Allied Health 2007-2008
External Review Summative Report

Division	Year	Dept	Program	Question	Action	Comments
Allied Health	2007-2008	Dental Hygiene	Dental Hygiene	**2. Improvements** Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Commendation	Excellent evaluation tools. Congratulations of high pass rate on National Board Examination.
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Commendation	Excellent adjustments.
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	"**2. Improvements** Question:(D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Commendation	Great research and improvements.
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	**2. Improvements** Question: (F.) For student or program/course outcome assessments review the programs/departments five-year graph(s) of quantitativeresults or provide a brief narrative summary of qualitativeresults	Commendation	Great initiative.
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	**V. Resources (C) Technology and Security/Privacy** Question:(1.) After assessing the strengths and weaknesses of the programs/departments access to technology, what improvements would ensure that students have access and training in the use of technology?	Commendation	Excellent suggestion.
Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 1.Explain any increase or decrease that is more than a one-year anomaly.	Commendation	According to the course completion graph, program retention rates have steadily increased for three consecutive years.
Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 2. Outline a plan for correcting any weaknesses.	Commendation	The rules for success or failure for students are well defined.

Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 1.Explain any increase or decrease that is more than one-year anomaly.	Commendation	Program exceeds both state and national averages.
Allied Health	2007-2008	Radiography	Radiography	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Commendation	**The answer provides a very impressive demonstration of how they improved their recruitment and retention rates on the basis of the plan they developed as a result of the last Program Review. They obviously valued the input that led to these improvements. Good job!**
Allied Health	2007-2008	Respiratory Care	Respiratory Care	**2. Improvements** Question: (A.) Identify at least one example of an improvement/revision which resulted from the annual PET forms for the last five years.	Commendation	The RC program has exhibited excellent follow through in making every effort to get their students to earn the CRT credential.
Allied Health	2007-2008	Respiratory Care	Respiratory Care	**2. Improvements** Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Commendation	The RC program has done an excellent job of identifying and applying assessment tools.
Allied Health	2007-2008	Dental	Dentist Aide	**1.Purpose** Question:(B.) When was the last time the programs/departments purpose statement was reviewed/revised by faculty and staff in the program/department?	Concern	Add to the statement: The program purpose statement was reviewed by the director and the one part-time faculty in the Fall of 2007 and was found to continue meet

						the purpose and mission statement of the program and the college.
Allied Health	2007-2008	Dental	Dentist Aide	**1.Purpose** Question:(C.) If the program/department offers continuing education credits	Concern	The answer could include - that the CE offerings will be consistent with the mission of the program and the college.
Allied Health	2007-2008	Dental	Dentist Aide	**2. Improvements** Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Concern	Is there a link to the evaluation tool used for the hands on competency exam? Who evaluates the hands on exam?
Allied Health	2007-2008	Dental	Dentist Aide	**2. Improvements** Question: (F.) For student or program/course outcome assessments review the programs/departments five-year graph(s) of quantitativeresults or provide a brief narrative summary of qualitativeresults.	Concern	Will the local dentists all use the same evaluation tool? Are the students aware of that tool and given the opportunity to know who they will be graded? How will you show inter-rater reliability?
Allied Health	2007-2008	Dental	Dentist Aide	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Concern	Please provide links which verify assessment results.
Allied Health	2007-2008	Dental	Dentist Aide	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 2. Outline a plan for correcting any weaknesses.	Concern	
Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Concern	Typo in second paragraph.
Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	"**2. Improvements** Question:(D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Concern	What are all the goals?
Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 1.Explain any increase or decrease that is more than a one-year anomaly.	Concern	Is the pivot table in numbers or percents?

Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents, and number of completers, determine if there is more than a one-year anomaly. **2.**Create an action plan for needed improvement and commendation for any dramatic improvement.	Concern	How will you "attempt" to identify students? Perhaps you could build a survey that would address your specific needs.
Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	**V. Resources (C) Technology and Security/Privacy** Question:(1.) After assessing the strengths and weaknesses of the programs/departments access to technology, what improvements would ensure that students have access and training in the use of technology?	Concern	I agree that students need an assessment test. Can you create one that fits your department's needs?
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	**III. Curricula** Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 2. Provide a link to the minutes of the last advisory committee(s) minutes in the Electronic Archives.	Concern	Link would not pull up when clicked. More than likely it is my computer.
Allied Health	2007-2008	Medical Laboratory Technology	Medical Laboratory Technology	**VII. Publications** Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department?	Concern	There is no link to documents.
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(B.) When was the last time the programs/departments purpose statement was reviewed/revised by faculty and staff in the program/department?	Concern	This is acceptable within the content, although the archive link is difficult to follow. Can the authors put a direct link to the evidence for this statement that makes it easier for the accediation team to validate the statement. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(E.) Is the program/department accredited? 1. Which agencies or organizations accredit the department/program?	Concern	Create hyperlink to JRCENMT. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(E.) Is the program/department accredited? 2. How many years are in the accreditation cycle?	Concern	Again, in order to give the accreditation team easy access to validate statement, a hyperlink to the statement regarding accreditation cycle would be helpful. However, in checking this, it's valid. DJH

Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(E.) Is the program/department accredited? 3. When was the accreditation affirmed or granted?	Concern	Again, as previous comments, this statement is fine but there is no easy way to validate it. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 1. Identify the external approver(s) for the department/program.	Concern	As before, easy use would include hyperlinks to these agency/organization web site links.
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 2. What approval schedule is required by the external approver(s)?	Concern	Same comment on hyperlinking. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 3. When did the program/department last receive approval?	Concern	This is true, but needs hyperlink to documentation. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	"**2. Improvements** Question:(D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Concern	Again, the link here to the Strategic Goal would be helpful. While they have quoted the goal, validation requires that the reviewer have an EYES ON approach. For ease of use, the hyperlink should be included here, although it is valid and accurate, as it stands.
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Concern	Editing of names using semi colons after the department, as this is difficult to read and know who belongs to which organization. This reader is unaware of a way to validate this information. It would be helpful to have validation. Are there minutes of some kind where these individuals were named? DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question: (F.) For student or program/course outcome	Concern	A link to the catalog for this course would be beneficial.

				assessments review the programs/departments five-year graph(s) of quantitativeresults or provide a brief narrative summary of qualitativeresults		
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 2. Provide the programs/departments plan of action for improving any identified problem or results from the implementation of the plan of action.	Concern	As before, this reader as well as the accreditation team, has no way to validate this statement without a reference somewhere.
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department	Concern	While the information is accurate, hyperlinking would be helpful and make it easy for reviewers. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 2. Outline a plan for correcting any weaknesses.	Concern	Have no way to validate.
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 1.Explain any increase or decrease that is more than one-year anomaly.	Concern	As with other comments, the claims appear to be valid, but this reader has no way to check this. While this may be appropriate, this readers understanding of the process of review is that hyperlinking to appropriate validation of claims is essential to the accreditation process. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**III. Curricula** Question:(A.) Does the program/department have affiliation(s)/agreement(s)/contract(s) with any other entity for the purpose of delivering instructional content? 2. Provide an analysis of the review.	Concern	In checking out this information, it appears correct,but this type of statement really does need a hyperlink to the contract, so that the statements can be validated, for ease of use by the accreditation team. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (A.) Library** Question:(2.) Which two or three collection/resources/services should be improved to support Amarillo College mission regarding teaching and service?	Concern	Again, unsure as to how to validate this statement. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (C) Technology and Security/Privacy** Question:(2.) What improvements would ensure that students use technology?	Concern	No way to validate this. Isn't there some type of future plan for the department where this would be shown? DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (C) Technology and Security/Privacy** Question:(3.) Review	Concern	Not answered, but a statement as to why this isn't answered would be

				program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student records? a. What changes need to be made to prevent violations of this nature?		helpful. This reader would still like to know why no changes need to be done (previous question). DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**VI. Budget** Question:(A.) Which program/department outcomes have resulted in budget requests to date?	Concern	Is there a document showing this? DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**VII. Publications** Question:(B.) Does the program/department publish any documents (electronic or paper) with references to SACS accreditation? 1. Are the references in compliance with SACS approved statement? a. Which reference is not in compliance? Describe how you will assure compliance for all references in the future.	Concern	A short comment as to why this wasn't answered would be helpful for clarity purposes. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**VIII. Other** Question:(A.) State any additional comments/concerns which may impact this program/department during the next five years.	Concern	Hyperlinking to this proposal would be benefitical. Specifics about how this collaboration search will take place woud also be helpful in answering the question. DJH
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(B.) When was the last time the programs/departments purpose statement was reviewed/revised by faculty and staff in the program/department?	Concern	A link to the evidence for this date would make it much easier for the accreditation team to validate. LPW
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(C.) If the program/department offers continuing education credits	Concern	However at this writing it is the middle of the Summer 2008. An update to this would seem appropriate. LPW
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(D.) Does the program have admissions policies? 2.Explain how these policies are consistent with the mission of Amarillo College.	Concern	This could use expanding with more detail
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(E.) Is the program/department accredited? 2. How many years are in the accreditation cycle?	Concern	A link to the evidence would be needed here. DJH
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(E.) Is the program/department accredited? 3. When was the accreditation affirmed or granted?	Concern	null
Allied Health	2007 - 2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than	Concern	null

