

FINANCIAL AID



Suspension Review Request-Max Time Frame or Mathematically Unable to Complete

Student ID # _____ Academic year _____ - _____

Name _____ Phone# _____

AC Student Email. _____

I understand I have been placed on Financial Aid suspension for not meeting the requirements of AC's Satisfactory Academic Progress policy. My attempted credit hours exceeded 150% of the published length of my degree plan (maximum time frame), or I am unable to complete my degree plan prior to exceeding maximum time frame.

By submitting this form and required documents, I am requesting a review of my suspension status. The Financial Aid Office will review my statements and attached documentation in determining my eligibility for reinstatement of my financial aid eligibility.

I understand I will be notified via AC student email within one week.

I must submit the following documents for my Suspension Review to be processed:

1. A typed statement explaining why I have excessive attempted hours at AC. This could include an explanation of why I changed my degree or transferred into a different program. If applicable, an explanation of any recent academic problems for dropped or failed classes, and an explanation as to how my personal situation will allow me to successfully complete my degree plan.
2. I will ensure a copy of my academic plan has been uploaded to the Student Planning system by my academic advisor.

The Suspension Review Request and documents may be submitted to the Financial Aid Office via email at financial@actx.edu, in person, or faxed to 806-371-5371. If you have any questions regarding the status of your review, please contact our office at 806-371-5000 or by email at financial@actx.edu.

Student Signature _____

Date _____