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION								
FISCAL YEAR 2025 THROUGH JANUARY 2025								
	Fiscal 2024 YTD	2024	2025	2025	2025	2025	2025	2025
	Jan-24	Fiscal 2024	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Fiscal 2025 YTD
<b>OPERATING REVENUES</b>								
Tuition and Fees	\$ 17,698,273	\$ 13,068,151	\$ 9,467,103	\$ 26,566	\$ 3,531,162	\$ 4,121,825	\$ 641,768	\$ 17,788,424
Federal Grants and Contracts	\$ 943,431	\$ 5,495,306	\$ 0	\$ 90,391	\$ 202,083	\$ 610,524	\$ 270,757	\$ 1,173,756
State Grants and Contracts	\$ 1,093,547	\$ 2,070,596	\$ 1,252,434	\$ 251,864	\$ 146,542	\$ 303,751	\$ 224,389	\$ 2,178,980
Local Grants and Contracts	\$ 1,011,591	\$ 2,437,512	\$ 204,210	\$ 202,800	\$ 202,236	\$ 204,872	\$ 202,134	\$ 1,016,253
Nongovernmental grants and contracts	\$ 2,770,804	\$ 2,587,586	\$ 457,174	\$ 96,818	\$ 7,205	\$ 913,953	\$ 567,878	\$ 2,043,028
Sales and Services of Educational Activities	\$ 73,264	\$ 265,768	\$ 35,243	\$ 19,794	\$ 3,020	\$ 42,646	\$ 38,600	\$ 139,303
Auxiliary Enterprises (net of discounts)	\$ 3,086,988	\$ 7,584,764	\$ 464,639	\$ 608,357	\$ 305,870	\$ 493,204	\$ 1,348,858	\$ 3,220,928
Other Operating Revenues	\$ 1,699,291	\$ 2,034,141	\$ 820,729	\$ 134,147	\$ 201,565	\$ 501,584	\$ 57,519	\$ 1,715,543
<b>Total Operating Revenues</b>	<b>\$ 28,377,188</b>	<b>\$ 35,543,823</b>	<b>\$ 12,701,533</b>	<b>\$ 1,430,737</b>	<b>\$ 4,599,682</b>	<b>\$ 7,192,358</b>	<b>\$ 3,351,903</b>	<b>\$ 29,276,214</b>
<b>NON OPERATING REVENUES</b>								
State Appropriations	\$ 7,740,200	\$ 22,662,891	\$ 1,458,613	\$ 1,458,613	\$ 1,458,613	\$ 1,458,613	\$ 1,458,613	\$ 7,293,065
Taxes for maintenance and operations	\$ 11,706,876	\$ 27,699,777	\$ 2,246,905	\$ 2,251,149	\$ 2,241,738	\$ 2,257,740	\$ 2,268,325	\$ 11,265,856
Taxes for general obligation bonds	\$ 4,495,707	\$ 10,813,118	\$ 800,388	\$ 801,884	\$ 798,772	\$ 802,547	\$ 801,916	\$ 4,005,507
Federal revenue, non-operating	\$ 8,717,559	\$ 24,114,520	\$ 601	\$ 212,541	\$ 553,688	\$ 153,765	\$ 9,547,093	\$ 10,467,688
Gifts	\$ 206,275	\$ 418,673	\$ 1,327,466	\$ 2,261,480	\$ 62,305	\$ 1,114,300	\$ 1,123,582	\$ 5,889,132
Investment Income	\$ 952,833	\$ 3,432,885	\$ 145,152	\$ (88,639)	\$ -	\$ 167,413	\$ 174,516	\$ 398,443
Interest on Capital Debt	\$ 153,015	\$ (3,329,886)	\$ 145,467	\$ (1,000)	\$ -	\$ -	\$ (750)	\$ 143,717
Loss on Disposal of Fixed Assets	\$ 7,099	\$ 131,053	\$ 206	\$ (563)	\$ -	\$ 27,937	\$ 1,972	\$ 29,552
Misc. Income	\$ -	\$ (4,654)	\$ -	\$ 12,469	\$ -	\$ -	\$ -	\$ 12,469
Other State Revenue	\$ -	\$ 475,970	\$ -	\$ -	\$ -	\$ 57,310	\$ -	\$ 57,310
