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Program Review
Form for External Review
Committee
Instructional

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Form ID
52
Division
Sciences and Engineering
Department
Electronics Technology
Program
Electronics Engineering Technology
Review Year
2005-2006
Member Names
Eric Wallace
Division Overview
<u>Program/Department Purpose</u>
State the purpose of the program/department. How is this purpose within the mission of Amarillo College?
To provide students with an educational

program that is consistent with an entry-level position in Electronic Engineering in industry. This provides our students with a high quality education to prepare them to go into a technical field. (goal 5)

Does the answer include a purpose statement for the program/department? Does the answer indicate how this program/department is within the mission of Amarillo College?

Acceptable

Concern

"goal 5" should read "AC Strategic Plan Goal 5." The department should also provide a hyperlink to this goal.

When was the last time the program's/department's purpose statement was reviewed/revised by faculty and staff in the program/department?

April 2006

Does the answer indicate the last time the program's/department's purpose statement was reviewed/revised by faculty and staff in the program/department? Does the answer indicate how this

program/department is within the mission of Amarillo College? within the mission of Amarillo College?

Acceptable

N/A

If the program/department offers continuing education credits, how are these courses consistent with the mission of Amarillo College?

This program does not offer continuing education classes.

Does the program/department offer continuing education credits? Does the answer indicate how these courses are consistent with the mission of Amarillo College?

Acceptable

N/A

Does the program have admissions policies?

no

Where are the policies published?

Are all the locations where the policies are published included in the answer?

Acceptable

Concern

Because all AC students have admission policies to follow and adhere to, the department should provide a statement regarding AC admission policies and/or a hyperlink to the standard AC policies.

Explain how these policies are consistent with the mission of Amarillo College.

Does the explanation of how the policies are consistent with the mission of Amarillo College appear to be accurate?

Acceptable

N/A

Is the program/department accredited?

yes

Which agencies or organizations accredit the department/program?

The Electronic Engineering program is accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology. (TAC/ABET)

Are the complete names of the agencies or organizations which accredit the department/program cited?

Acceptable

N/A

How many years are in the accreditation cycle?

4

How many years are in the accreditation cycle?

Acceptable

N/A

When were the accreditations affirmed or granted?

September 2005

When were the accreditations affirmed or granted?

Acceptable

N/A

What is the current status of the accreditation?

Accredited

Are the current statuses of the accreditations identified (e.g. accredited, in process of renewal, in process of candidacy, other)?

Acceptable

N/A

If not required, is the program eligible for accreditation?

Acceptable

N/A

Has this program/department sought accreditation even though it is not required (e.g. yes; If no, explain)?

Acceptable

N/A

Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses?

no

Identify the external approver(s) for the department/program.

IF the program/discipline is required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses, was (were) the external approver(s) for the department/program identified?

Acceptable

N/A

What approval schedule is required by the external approver(s)?

Was the approval schedule required by the external approver(s)

identified?

Acceptable

N/A

When did the program/department last receive approval?

When did the program/department last receive approval?

Acceptable

N/A

Is the reason why the program/department is required to receive this approval clear?

Acceptable

N/A

Improvements

Identify at least one example of an improvement/revision which resulted from the annual PET forms for the last five years

Acquired reaccreditation approval
September 2005.

After reviewing at least one example of improvements/revisions that resulted from the annual PET forms for the last five years, determine the extent that this program/department has used the PET forms to make

improvements/revisions. Does this meet the minimum expectations for using PET forms to make improvements/revisions to the program/department?

Acceptable

Concern

The department should provide a link to the PET form.

Identify at least one example of improvements/revisions which resulted from the last Program Review.

Updated software program used by students in this major.

After reviewing at least one example of improvements/revisions that resulted from the last Program Review, determine the extent to which this program/department values the Program Review process to make improvements/revisions.

Acceptable

Concern

The department should include the actual recommendation from the last program review.

Identify all the delivery approaches used for courses within this

program/department: (Select all that apply.)

traditional classroom,

After reviewing all delivery approaches for courses within this program/department, is this program positioned for growth? Does the committee have recommendations for delivery options which will provide additional growth?

Traditional classroom

After reviewing at least one example of improvements/revisions that is a response to accomplish a strategy or tactical objective within the Strategic Plan 2010-2015, determine the extent to which this program/department has contributed to the implementation success of the Strategic Plan? Does this department/program understand how it relates to the institution's future based on the Strategic Plan?

