

2005-2006 Business External Review Summative Report

Instructional	Yes <input type="checkbox"/>	Division	Business	Review Year	2005-2006	View	Print
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Division	Year	Dept	Program	Question	Action	Comments
Business	2005-2006	Computer Information Systems	CIS	2. Improvements Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Commendation	2. Improvements Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Commendation	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Commendation	
Business	2005-2006	Real Estate	Real Estate	V. Resources (A.) Faculty Question:(1.) Review the five-year graph(s) of the student to faculty ratio in the program/department. b. Provide an action plan for improvement of any identified problem.	Commendation	
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question: (A.) State the purpose of the program/department. How is this	Concern	There is a typographical error in the first word "overall" in the second sentence.

				purpose within the mission of Amarillo College?		
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(B.) When was the last time the programs/departments purpose statement was reviewed/revised by faculty and staff in the program/department?	Concern	No recommendation needed.
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(D.) Does the program have admissions policies? 1.Where are the policies published?	Concern	Are certain or specific skill levels required or recommended? AC admission policies link would be advised. http://www.actx.edu/admission/index.php?module=article&id=6
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(D.) Does the program have admissions policies? 2.Explain how these policies are consistent with the mission of Amarillo College.	Concern	Please respond as yes/no/NA
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(E.) Is the program/department accredited? 2. How many years are in the accreditation cycle?	Concern	Please respond as yes/no/NA.
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(E.) Is the program/department accredited? 4. What is the current status of the accreditation?	Concern	Please respond as yes/no/NA.
Business	2005-2006	Real Estate	Real Estate	1.Purpose Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 1. Identify the external approver(s) for the department/progra	Concern	There are no approvers identified, nor a link to the Texas Real Estate Commission.

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Business	2005-2006	Real Estate	Real Estate	1. Purpose Question: (F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 2. What approval schedule is required by the external approver(s)?	Concern	Approver schedule needs to be listed.
Business	2005-2006	Real Estate	Real Estate	1. Purpose Question: (F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 3. When did the program/department last receive approval?	Concern	Does this area need addressing?
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (A.) Identify at least one example of an improvement/revision which resulted from the annual PET forms for the last five years.	Concern	A link to the PET form would be helpful.
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Concern	An explanation of the improvement(s) that led to the increase in Hispanic students as well as a link to the Strategic Plan would be helpful.
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program	Concern	Link to syllabus and list of competencies should be added.

				and/or courses in the department. 1. Explain the primary reasons behind the competencies that were selected."""		
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (F.) For student or program/course outcome assessments review the programs/departments five-year graph(s) of quantitative results or provide a brief narrative summary of qualitative results.	Concern	Link to graph should be corrected.
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (H.) Does the program/department provide for alternative methods of awarding credit? (Select all that apply).	Concern	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (I.) For general education and/or core curriculum required by this program/department	Concern	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Concern	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question: (J.) Do students/graduates in this program/department have to be certified or	Concern	

				licensed? yes 1.Explain any increase or decrease that is more than one-year anomaly.		
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question:(J.)Do students/graduates in this program/department have to be certified or licensed? yes 2.Provide a plan of action for the identified problem	Concern	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 1. Explain any increase or decrease that is more than a one-year anomaly	Concern	
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 2. Provide a plan of action for the identified problem.	Concern	
Business	2005-2006	Real Estate	Real Estate	III. Curricula Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)?	Concern	Hyperlinks do not work.