<b>Total Non Operating Revenues</b>	<b>\$ 33,979,565</b>	<b>\$ 86,414,346</b>	<b>\$ 6,124,798</b>	<b>\$ 6,907,935</b>	<b>\$ 5,115,116</b>	<b>\$ 6,039,624</b>	<b>\$ 15,375,267</b>	<b>\$ 39,562,740</b>
Extraordinary Item (Insurance Proceeds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (38,920)	\$ -	\$ (38,920)
<b>TOTAL REVENUE</b>	<b>\$ 62,356,753</b>	<b>\$ 121,958,169</b>	<b>\$ 18,826,331</b>	<b>\$ 8,338,672</b>	<b>\$ 9,714,798</b>	<b>\$ 13,193,062</b>	<b>\$ 18,727,170</b>	<b>\$ 68,800,033</b>

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION								
FISCAL YEAR 2025 THROUGH JANUARY 2025								
	Fiscal 2024 YTD	2024	2025	2025	2025	2025	2025	2025
	Jan-24	Fiscal 2024	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Fiscal 2025 YTD
<b>OPERATING REVENUES</b>								
Tuition and Fees	\$ 17,698,273	\$ 13,068,151	\$ 9,467,103	\$ 26,566	\$ 3,531,162	\$ 4,121,825	\$ 641,768	\$ 17,788,424
Federal Grants and Contracts	\$ 943,431	\$ 5,495,306	\$ 0	\$ 90,391	\$ 202,083	\$ 610,524	\$ 270,757	\$ 1,173,756
State Grants and Contracts	\$ 1,093,547	\$ 2,070,596	\$ 1,252,434	\$ 251,864	\$ 146,542	\$ 303,751	\$ 224,389	\$ 2,178,980
Local Grants and Contracts	\$ 1,011,591	\$ 2,437,512	\$ 204,210	\$ 202,800	\$ 202,236	\$ 204,872	\$ 202,134	\$ 1,016,253
Nongovernmental grants and contracts	\$ 2,770,804	\$ 2,587,586	\$ 457,174	\$ 96,818	\$ 7,205	\$ 913,953	\$ 567,878	\$ 2,043,028
<b>OPERATING EXPENSES</b>								
<b>Cost of Sales</b>	\$ 934,578	\$ 2,725,159	\$ 286,144	\$ 243,957	\$ 1,769	\$ 31,620	\$ 725,284	\$ 1,288,774
<b>Salary, Wages &amp; Benefits</b>	\$ -	\$ -						
Administrators	\$ 3,528,105	\$ 8,062,311	\$ 190,510	\$ 514,897	\$ 313,291	\$ 839,172	\$ 542,660	\$ 2,400,529
Classified	\$ 8,354,628	\$ 22,509,197	\$ 777,550	\$ 1,785,422	\$ 963,275	\$ 3,455,341	\$ 1,803,999	\$ 8,785,587
Faculty	\$ 7,377,439	\$ 19,868,292	\$ 744,669	\$ 1,696,340	\$ 883,579	\$ 2,909,857	\$ 1,156,235	\$ 7,390,680
Student Salary	\$ 295,092	\$ 809,825	\$ 61,166	\$ 90,683	\$ 34,860	\$ 169,924	\$ 33,584	\$ 390,216
Temporary (Contract) Labor	\$ 292,118	\$ 783,691	\$ 42,961	\$ 60,087	\$ 933	\$ 22,989	\$ 56,732	\$ 183,702
Employee Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,675	\$ 7,675
Employee Benefits	\$ 5,021,151	\$ 15,536,696	\$ 686,286	\$ 1,068,288	\$ 578,860	\$ 1,722,091	\$ 1,005,445	\$ 5,060,970
<b>Dept Operating Expenses</b>	\$ -	\$ -						
Professional Fees	\$ 8,247,255	\$ 6,813,778	\$ 128,744	\$ 3,576,206	\$ 1,087,091	\$ 4,394,918	\$ 3,337,375	\$ 12,524,334
Supplies	\$ 4,066,386	\$ 5,822,856	\$ 172,332	\$ 502,787	\$ 40,604	\$ 575,573	\$ 596,142	\$ 1,887,437
Travel	\$ 388,231	\$ 1,274,839	\$ 16,685	\$ 92,874	\$ 12,886	\$ 197,363	\$ 161,784	\$ 481,593
