

FINANCIAL AID



Suspension Review Request-GPA and Pace

Student ID # _____ Academic year _____ - _____

Name _____ Phone# _____

AC Student Email _____

I understand I have been placed on Financial Aid suspension for not meeting the requirements of AC' s Satisfactory Academic Progress policy. I did not achieve a 2.0 cumulative GPA or 67% cumulative completion rate. By submitting this form and required documents, I am requesting a review of my suspension status. The Financial Aid Office will review my statements and attached documentation in determining my eligibility for reinstatement of my financial aid eligibility.

I understand I will be notified via AC student email within one week.

I must submit the following documents for my Suspension Review to be processed:

1. A **typed** personal statement explaining the situation(s) that prevented me from meeting the requirements of AC' s Satisfactory Academic Progress Policy. This statement should include any extenuating circumstances that occurred during the last 2 semesters enrolled at AC.
2. An additional **typed** statement outlining what has changed in my personal situation that will allow me to demonstrate satisfactory academic progress the next semester I attend Amarillo College.
3. Additional documents I want considered by the Review Committee (ex: medical statement, hospital records, police reports, obituaries, etc) that support my extenuating circumstances.
4. I will ensure a copy of my academic plan has been uploaded to the Student Planning system by my academic advisor.

The Suspension Review Request and documents may be submitted to the Financial Aid Office via email at financial@actx.edu, in person, or faxed to 806-371-5371. If you have any questions regarding the status of your review, please contact our office at 806-371-5000 or by email at financial@actx.edu.

Student Signature _____

Date _____