Acceptable

N/A

Identify at least one example of an

improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan 2010-2015.

In Summer 2005 we acquired approval for reaccreditation by ABET. This accreditation shows that we provide quality technical education to the students enrolled in this program. It also provides transferability to a four year ABET accredited schools to allow our students to further their education. This program will also provide quality technical preparation to meet industry needs.

After reviewing at least one example of improvements/revisions that is a response to accomplish a strategy or tactical objective within the Strategic Plan 2010-2015, determine the extent to which this program/department has contributed to the implementation success of the Strategic Plan? Does this department/program understand how it relates to the institution's future based on the Strategic Plan?

Acceptable
Concern

The department should specifically refer to and provide a link to this part of the Strategic Plan.

Does this Committee have recommendations as to how this program/department may contribute to the implementation of the Strategic Plan?

Acceptable
N/A

Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.

Dr. Douglas Pickle, Professor; Dr. David Fike, Sciences and Engineering Division Chair; Jack Stanley, Professor and Department Chair; Anthony Thorpe, Assistant Professor.

Has the program/department had a broad base of involvement from a majority of faculty and staff with the program/department regarding implementation of student learning outcomes of the program(s) (or department) and courses? What

recommendations does the committee have for increasing involvement?

Acceptable

Concern

The department should update this information to reflect current AC staff/titles.

Explain the primary reasons behind the competencies that were selected.

The program sets competencies based on our Advisory Board recommendations and ABET requirements. The industry tells us the primary competencies we teach to meet industry needs. The program also meets the basic requirements set by ABET to remain accredited. By doing this, we are able to meet their needs as well as give our graduates a better chance at job placement. We can use the job placement chart to measure this.

Do the selected competencies appear to be valid?

Acceptable

N/A

Identify the primary reasons for the assessment tool(s) selected.

In the past we have used the PET forms as our assessment tool. However, in the future a new type of form will be developed to measure this assessment. As a program, the department can use placement rate as one assessment tool.

Will the assessment tool(s) selected provide valid and reliable results?

Acceptable

Concern

The department needs to explain why it will not continue to use PET forms as assessment tools. If a new type of form has been developed, the department should explain what it is. Also, the department should provide links to either the PET or new form.

Evaluate the assessment approaches to date.

In the past we used the PET forms to measure the assessment of this program. This new program review should set a bench mark for assessment in the future.

Will the assessment approaches(s) selected provide valid and reliable results?

--

For student or program/course outcome assessments, review the program's/department's five-year graph(s) of quantitative results or provide a brief narrative summary of qualitative results.

The program has declined significantly over the last five years; however, in 2004-2005 there was a very small increase in headcount. These numbers indicate that the department needs to recruit students. During our reaccreditation process in 2004-2005 we had over 20 students enrolled in this program. The graph does not show this number and therefore indicates a discrepancy in the data.

Review the program's/department's five-year graph(s) of quantitative results for student or program/course outcome assessments, or provide a brief narrative summary of qualitative results.

Acceptable

Concern

The department should provide a link to the graph referred to.

What changes have been made in the curricula of the program/department because of the analysis of these results? No changes have been made in the curricula based on these results.

Have any changes been made in the curricula because of the analysis of these results?

Acceptable

N/A

Review the five-year graph(s) of course completions for the program/department. Explain any increase or decrease that is more than a one-year anomaly.

The graph only provides data for 2001 and we are unable to explain any increase or decrease at this time. In 2001 we had an 80% course completion rate.

Does the review of the five-year graph(s) of course completions demonstrate the use of analysis to implement a plan of action for retention? Is the analysis of any increase or decrease that is more than a one-year anomaly accurate?

Unacceptable

Recommendation

The graph is out-of-date and needs to be updated in order to be meaningful. Is more current data available to explain enrollment trends?

Provide the program's/department's plan of action for improving any identified problem or results from the implementation of the plan of action.

At this time we do not feel a plan of action for improvement is needed. Once additional data is provided, we will be able to better identify any problems that may be present.

Will the plan of action likely improve the number of course completers?

Unacceptable

Recommendation

Since enrollment appears to have declined significantly, based on comments made within this program review, the department needs to obtain current data so that it can address any identifiable problems or concerns.