Property Insurance	\$ 1,651,209	\$ 1,653,209	\$ 1,644,085	\$ 1,073	\$ 77	\$ 1,053	\$ -	\$ 1,646,288
Liability Insurance	\$ 127,404	\$ 163,001	\$ 20,219	\$ 4,422	\$ -	\$ 30,450	\$ -	\$ 55,090
Maintenance & Repairs	\$ 2,300,132	\$ 3,375,145	\$ 1,313,341	\$ 960,540	\$ 36,298	\$ 268,843	\$ 146,419	\$ 2,725,441
Utilities	\$ 732,863	\$ 2,244,867	\$ 35,607	\$ 194,412	\$ 133,245	\$ 183,839	\$ 221,744	\$ 768,847
Scholarships & Fin Aid	\$ 9,986,036	\$ 16,850,297	\$ 1,176,851	\$ 539,304	\$ 162,522	\$ 373,385	\$ 10,190,481	\$ 12,442,542
Advertising	\$ 136,759	\$ 481,757	\$ 34,059	\$ 22,172	\$ 1,042	\$ 59,338	\$ 20,880	\$ 137,492
Lease/Rentals	\$ 152,258	\$ 368,432	\$ 12,953	\$ 28,616	\$ 22,488	\$ 28,474	\$ 24,688	\$ 117,219
Interest Expense	\$ 3,046	\$ 1,490	\$ -	\$ 526	\$ -	\$ 526	\$ 263	\$ 1,315
Depreciation	\$ 3,060,768	\$ 7,681,368	\$ -	\$ -	\$ -	\$ 2,632,187	\$ 666,433	\$ 3,298,620
Memberships	\$ 131,757	\$ 299,733	\$ 56,411	\$ 27,129	\$ 13,769	\$ 16,194	\$ 9,170	\$ 122,674
Property Taxes	\$ 343,753	\$ 343,753	\$ -	\$ -	\$ 80,256	\$ -	\$ 303,220	\$ 383,476
Institutional Support	\$ 243,113	\$ 1,036,627	\$ 25,813	\$ 47,744	\$ 21,776	\$ 98,103	\$ 37,017	\$ 230,452
Other Miscellaneous Disbursements	\$ 572,845	\$ 774,417	\$ 73,218	\$ 298,380	\$ 29,944	\$ 68,988	\$ 61,812	\$ 532,342
<b>Capital Expenses - Less than \$1000</b>		\$ -	\$ -					
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 49,909	\$ 86,787	\$ 5,742	\$ -	\$ -	\$ 7,304	\$ 28,525	\$ 41,571
Computer Related	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Grounds	\$ -	\$ 3,695	\$ -	\$ 2,917	\$ -	\$ 2,764	\$ -	\$ 5,681
Office Equipment & Furnishing	\$ 29,915	\$ 37,094	\$ -	\$ 3,601	\$ -	\$ -	\$ -	\$ 3,601
Television Station Equipment	\$ 16,312	\$ 20,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ -	\$ 6,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Sources</b>	\$ -	\$ 0						
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 254,091	\$ 511,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>	\$ 58,300,151	\$ 120,150,829	\$ 7,505,344	\$ 11,762,377	\$ 4,418,565	\$ 18,090,296	\$ 21,137,567	\$ 62,914,149
<b>CHANGE IN NET POSITION</b>	\$ 4,056,602	\$ 1,807,340	\$ 11,320,987	\$ (3,423,705)	\$ 5,296,233	\$ (4,897,234)	\$ (2,410,397)	\$ 5,885,884

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
FISCAL YEAR 2025 THROUGH JANUARY 2025									
	Fiscal 2024 YTD	2024	2025	2025	2025	2025	2025	2025	2025
	Jan-24	Fiscal 2024	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Fiscal 2025 YTD	
Non Income Statement Expenditures - Capitalized and Depreciated									
<b>Capital Expenses - Exceeds \$5000 - Capitalized</b>									