				2. Provide a link to the minutes of the last advisory committee(s) minutes in the Electronic Archives.		
Business	2005-2006	Real Estate	Real Estate	III. Curricula Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 3. Provide a link to the appropriate committee membership of the advisory committee(s) in the Electronic Archives.	Concern	If hyperlink worked, then this question could be assessed.
Business	2005-2006	Real Estate	Real Estate	IV. Enrollment Data Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents and number of completers determine if there is more than a one-year anomaly. 1. If so, provide the faculty and staff analysis of their assessment of the problem.	Concern	Hyperlink not a good link, but followup hard copy provided data. Please correct typo on anomaly again.
Business	2005-2006	Real Estate	Real Estate	IV. Enrollment Data Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents, and number of completers, determine if there is more than a one-year anomaly. 2. Create an action plan for needed improvement and commendation for	Concern	Please respond as yes/no/NA.

				any dramatic improvement.		
Business	2005-2006	Real Estate	Real Estate	"IV. Enrollment Data Question:(B.) For programs/departments with majors, review the graphs of program majors and the number of new majors by year. 1. Provide an analysis of the programs/departments faculty and staff assessment of the problem and an action plan for needed improvement and commendation for any dramatic improvement "	Concern	Data addressed and explained, but a working hyperlink would be beneficial.
Business	2005-2006	Real Estate	Real Estate	"V. Resources (A.) Faculty Question:(1.) Review the five-year graph(s) of the student to faculty ratio in the program/departme nt. a. Explain any increase or decrease that is more than a one-year anomaly. "	Concern	Hyperlink needs to be fixed.
Business	2005-2006	Real Estate	Real Estate	V. Resources (A.) Faculty Question:(2.) In the database for Roster of Instructional Staff (also known as Roster of Faculty), review the credentials of each full-time and part-time faculty member within the program/departme nt. If any faculty member does not meet the SACS and THECB requirements, evaluate whether additional documentation is significant to grant an exemption.	Concern	
Business	2005-2006	Real Estate	Real Estate	V. Resources (A.) Faculty Question:(3.) List the names and the last date for all	Concern	

				full-time faculty evaluations based on the schedule indicated in the Faculty Performance Review (FPRP).		
Business	2005-2006	Real Estate	Real Estate	V. Resources (A.) Faculty Question:(4.) List the names of each part-time faculty and the last date of evaluation by students and supervisor for each course taught	Concern	
Business	2005-2006	Real Estate	Real Estate	V. Resources (A.) Library Question:(3.) Does your program/department have discipline accreditation? a. How has the library participated in this disciplines accreditation?	Concern	
Business	2005-2006	Real Estate	Real Estate	V. Resources (C) Technology and Security/Privacy Question:(1.) After assessing the strengths and weaknesses of the programs/departments access to technology, what improvements would ensure that students have access and training in the use of technology?	Concern	
Business	2005-2006	Real Estate	Real Estate	V. Resources (C) Technology and Security/Privacy Question:(3.) Review program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student records?	Concern	
Business	2005-2006	Real Estate	Real Estate	V. Resources (D) Support Services for Students Question:(1.) Which support services need to be strengthened to better serve	Concern	

				students in this program/department?		
Business	2005-2006	Real Estate	Real Estate	VI. Budget Question:(B.) Project the programs/department strategic initiatives for the next five years based on the programs/departments outcomes	Concern	A typographical error appears in the word occur, qualify, and qualified.
Business	2005-2006	Real Estate	Real Estate	VII. Publications Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department?	Concern	Are there any Real Estate publications or advertising to be assessed?
Business	2005-2006	Real Estate	Real Estate	VII. Publications Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department? 1. If no, explain what is inaccurate.	Concern	Please respond as yes/no/NA.
Business	2005-2006	Real Estate	Real Estate	2. Improvements Question:(C.) Identify all the delivery approaches used for courses within this program/department: (Select all that apply). traditional classroom web video interactive TV (ITV)	Recommendation	
Business	2005-2006	Real Estate	Real Estate	V. Resources (D) Support Services for Students Question:(3.) Describe any indicators or	Recommendation	

				problems that hamper adequate physical facilities, both on and off campus, to meet the needs of the program/department		
Business	2005-2006	Real Estate	Real Estate	VIII. Other Question:(A.) State any additional comments/concerns which may impact this program/department during the next five years.	Recommendation	Elaborate upon "bubble" effect with more definition and descriptions.