Does the program/department provide for alternative methods of awarding credit?

Tech-Prep Credit by Exam

Has the program/department

provided for alternative methods of awarding credit? If not, which alternative methods would be recommended?

Tech-Prep

What approaches are used to assure outcomes are comparable to those expected of students who enrolled and completed the course?

Acceptable

N/A

For general education and/or core curriculum required by this program/department, identify the relevant competencies approved by the Academic Affairs Committee (see Catalog section entitled Degrees and Certificates: General Education Competencies). The student is required to complete a minimum of 15 hours of academic classes to be awarded an Associate of Applied Science degree. This particular program requires 29 credits within the academic area.

Have all relevant competencies for general education and/or core curriculum been identified for this program/department? If not, which

are obviously a part of this program/department's general education competencies?

Acceptable

Concern

The department should provide a link to the online catalog requirements to show that this program meets general education competencies and/or provide a more detailed explanation of how this program meets relevant competencies.

Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.

These outcomes are assessed by various academic programs. In the current catalog, page 45, it shows the requirements for Associate of Applied Science degrees. The program follows the requirements for general education.

Is the explanation of assessment approach(es) for general education competencies (outcomes) thorough? Is the analysis of the results accurate? Have links to documentation which verify the assessment results been included?

Acceptable
Concern

The department should provide links to the online catalog page or section that applies to this program and possibly provide a more detailed explanation of how outcomes have been assessed and achieved.

Outline a plan for correcting any weaknesses.

If assessment results and analysis are included, is there a plan for correcting any weaknesses included?

Acceptable
N/A

Do students/graduates in this program/department have to be certified or licensed?

no

Review the results for certification/licensure results of the program/department and/or job placement for the past five years. Explain any increase or decrease that is more than one-year anomaly.

Provide a plan of action for the identified problem.

IF students/graduates in this

program/department have to be certified or licensed, do the results over the past five-years indicate that certification/licensure have been equal to or greater than the average of the past five-years AND/OR equal to the statewide or national benchmark for this certification/licensure? IF NOT, does the analysis and plan of action appear that the program/department has thoroughly reviewed the problem?

Acceptable

N/A

Is the program's/department's plan of action for improving any identified problem or results likely to improve the certification/licensure results? Did program/department explain any increase or decrease that is more than a one-year anomaly? Does the plan correct any weaknesses included? If not, what is missing?

Acceptable

N/A

IF the department or program offers one or more technical programs (Associate in

Applied Science or Certificates), has the program/department included an explanation of the job placement success during the past five years AND are these results at least equal to the statewide annual benchmark (90%)?

Is the analysis of any increase or decrease that is more than a one-year anomaly accurate?

A graph showing job placement for the past five years is not available for the Electronic Engineering Technology program. This data is included in the Electronic Systems Technology program because they have the same CIP code of 15.0303. Our data is gathered by these CIP codes. Several students that graduate go on to a four year college to further their education. This program has approximately 37 majors and the department does not have any knowledge of any students currently looking for employment.

Is the program's/department's plan of action for improving any identified problem or results likely to improve the job placement rate for graduates of the technical program(s)? If not, what is

missing?

The department will begin to conduct surveys of graduates in this area so that we can better track our students. We as a department feel that the placement rate is very good.

IF the department or program offers one or more technical programs (Associate in Applied Science or Certificates), has the program/department included an explanation of the job placement success during the past five years? Is the analysis of any increase or decrease that is more than a one-year anomaly accurate?

Acceptable

Concern

The department needs to discuss whether it has taken the above steps to track student job placement, what the survey data identify, and if there are any other steps that could be taken to identify job placement success.

Is the program's/department's plan of action for improving any identified problem or results likely to improve the job placement rate for graduates

of the technical program(s)?

Acceptable

N/A

Curricula

Does the program/department have affiliation(s)/agreement(s)/contract(s) with any other entity for the purpose of delivering instructional content?

Review the affiliation(s)/agreement(s)/contract(s), consider Amarillo College's mission, and then make a recommendation to:
Provide an analysis of the review.

If the program/department has affiliation(s)/agreement(s) with any other entity for the purpose of delivering instructional content, do these affiliations/agreements make it clear that Amarillo College maintains the responsibility for controlling all aspects of the educational program? Has the College ensured the quality of the program with these affiliations/agreements? If so, how? What is the schedule for reviewing the quality of these programs? Has the College ensured that programs

remain with Amarillo College's mission?

