

# FINANCIAL AID



## 2024-25 Verification Worksheet – V5

**D I**

Before your financial aid for the 2024-25 award year can be finalized, federal regulations require that certain data from your Free Application for Federal Student Aid (FAFSA) be verified for accuracy. Complete all sections of this worksheet and submit it to the AC Financial Aid Office. DO NOT leave any section blank.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ ID: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_ AC Email: \_\_\_\_\_@amarillocollege.com  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

VERY IMPORTANT! For FAFSA Verification purposes, you're classified as Dependent if you were required to provide parental data on your FAFSA. You're classified as Independent if you were not required to provide parental data.

Dependent Students: List below the people in your parent's family. Include:

- Yourself.
- Your parent(s), even if you are not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- Your siblings if the following are true: Your sibling lives with your parents (or lives apart because of college enrollment), or they receive more than half of their support from your parents, and they will continue to receive more than half of their support from your parents during the award year.
- Other persons if the following are true: They live with your parents, or they receive more than half of their support from your parents, and they will continue to receive more than half their support from your parents during the award year.

Independent Students: List below the people in your family. Include:

- Yourself (and your spouse, if you're currently married).
- Your children if the following are true: They live with the student (or live apart because of college enrollment); or they receive more than half of their support from the student; and they will continue to receive more than half their support from the student during the award year. \*Note: Do not count unborn children.
- Other people if the following are true: They live with the student; or they receive more than half of their support from the student; and they will continue to receive more than half their support from the student during the award year.

Full Name	Birthdate	Relationship to you
		Self

Your Income: 2022 Calendar Year Income Information (January 1, 2022 through December 31, 2022)

Check only one of the boxes below and ...	... submit the following:
[ ] I filed or will file a 2022 Federal Income Tax Return	FTI transferred via FA-DDX on FAFSA, all pages of the 2022 IRS Tax Return Transcript (see instructions below), or signed 1040.
[ ] I worked but am not required to file a 2022 Federal Income Tax Return	2022 W-2 Forms or other earnings statement. Verification of non-filing from IRS via direct data exchange or signed statement if unable to obtain.
[ ] I did not work and will not file a 2022 Federal Income Tax Return	Verification of non-filing from IRS via direct data exchange or signed statement if unable to obtain.

THIS COMPLETED FORM (ALONG WITH COPIES OF ANY REQUIRED DOCUMENTS) SHOULD BE TURNED IN  
TO THE AMARILLO COLLEGE FINANCIAL AID OFFICE AS SOON AS POSSIBLE.

Amarillo College Financial Aid Office • PO Box 447 • Amarillo, TX 79178 • (806) 371-5000 • FAX (806) 371-5371

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

V1

Parental Income (if you're Dependent) or Spouse's Income (if you're married)

Check only one of the boxes below:	Submit the following:
<input type="checkbox"/> I (we) filed or will file a 2022 Federal Income Tax Return(s)	FTI transferred via FA-DDX on FAFSA, all pages of the 2022 IRS Tax Return Transcript (see instructions below), or signed 1040.
<input type="checkbox"/> I (we) worked but am not required to file a 2022 Federal Income Tax Return(s) <input type="checkbox"/>	2022 W-2 Forms or other earnings statement. Verification of non-filing from IRS via direct data exchange or signed statement
<input type="checkbox"/> I (we) did not work and will not file a 2022 Federal Income Tax Return	Verification of non-filing from IRS via direct data exchange or signed statement if unable to obtain.

You can submit a signed copy of your 1040 form, an IRS Tax Return Transcript may be obtained free-of-charge at [www.irs.gov/Individuals/Get-Transcript](https://www.irs.gov/Individuals/Get-Transcript) or by calling 1-800-908-9946, or rather than obtaining a Tax Return Transcript, you may instead re-submit your 2024-2025 FAFSA data <https://studentaid.gov/h/apply-for-aid/fafsa>, be sure to give consent to allow the Future Act Direct Data Exchange (FA-DDX) to directly import IRS data into the Free Application for Federal Student Aid.

Verification of 2022 Student Income if Student did not file a tax return:

Employer's Name	IRS W-2 Provided	Annual Amount Earned in 2022
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

Verification of 2022 Parent/Spouse income if taxes were not filed:

Employer's Name	IRS W-2 Provided	Annual Amount Earned in 2022
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

THIS COMPLETED FORM (ALONG WITH COPIES OF ANY REQUIRED DOCUMENTS) SHOULD BE TURNED IN  
TO THE AMARILLO COLLEGE FINANCIAL AID OFFICE AS SOON AS POSSIBLE.