Land and Improvements	\$ -	\$ 1,763,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ 24,184,859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 568,900	\$ 1,555,824	\$ 16,778	\$ 74,730	\$ 134,989	\$ 374,601	\$ 55,460	\$ 656,559	
Computer Related	\$ -	\$ 79,997	\$ -	\$ -	\$ -	\$ 39,812	\$ 33,919	\$ 73,731	
Library Books	\$ 3,258	\$ 18,974	\$ -	\$ 2,414	\$ -	\$ 394	\$ -	\$ 2,808	
Maintenance & Grounds	\$ 32,246	\$ 62,965	\$ -	\$ 28,697	\$ 10,564	\$ -	\$ -	\$ 39,261	
Office Equipment & Furnishing	\$ 3,383	\$ 38,831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Television Station Equipment	\$ 45,780	\$ 104,548	\$ -	\$ -	\$ -	\$ -	\$ 282,297	\$ 282,297	
Vehicles	\$ 365,133	\$ 715,897	\$ 3,088	\$ (3,088)	\$ 3,088	\$ 80,303	\$ 47,190	\$ 130,581	
Donations	\$ -	\$ 755,213	\$ 111,049	\$ -	\$ 4,903.6	\$ -	\$ -	\$ 115,952	
<b>TOTAL CAPITALIZED EXPENDITURES</b>	<b>\$ 1,018,701</b>	<b>\$ 29,280,353</b>	<b>\$ 130,915</b>	<b>\$ 102,753</b>	<b>\$ 153,545</b>	<b>\$ 495,110</b>	<b>\$ 418,867</b>	<b>\$ 1,301,189</b>	



## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

<b>AMARILLO COLLEGE</b> <b>Alterations and Improvements</b> <b>Projects for Fiscal 2024/2025</b> <b>as of January 31, 2025</b>													
<b>AMARILLO - ALL CAMPUSES</b>													
<b>PROJECT BUDGETING</b>								<b>SOURCE OF FUNDS</b>					
<b>PROJECT</b>	<b>DESCRIPTION</b>	<b>BUDGETED</b>	<b>EXPENSED</b>	<b>CIP</b>	<b>ENCUMBERED</b>	<b>STATUS</b>	<b>OVER/ SHORT</b>	<b>TOTAL COST</b>	<b>CURRENT BUDGET</b>	<b>RESERVE</b>	<b>GIFT/ DONATION</b>	<b>OTHER</b>	<b>DIFFERENCE</b>
1	New Storefront Upgrades to all Campuses	40,000.00	440.00	-	-	In Progress	39,560.00	440.00	40,000.00	-	-	-	-
2	Amag Upgrades to all Campuses.	50,000.00	9,646.00	-	-	In Progress	40,354.00	9,646.00	50,000.00	-	-	-	-
		90,000.00	10,086.00	-	-		79,914.00	10,086.00	90,000.00	-	-	-	-
<b>DUMAS - MOORE COUNTY CAMPUS</b>													
<b>PROJECT BUDGETING</b>								<b>SOURCE OF FUNDS</b>					
<b>PROJECT</b>	<b>DESCRIPTION</b>	<b>BUDGETED</b>	<b>EXPENSED</b>	<b>CIP</b>	<b>ENCUMBERED</b>	<b>STATUS</b>	<b>OVER/ SHORT</b>	<b>TOTAL COST</b>	<b>CURRENT BUDGET</b>	<b>RESERVE</b>	<b>GIFT/ DONATION</b>	<b>OTHER</b>	<b>DIFFERENCE</b>
3	MCCT Welding Tank Storage	20,000.00	-	-	-	Not Started	20,000.00	-	20,000.00	-	-	-	-
4	MCC Roofing Repairs Insurance	9,300.00	-	-	9,300.00	In Progress	-	9,300.00	-	-	-	-	9,300.00
5	Moore County Paint & Small Repairs	30,000.00	-	-	61.42	In Progress	29,938.58	61.42	30,000.00	-	-	-	-
6	Moore County Other Unplanned	10,000.00	-	-	-	Not Started	10,000.00	-	10,000.00	-	-	-	-