Unacceptable

Recommendation

The department needs to answer the questions.

How many curricula changes were approved by the Academic Affairs Committee during the past five years?

1

Which steps in the curricula change process had faculty involvement prior to submitting the curricula proposal(s) to the Academic Affairs Committee?

Faculty reviewed MATH revisions and approved the change that was presented to Academic Affairs. This revision will allow students more transferability of credits to a four year university.

Was the departmental faculty involvement documented and broad in representation? If not, what steps within curricula change process should have had more proof of greater departmental faculty involvement? Is the primary responsibility for curricula changes under the control of faculty? Does

the program have a qualified faculty member in charge of the program's coordination and curriculum development?

Acceptable

Concern

The department should describe which faculty reviewed the revisions to ensure broad representation. Also, who is the faculty member in charge of the program coordination and development?

Is any program within the department a technical program (e.g. AAS or certificate)?

yes

When was the last Advisory Committee meeting?

June 2006.

Provide a link to the minutes of the last Advisory Committee(s) minutes in the Electronic Archives.

<http://www.actx.edu/archives/index.php?module=article&view=36>

Provide a link to the appropriate committee membership of the Advisory Committee(s) in the Electronic Archives.

<http://www.actx.edu/archives/index.php?module=article&view=37>

If the department offers an AAS and/or certificate, do the minutes of

the Advisory Committee prove that the curricula for each program is appropriate to the degree and/or certificate? Has the Advisory Committee been consulted in designing each degree and certificate? Has the Advisory Committee met at least once a year and been provided ample opportunity to guide the faculty in curricula changes?

Unacceptable

Recommendation

The links do not work.

Is the membership of the Advisory Committee broad enough to provide the scope of advice necessary for input on curricula? If not, what changes are recommended to the program/department?

Acceptable

Concern

The department should provide committee membership and periodically review membership to ensure adequate representation.

Enrollment Data

After receiving the data indicating the

number of students enrolled in the program/department, by total students, number of full-time equivalents, and number of completers, determine if there is more than a one-year anomaly. If so, provide the faculty and staff analysis of their assessment of the problem.

There is not enough data at this time. An analysis cannot be assessed with only one year of data.

Does the analysis by the faculty and staff of this data address any obvious problems/declining statistics?

Acceptable

Concern

The department needs to update the data as soon as possible.

Create an action plan for needed improvement and commendation for any dramatic improvement.

There is not enough data at this time. An analysis cannot be assessed with only one year of data.

Does the action plan or commendation address the problem addressed within the analysis? Does it appear that implementation of the

action plan will resolve the problem and correct the decline?

Acceptable

Concern

The department needs to update the data as soon as possible.

Does the External Review Committee have any other analysis or recommendations for increasing enrollments based on the program/department's data?

Acceptable

Concern

Due to the lack of program data provided in this report, the External Review Committee has no recommendations.

For programs/departments with majors, review the graphs of program majors and the number of new majors by year.

Provide an analysis of the program's/department's faculty and staff assessment of the problem and an action plan for needed improvement and commendation for any dramatic improvement.

The graph does not provide enough data. The faculty does feel that we need a recruiting plan to increase numbers in

this program. This will be done by visiting area high schools on their career days. The faculty is also going to find ways to raise money for program specific advertisement.

Does the analysis by the faculty and staff of this data address any obvious problems/declining statistics regarding students enrolled as majors within the program/department? Does the action plan or commendation address the problem addressed within the analysis? Does it appear that implementation of the action plan will resolve the problem and correct the decline? Does the External Review Committee have any other analysis or recommendations for increasing the number of students majoring in this program/department based on this program's/department's data?

Acceptable

Concern

The department needs to update the data as soon as possible.

Resources

Review the five-year graph(s) of the student-to-faculty ratio in the program/department.

Explain any increase or decrease that is more than a one-year anomaly.

There is not enough data at this time. An analysis cannot be assessed with only one year of data.

Does the analysis by the faculty and staff of this data address any obvious problems/declining statistics regarding student-to-faculty ratio within this program/department?

Acceptable

N/A

Provide an action plan for improvement of any identified problem.

There is not enough data at this time. An analysis cannot be assessed with only one year of data.

