

FINANCIAL AID



2025-2026 REQUEST FOR DEPENDENCY CHANGE

Student I.D. Number: _____

AC Student E-mail Address: _____

NAME: _____

PHONE: _____

ADDRESS: _____

The 2025/26 Free Application for Federal Student Aid (FAFSA) stipulates certain requirements that a student must meet to qualify for financial aid as an independent student. If a student does not meet one of the criteria, the student must be evaluated as a dependent student, meaning that the student's parents must provide information. There are circumstances that may warrant re-evaluation of the student's status. The following information and documentation is required in order for the Financial Aid Office to consider a change in status. Do not omit any information or documentation as this will delay consideration of your dependency change.

- ☐ STUDENTS MUST COMPLETE THE FAFSA AND SUBMIT WITH THIS DEPENDENCY CHANGE FORM.
- ☐ STUDENTS MUST COMPLETE A 2025-2026 VERIFICATION WORKSHEET V-1 FORM
- ☐ IF STUDENT FILED TAXES FOR 2023, A 2023 TAX RETURN TRANSCRIPT OR SIGNED 1040 FORM IS REQUIRED OR INFORMATION MUST BE TRANSFERRED FROM THE IRS
- ☐ SIGNED AND DATED LETTER ON OFFICIAL LETTERHEAD FROM AN INDEPENDENT SOURCE SUCH AS A TEACHER, SOCIAL WORKER, MINISTER, COUNSELOR, OR OTHER OFFICAL AND UNRELATED THIRD PARTY WHO HAS KNOWLEDGE OF YOUR SITUATION.
- ☐ TWO REFERENCE LETTERS FROM A FAMILY MEMBER OR FRIEND WHO IS AWARE OF YOUR SITUATION WITH YOUR PARENTS.
- ☐ STUDENTS MUST ANSWER THE FOLLOWING QUESTIONS TO THE BEST OF THEIR KNOWLEDGE.

**** Helpful Documents- Include your name and Student ID # on the top of each document:**

- ❖ CPS or Police reports supporting parental separation
- ❖ Court documents supporting parental separation
- ❖ Hospital records
- ❖ Any documentation that supports your petition can be submitted and may be requested

NONE OF THE BELOW CONDITIONS QUALIFY AS AN UNUSUAL CIRCUMSTANCE FOR A DEPENDENCY
OVERRIDE:

- PARENTS REFUSE TO CONTRIBUTE TO STUDENT'S EDUCATION.
- PARENTS ARE UNWILLING TO PROVIDE INFORMATION ON THE FAFSA OR FOR VERIFICATION.
- PARENTS DO NOT CLAIM THE STUDENT AS A DEPENDENT FOR INCOME TAX PURPOSES.
- STUDENT DEMONSTRATES TOTAL SELF-SUFFICIENCY.

1. Please explain why you feel you should be considered independent. Explain the situation with your parents. Attach additional sheets if necessary.

2. Do your parents pay or give you money to pay your bills? (Cell phone, Car Insurance, Rent) _____

3. Give a detailed chronological summary of your living situation in the past two years.

4. Please list your current permanent address: _____

How long have you lived at this address? _____ Who owns this property? _____

ADDITIONAL DOCUMENTATION MAY BE REQUESTED BY THE FINANCIAL AID OFFICE.
Your request will be reviewed, and a decision made within 7 business days.

CERTIFICATION: I certify all the information on this form is true and complete to the best of my knowledge. I understand if all the information requested above is not supplied, no action will be taken on this request. Also, it is the student's responsibility to let the Financial Aid office know if anything has changed that may affect eligibility of receiving a dependency override.

Student Signature: _____

Date: _____

FINANCIAL AID OFFICE USE ONLY: ACTION TAKEN:

Comments:

FAA SIGNATURE: _____ Date: _____