Amarillo College Financial Aid Office • PO Box 447 • Amarillo, TX 79178 • (806) 371-5000 • FAX (806) 371-5371

## Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at Amarillo College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below:

I certify that I \_\_\_\_\_ am the individual signing this statement of Educational  
(Print Student Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Amarillo College for 2024-25.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

\_\_\_\_\_  
(AC Employee Signature)

\_\_\_\_\_  
(Date)

### Verificación de Identidad y Declaración de Propósito Educativo (Para ser firmadas en la institución)

El estudiante debe comparecer en persona en Amarillo College para verificar su identidad mediante la presentación de una identificación con fotografía (ID) válida emitida por el gobierno que no haya expirado, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros. La institución conservará una copia de la identificación con fotografía del estudiante en la cual se anotará la fecha en la que se recibió y revisó, y el nombre del funcionario de la institución autorizado a recibir y revisar las identificaciones de los estudiantes.

Además, el estudiante debe firmar, en presencia del funcionario de la institución, la Declaración de Propósito Educativo proporcionada a continuación.

### Declaracion de Proposito Educativo

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta Declaracion de Proposito  
(Imprimir Nombre del Estudiante)

Educativo, y que la ayuda financiera federal estudiantil que yo pueda recibir solo será utilizada para fines educativos y para pagar el costo de asistir a Amarillo College para 2024-25.

\_\_\_\_\_  
(Firma del Estudiante)

\_\_\_\_\_  
(La Fecha)

\_\_\_\_\_  
(Numero de identificación del estudiante)

THIS COMPLETED FORM (ALONG WITH COPIES OF ANY REQUIRED DOCUMENTS) SHOULD BE TURNED IN  
TO THE AMARILLO COLLEGE FINANCIAL AID OFFICE AS SOON AS POSSIBLE.

Amarillo College Financial Aid Office • PO Box 447 • Amarillo, TX 79178 • (806) 371-5000 • FAX (806) 371-5371

(AC Employee Signature)

(Date)

**Identity and Statement of Educational Purpose  
(To Be Signed in the Presence of a Notary)**

If the student is unable to appear in person at Amarillo College to verify his or her identity, the student must provide to the institution:

- (a) A **copy of the unexpired valid government issued photo identification (ID)** that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this statement of  
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Amarillo College for 2024-25.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_, City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared,  
(Date) (Notary's name)

\_\_\_\_\_, and provided to me on basis of satisfactory evidence of  
(Printed name of signer)

\_\_\_\_\_ to be the above-named person who signed the forgoing instrument.  
(Type of government-issued photo ID provided)

WITNESS my hand and official seal \_\_\_\_\_  
(Seal) (Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

(ALONG WITH COPIES OF ANY REQUIRED DOCUMENTS) SHOULD BE TURNED IN  
MARILLO COLLEGE FINANCIAL AID OFFICE AS SOON AS POSSIBLE.

Amarillo College Financial Aid Office • PO Box 447 • Amarillo, TX 79178 • (806) 371-5000 • FAX (806) 371-5371

**MUST INCLUDE COPY OF PHOTO ID WITH FORM**

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_ V4

**Verificacion de Identidad y Declaracion de Proposito Educativo  
(Para ser firmadas en la presencia de un notario)**

Si el estudiante no es capaz de comparecer en persona en Amarillo College para verificar su identidad, el mismo debe proporcionar a la institución:

- (a) Una copia de la de identificación con fotografía (ID) valida emitida por el gobierno que no expirado, que se reconoce en la declaración del notario que aparece a continuación, o que se presenta ante un notario, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros; y
- (b) La Declaracion de Proposito Educativo original proporcionada a continuación debe ser notariada. Si la declaración del notario aparece en una página separada de la Declaracion de Proposito Educativo, se debe indicar de manera clara que la Declaracion de Proposito Educativo era el documento notariado.

**Declaracion de Proposito Educativo**

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta Declaracion de  
(Imprimir Nombre del Estudiante)

Proposito Educativo y que la ayuda financiera federal estudiantil que yo pueda recibir, solo será utilizado para fines educativos y para pagar el costo de asistir a Amarillo College para 2024-25.

\_\_\_\_\_  
(Firma del Estudiante)

\_\_\_\_\_  
(la Fecha)

\_\_\_\_\_  
(Número de Identificacion del Estudiante)

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_, City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal \_\_\_\_\_  
(seal) (Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**MUST INCLUDE COPY OF PHOTO ID WITH FORM**

**FORM (ALONG WITH COPIES OF ANY REQUIRED DOCUMENTS) SHOULD BE TURNED IN  
THE AMARILLO COLLEGE FINANCIAL AID OFFICE AS SOON AS POSSIBLE.**

**Aid Office • PO Box 447 • Amarillo, TX 79178 • (806) 371-5000 • FAX (806) 371-5371**

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_ V4

**Signatures**

I (we) certify that the information provided on this FAFSA Verification Worksheet is complete and accurate. I (we) understand that **intentionally** providing false, inaccurate or misleading information can result in federal penalties.

\_\_\_\_\_  
Student (Electronic Signature Not Acceptable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse (only if spouse paid child support)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent (only if student is classified as Dependent)

\_\_\_\_\_  
Date

**MUST INCLUDE COPY OF PHOTO ID WITH FORM**

**THIS FORM CANNOT BE FAXED OR EMAILED – Federal regulations require the original document.**