Does the action plan or commendation address the problem addressed within the analysis? Does it appear that implementation of the action plan will resolve the problem and correct the decline? Does the External Review Committee have any other analysis or recommendations

regarding student-to-faculty ratio within this program/department?

Acceptable

N/A

In the database for [Roster of Instructional Staff](#) (also known as Roster of Faculty), review the credentials of each full-time and part-time faculty member within the program/department. If any faculty member does not meet the SACS and THECB requirements, evaluate whether additional documentation is significant to grant an exemption. At present time, all full-time faculty members meet the SACS and THECB and ABET requirements. The program does not employ part-time faculty at this time.

Identify any faculty teaching a transfer course which, according to the information within the database for [Roster of Instructional Staff](#) (also known as Roster of Faculty) do not meet the requirements of faculty teaching a transfer course and explain the credential problem. Identify any faculty teaching a technical course which, according to the information within the database

for [Roster of Instructional Staff](#) (also known as Roster of Faculty) do not meet the requirements of faculty teaching a technical course and explain the credential problem based on SACS requirements and/or THECB requirements. Identify any faculty teaching a developmental course which, according to the information within the database for [Roster of Instructional Staff](#) (also known as Roster of Faculty) do not meet the requirements of faculty teaching a developmental course and explain the credential problem.

Acceptable

Concern

The department should make sure that all faculty still meet the above criteria, including any part-time faculty that may now be employed through the program.

List the names and the last date for all full-time faculty evaluations based on the schedule indicated in the Faculty Performance Review (FPRP).

Dr. Douglas Pickle - 2005-2006.

If any full-time faculty member (or Board-appointed faculty member)

has not been completed the Faculty Performance Review (FPRP) within the past two years and is listed in the aforementioned Roster of Instructional Staff (also known as Roster of Faculty), identify the faculty member's name and the date of the last FPRP.

Acceptable

Concern

Has the department hired any additional instructors since 2005-2006 that need to be included?

List the names of each part-time faculty and the last date of evaluation by students and supervisor for each course taught.

None in this program.

If any part-time faculty member has not been evaluated by both students and supervisor for each course taught within the past year and is listed in the aforementioned Roster of Instructional Staff (also known as Roster of Faculty), identify the faculty member's name and state the specific problem.

Acceptable

Concern

Has the department hired any part-time instructors since 2005-2006 that need to be included?

Amarillo College's Board Policy Manual defines each faculty member's academic freedom as "full freedom in the classroom in discussing the subject being taught and to pursue research and publications. However, a faculty member must not attempt to force on students a personal viewpoint and must at all times allow for diversity of opinion." Has anyone in the program/department filed a grievance for violation of the aforementioned academic freedom?
no

If anyone within the department has filed a grievance for violation of academic freedom based on the definition stated in Amarillo College's Board Policy Manual, briefly describe the violation (excluding personal identifiers) and the total number of violations.

Acceptable

N/A

Which of the following library

collections/resources/services have been used by faculty, staff and/or students within the past five years? (Select all that apply.)

Reference collection Electronic journals

Electronic books Other

Computers that have AutoCAD software installed.

Does it appear that the library collections/resources/services used by the faculty, staff, and/or students within the past five years are accurate and thorough?

Acceptable

N/A

Which two or three collection/resources/services should be improved to support Amarillo College's mission regarding teaching and service?
None at this time. Services are adequate for our needs.

Has the program/department identified which two or three collections/resources/services should be improved to support Amarillo College's mission regarding teaching and service?

Acceptable

Concern

The department could possibly add peer tutoring to its program.

Does your program/department have discipline accreditation?

no

How has the library participated in this discipline's accreditation?

Does the program/department have a discipline accreditation? IF SO, has the library participated in completing the approver's evaluation?

Acceptable

N/A

After assessing the strengths and weaknesses of the program's/department's access to technology, what improvements would ensure that students have access and training in the use of technology?
Computers that are capable of having more memory in order to run all aspects of the AutoCAD programs.

Does the program's/department's assessment of strengths and weaknesses include ways to improve both students' access to & training in the use of technology?

Acceptable

N/A

What improvements would ensure that students use technology?

An updated engineering computer lab that will allow students to use other software available which presently not being used.

Does the program's /department's answer include improvements that would ensure that students use technology? Are the recommendation(s) of this program/department feasible?

Acceptable

Concern

The above sentence should state "...which presently is not being used."