7	Moore LED Lighting Upgrades	12,000.00	-	-	-	Not Started	12,000.00	-	12,000.00	-	-	-	-
		81,300.00	-	-	-		71,938.58	-	72,000.00	-	-	-	9,300.00
<b>HEREFORD - HEREFORD CAMPUS</b>													
<b>PROJECT BUDGETING</b>								<b>SOURCE OF FUNDS</b>					
<b>PROJECT</b>	<b>DESCRIPTION</b>	<b>BUDGETED</b>	<b>EXPENSED</b>	<b>CIP</b>	<b>ENCUMBERED</b>	<b>STATUS</b>	<b>OVER/ SHORT</b>	<b>TOTAL COST</b>	<b>CURRENT BUDGET</b>	<b>RESERVE</b>	<b>GIFT/ DONATION</b>	<b>OTHER</b>	<b>DIFFERENCE</b>
8	Front Counter Security Glass	3,500.00	-	-	-	Not Started	3,500.00	-	3,500.00	-	-	-	-
9	Hereford LED Lighting Upgrades	2,000.00	-	-	-	Not Started	2,000.00	-	2,000.00	-	-	-	-
10	Hereford Parking Lot Seal Coat & Repairs	36,000.00	17,748.50	-	-	In Progress	18,251.50	-	36,000.00	-	-	-	-
11	Hereford Carpet & Flooring Replacement	5,000.00	-	-	-	Not Started	5,000.00	-	5,000.00	-	-	-	-
12	Hereford Paint & Small Repairs	2,000.00	-	-	-	Not Started	2,000.00	-	2,000.00	-	-	-	-
13	Hereford Other Unplanned Projects	5,000.00	6,151.00	-	-	In Progress	(1,151.00)	6,151.00	5,000.00	-	-	-	-
		53,500.00	23,899.50	-	-		29,600.50	6,151.00	53,500.00	-	-	-	-
<b>AMARILLO - DOWNTOWN</b>													
<b>PROJECT BUDGETING</b>								<b>SOURCE OF FUNDS</b>					
<b>PROJECT</b>	<b>DESCRIPTION</b>	<b>BUDGETED</b>	<b>EXPENSED</b>	<b>CIP</b>	<b>ENCUMBERED</b>	<b>STATUS</b>	<b>OVER/ SHORT</b>	<b>TOTAL COST</b>	<b>CURRENT BUDGET</b>	<b>RESERVE</b>	<b>GIFT/ DONATION</b>	<b>OTHER</b>	<b>DIFFERENCE</b>
14	SIS Plumbing Line Installation	327.22	327.22	-	-	In Progress	-	327.22	327.22	-	-	-	-
		327.22	327.22	-	-		-	327.22	327.22	-	-	-	-

## Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025

AMARILLO COLLEGE													
Alterations and Improvements													
Projects for Fiscal 2024/2025													
as of January 31, 2025													
AMARILLO - EAST CAMPUS													
PROJECT BUDGETING								SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	CIP	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
15	Chip Seal East Campus Roads	500,000.00	-	-	-	Not Started	500,000.00	-	500,000.00	-	-	-	-
16	East Campus Signage RFP # 1405 & 24th Ave Pedestrian Bridge Signage	285,108.80	-	-	89,262.63	In Progress	195,846.17	89,262.63	-	285,108.80	-	-	-
		500,000.00	-	-	-		500,000.00	-	500,000.00	-	-	-	-
AMARILLO - WASHINGTON STREET CAMPUS													
PROJECT BUDGETING								SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	CIP	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
17	Plumbing Line Installation at Opera Houses	11,300.00	11,300.00	-	-	In Progress	-	11,300.00	11,300.00	-	-	-	-
18	College Union Building Signage RFP # 1407	128,380.00	49,208.18	-	-	In Progress	79,171.82	49,208.18	128,380.00	-	-	-	-
