Greetings!

Amarillo College annually assesses general education student learning outcomes.

This semester, the following courses have been identified as eligible for assessment:

**INSTRUCTOR: Insert Instructor Name**

**COURSES: Insert Course Name**

Please complete the [**General Education Response Form**](http://www.actx.edu/iea/filecabinet/130) that will direct the assessment’s coordinator on how to access the following for one or more of the above courses:

* Assignment instructions
* Student work
	+ Preferably ungraded, but work that is already graded can be accepted
	+ Fully intact (personal identifiers will be removed after the students have been sorted)
* A key or supplemental materials (if applicable)

If your course is in the core curriculum, you can view the THECB’s required core objectives for your course/s in the THECB’s [Quick Reference guide](http://www.thecb.state.tx.us/reports/DocFetch.cfm?DocID=2737&Format=PDF). If your course is not in the core curriculum, please view the competency descriptions to see what coursework you can provide to support AC assessment efforts. You can view the competency descriptions for each core objective below.

**COMPETENCY DESCRIPTIONS AND LINKS**

* **Critical Thinking Skills (CT):**

 Students will engage in creative and/or innovative thinking, inquiring analysis, evaluation, synthesis of information, organizing concepts, and constructing solutions.

* **Communication Skills (COM):**

Students will demonstrate effective written, oral, and visual communication.

* **Empirical and Quantitative Skills (EQS):**

Students will demonstrate the ability to formulate an inquiry that is scientific or mathematical in nature, and then identify and follow an investigative process using empirical and/or quantitative reasoning to satisfy the inquiry.

* **Teamwork (TW):**

Students will demonstrate the ability to work effectively with others to support a shared purpose or goal and consider different points of view.

For Teamwork, the AC-developed [“Team Member Critique Sheet”](http://www.actx.edu/iea/filecabinet/125) (evaluated by all students within a group or by faculty for students within a group) can serve as an artifact (student work). However, other teamwork artifacts that meet the definition will also be considered.

* **Social Responsibility (SR):**

Students will demonstrate intercultural competency and civic knowledge by engaging effectively in local, regional, national and global communities.

* **Personal Responsibility (PR):**

Students will demonstrate the ability to connect choices, actions and consequences to ethical decision-making.

Any course assignments and artifacts you can provide that fulfill any of the above competencies will be very much appreciated. Please join us as we assess student learning at Amarillo College. Your participation in outcomes assessment will help us better serve our students.

Sincerely,

Russell Lowery-Hart, Vice President for Academic Affairs

Kristin McDonald-Willey, Assessments Coordinator