Also, if the computer lab has been updated since 2005-2006 to allow the use of this and other desired software, the department should make use of this improvement.

Review program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student

records?

no

What changes need to be made to prevent violations of this nature?

After a review of this program's /department's operations based on this Self-Study and any other information available to this Committee, does any operation present the possibility for violations of security, confidentiality, or integrity of student records? If so, describe those operations and identify the violation possibility in detail.

Acceptable

N/A

What changes need to be made to prevent violations of this nature?

Acceptable

N/A

Which support services need to be strengthened to better serve students in this program/department?

Qualified tutors to assist students in both math and electronics areas.

Explain what aspects of the services need to be strengthened.

The availability of tutors to assist students in being successful.

Do the Self-Study recommendations of this program/department for support services that need to be improved appear to be valid?

Acceptable

N/A

Describe any indicators or problems that prevent a healthy, safe and secure environment for the students, faculty and staff of this program/department.

None.

Are recommendations to assure a healthy, safe and secure environment for staff and students of this program/department valid? Are any of these recommendation(s) more significant and/or urgent?

Acceptable

N/A

Describe any indicators or problems that hamper adequate physical facilities, both on and off campus, to meet the needs of the program/department.

Uneven walking area in the breezeway of Parcels Hall leading to the elevator.

Parcels Hall elevator periodically breaks

down and students in wheel chairs cannot make it up to their classes.

Do any of the problems or concerns regarding adequate physical facilities appear to be significant and/or urgent? Are there any other needs which this Self-Study didn't cite but are critical based on other information? Which of these needs are most significant and/or urgent?

Acceptable

N/A

Budget

Which program/department outcomes have resulted in budget requests to date? Due to accreditation we have an annual fee of approximately \$520.

Have any of this program's/department's outcomes resulted in budget requests to date? If not, why not?

Acceptable

N/A

Project the program's/department's strategic initiatives for the next five years based on the program's/department's outcomes.

Our strategic initiative for the next five

years is to increase student enrollment. The department plans to do this by attending career days at the area high schools and by visiting with area industries we can keep the program current with their needs. As the industry needs change, the program will change to continue to meet these needs. The program is going to seek ways to fund program specific advertisement. An increase in night classes will be offered to attract the full-time employee. This will allow them to increase their skill level to stay up with newer technology. The program will update the labs as technology changes in the future.

Has this program/department been able to project strategic initiatives for the next five years based on the program's/department's outcomes? If not, what appears to be blocking this program/department from accomplishing this?

Acceptable

N/A

Publications

If the program/department publishes any advertising or recruitment documents

(electronic or paper), do the documents accurately represent Amarillo College and the program/department?

yes

If no, explain what is inaccurate.

IF the program/department has published any advertising or recruitment documents (electronic or paper), check at least one copy of each document and determine whether it accurately represents Amarillo College and the office/department?

Acceptable

Concern

The department needs to describe these documents and/or provide a link to them.

IF anything appears to be inaccurate, identify the apparent violation.

Acceptable

N/A

Does the program/department publish any documents (electronic or paper) with references to SACS accreditation?

yes

Are the references in compliance with SACS approved statement?

yes

Which reference is not in compliance?
Describe how you will assure compliance
for all references in the future.

IF the program/department has published any document(s) with a reference to SACS accreditation, are all references consistent with the approved statement? (Approved reference: Amarillo College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Amarillo College.) IF any references are inconsistent, identify all documents with the inconsistent reference(s).

Acceptable

Concern

The department needs to describe these documents and/or provide a link to them.

IF the Self-Study did identify the inconsistencies, does the plan for assuring future compliance appear to

correct the problem? IF the Self-Study did NOT identify all inconsistencies, what plan does this Committee recommend?

Acceptable

N/A

Other

State any additional comments/concerns which may impact this program/department during the next five years.

To be a viable program, enrollment must increase over the next few years. Some progress has been made but enrollment must continue to increase to prepare for reaccreditation in 2009.

IF additional comments/concerns were included in the Self-Study regarding items which may impact this program/department during the next five years, what recommendations and/or concerns are warranted? IF NO such items were included in the Self-Study but this Committee feels such comments or concerns are valid, cite them and include any relevant recommendations.

Acceptable

Concern

The department needs to explain how it plans to increase enrollment in the coming years.