## **DIA - FLEXIBLE AND ALTERNATE WORK ARRANGEMENTS - STAFF**

Amarillo College (the College) recognizes the value of flexible and alternate work options and will consider flexible work arrangements that allow staff to balance work and personal commitments while ensuring the operational and business needs of the College are met. Staff are not entitled to or guaranteed the opportunity to use a flexible or alternate work option, even if their job position is designated as suitable. All flexible or alternate work options will comply with applicable federal and state laws and all College regulations, rules, policies and practices.