19	RFP # 1398 Parking Lot Repairs & Lot 9 Upgrades	7,048.15	7,068.15	-	-	Complete	(20.00)	7,068.15	7,048.15	-	-	-	-
		146,728.15	67,576.33	-	-		79,151.82	67,576.33	146,728.15	-	-	-	-
AMARILLO - AUXILIARY													
PROJECT BUDGETING								SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	CIP	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
20	East Campus Housing Siding for Residential Housing	240,000.00	-	-	-	Not Started	240,000.00	-	240,000.00	-	-	-	-
21	Hagy Paint & Small Repairs	7,000.00	-	-	-	Not Started	7,000.00	-	7,000.00	-	-	-	-
22	Hagy Other Unplanned	5,000.00	575.00	-	-	In Progress	4,425.00	-	5,000.00	-	-	-	-
		252,000.00	575.00	-	-		251,425.00	-	252,000.00	-	-	-	-
AMARILLO - ALL CAMPUS ONGOING PROJECTS													
PROJECT BUDGETING								SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	CIP	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
23	Campus Wide - Other Unplanned	56,324.63	43,578.47	-	1,967.00	Ongoing	10,779.16	45,545.47	56,324.63	-	-	-	-
24	Campus Wide - Building Drainage Corrections	25,000.00	3,500.00	-	-	Ongoing	21,500.00	3,500.00	25,000.00	-	-	-	-
25	Campus Wide - LED Lighting Upgrades	65,000.00	12,918.67	-	3,165.81	Ongoing	48,915.52	16,084.48	65,000.00	-	-	-	-
26	Campus Wide - Paint and Small Repairs	60,000.00	33,238.41	-	7,297.81	Ongoing	19,463.78	40,536.22	60,000.00	-	-	-	-
27	Campus Wide - Parking Lot Seal Coat & Repairs	150,000.00	500.00	-	-	Ongoing	149,500.00	500.00	150,000.00	-	-	-	-
28	Campus Wide - Carpet and Flooring Replacement	50,000.00	43,341.10	-	3,795.96	Ongoing	2,862.94	47,137.06	50,000.00	-	-	-	-
		406,324.63	137,076.65	-	16,226.58		253,021.40	153,303.23	406,324.63	-	-	-	-
		1,143,380.00	215,066.20	-	16,226.58		912,087.22	231,292.78	1,143,380.00	-	-	-	-

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

AMARILLO COLLEGE									
Tax Schedule									
as of Tax report									
			FY 2025						FY 2024
			Potter County		Randall County		Branch Campuses		
							Total		Total
Net Taxable Values			\$9,269,830,439		\$11,112,295,455		\$5,631,022,774	26,013,148,668	\$23,796,158,750
Tax Rate			\$0.21556		\$0.21556				\$0.22031
Assessment:									
Maintenance and Operation -	0.15893		\$14,732,561		\$17,660,792		\$32,393,353		\$27,871,179
Bonds Interest and sinking	0.05663		\$5,249,486		\$6,292,873		\$11,542,359		\$10,764,204
Branch Campus Maintenance Tax						\$2,424,328	\$2,424,328		\$2,420,146
Total Assessment			\$19,982,046		\$23,953,665		\$2,424,328	\$46,360,039	\$41,055,529
Current Collection Rate			64.12%		70.71%		35.91%	66.05%	98.70%
Deposits of Current Taxes			12,812,529.45		16,938,071.59		870,550.00	30,621,151.04	\$40,521,831
Deposits of Delinquent Taxes			\$130,413		86,861.00		\$25,752	\$243,025	\$425,119
Penalties & Interest			\$48,081		\$15,244		\$6,932	\$70,256	\$380,681
								collection	
								rate	
			Budgeted - Maintenance and Operation				\$32,393,353	100.00%	\$26,900,856
			Budgeted - Bonds				\$11,538,216	99.96%	\$7,937,428
			Budgeted - Moore County				\$1,394,186	57.51%	\$1,383,955
			Budgeted - Deaf Smith County				\$1,030,143	42.49%	\$1,036,191
			Total Budget				\$46,355,897	99.99%	\$37,258,430
			Total Collected + Current + Delinquent + Penalty/Interest				\$30,934,433		\$41,327,630
			Over (Under) Budget				(\$15,421,464)		\$4,069,201

**Agenda for the Amarillo College Board of Regents Regular Meeting on February 25, 2025**

<b>Amarillo College</b>			
<b>Reserve Analysis FY 2025</b>			
<b>As Of 1/31/2025</b>			
	<b>Balance as of</b>	<b>Current Fiscal</b>	<b>Ending</b>
<b>Encumbered Prior to 8/31/24</b>	<b>8/31/2024</b>	<b>Year Activity</b>	<b>Balance</b>
Overlapping Purchase Orders	114,884.45	(326,836.01)	(211,951.56)
<b>Subtotal</b>	114,884.45	(326,836.01)	(211,951.56)
<b>Board Restricted</b>			
Equipment & Facility Reserve	1,862,069.07	-	1,862,069.07
Moore County Campus Designated	613,654.61	827,988.82	1,441,643.43
Hereford Campus Designated	1,627,011.96	1,295,732.52	2,922,744.48
Future A&I Building Expansion	5,196,689.67	-	5,196,689.67
Innovation Outpost	(2,124,455.50)	(125,836.62)	(2,250,292.12)
Rolling Stock	580,644.16	225,412.66	806,056.82
SGA	607,475.12	55,183.93	662,659.05
<b>Subtotal</b>	8,363,089.09	2,278,481.31	10,641,570.40
<b>Unrestricted Reserve</b>			
Undesignated Local Maintenance	858,680.59	7,178,445.72	8,037,126.31
Undesignated Auxiliary	(886,367.39)	(556,908.09)	(1,443,275.48)
<b>Subtotal</b>	(27,686.80)	6,621,537.63	6,593,850.83
<b>Total</b>	8,450,286.74	8,573,182.93	17,023,469.67
<b>Fiscal Year 2025</b>			
	8,450,286.74	8,573,182.93	17,023,469.67
<b>Fiscal Year 2024</b>			
	8,365,599.24	84,687.50	8,450,286.74
<b>Fiscal Year 2023</b>			
	22,487,942.94	(14,122,343.70)	8,365,599.24
<b>Fiscal Year 2022</b>			
	27,559,602.72	(5,071,659.78)	22,487,942.94
<b>Fiscal Year 2021</b>			
	20,480,698.55	7,078,904.17	27,559,602.72
<b>Fiscal Year 2020</b>			
	23,780,057.00	(3,299,358.45)	20,480,698.55
<b>Fiscal Year 2019</b>			
	26,516,562.00	(2,736,504.00)	23,780,057.00
<b>Fiscal Year 2018</b>			
	24,096,277.00	2,420,285.00	26,516,562.00
<b>Fiscal Year 2017</b>			
	22,979,978.00	1,116,299.00	24,096,277.00
<b>Fiscal Year 2016</b>			
	26,185,015.00	(3,205,037.00)	22,979,978.00
<b>Fiscal Year 2015</b>			
	27,440,976.00	(1,255,961.00)	26,185,015.00