				the Texas Higher Education Coordinating Board) in order to offer courses? 2. What approval schedule is required by the external approver(s)?		
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 3. When did the program/department last receive approval?	Concern	Based on previous answer if approvals are not neede then and NA here would be appropriate. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	"**2. Improvements** Question:(D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Concern	In a previouse question "Identify all the delivery approaches used for courses within this program/department:" the answer was only Traditional classrooms. Wouldn't it be good to reinforse this by addin Web to that answer. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	"**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 1. Explain the primary reasons behind the competencies that were selected."""	Concern	Have no idea what these competencies are therefore no way to evaluate if they are indeed valid. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Concern	Have no idea what these tools are therefore no way to evaluate if they are indeed valid. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question: (F.) For student or program/course outcome assessments review the programs/departments five-year graph(s) of quantitativeresults or provide a brief narrative summary of qualitativeresults	Concern	While this increase has happened since the hiring of the new director, the question would be better served if there were indications of what the new director implemented to bring about the increase. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 1.Explain any increase or decrease that is more than a one-year anomaly.	Concern	
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 2. Provide the programs/departments	Concern	There is no way for reader to evaluate this. LPW

				plan of action for improving any identified problem or results from the implementation of the plan of action.		
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Concern	Provide the links to the documentation. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 2. Outline a plan for correcting any weaknesses.	Concern	How does the reader verify this? LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 2.Provide a plan of action for the identified problem	Concern	Based on no plan rational provided. However the statistics used appear to be stale and useless. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**VI. Budget** Question:(B.) Project the programs/department strategic initiatives for the next five years based on the programs/departments outcomes	Concern	Based on previous questions answer. LPW
Allied Health	2007 - 2008	Pharmacy Technology	Pharmacy Technology	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Concern	Not a broad base of involvement
Allied Health	2007 - 2008	Pharmacy Technology	Pharmacy Technology	**2. Improvements** Question:(H.) Does the program/department provide for alternative methods of awarding credit? (Select all that apply).	Concern	no answer
Allied Health	2007 - 2008	Pharmacy Technology	Pharmacy Technology	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 2. Outline a plan for correcting any weaknesses.	Concern	No weaknesses noted
Allied Health	2007 - 2008	Pharmacy Technology	Pharmacy Technology	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 1 Explain any increase or decrease	Concern	No data available

				that is more than one-year anomaly.		
Allied Health	2007-2008	Pharmacy Technology	Pharmacy Technology	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 2.Provide a plan of action for the identified problem	Concern	No plan of action
Allied Health	2007-2008	Pharmacy Technology	Pharmacy Technology	**III. Curricula** Question:(A.) Does the program/department have affiliation(s)/agreement(s)/contract(s) with any other entity for the purpose of delivering instructional content? 2. Provide an analysis of the review.	Concern	No description
Allied Health	2007-2008	Pharmacy Technology	Pharmacy Technology	**III. Curricula** Question:(B.) How many curricula changes were approved by the Academic Affairs Committee during the past five years? 3. Which steps in the curricula change process had faculty involvement prior to submitting the curricula proposal(s) to the Academic Affairs Committee?	Concern	Cannot discern if faculty were involved in the process and to what degree
Allied Health	2007-2008	Pharmacy Technology	Pharmacy Technology	"**IV. Enrollment Data** Question:(B.) For programs/departments with majors, review the graphs of program majors and the number of new majors by year. 1. Provide an analysis of the programs/departments faculty and staff assessment of the problem and an action plan for needed improvement and commendation for any dramatic improvement "	Concern	LInk does not provide graph of program majors and the number of new majors by year.
Allied Health	2007-2008	Pharmacy Technology	Pharmacy Technology	**VII. Publications** Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department?	Concern	No advertisements or documents attached.
Allied Health	2007-2008	Physical Therapist Assistant	Physical Therapist Assistant	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Concern	Editing note- could not remove the concern button

Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Concern	No links
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**III. Curricula** Question:(B.) How many curricula changes were approved by the Academic Affairs Committee during the past five years? 3. Which steps in the curricula change process had faculty involvement prior to submitting the curricula proposal(s) to the Academic Affairs Committee?	Concern	Is there documentation supporting the faculty involvement?
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**V. Resources (A.) Faculty** Question:(2.) In the database for Roster of Instructional Staff (also known as Roster of Faculty), review the credentials of each full-time and part-time faculty member within the program/department. If any faculty member does not meet the SACS and THECB requirements, evaluate whether additional documentation is significant to grant an exemption.	Concern	
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**V. Resources (A.) Faculty** Question:(3.) List the names and the last date for all full-time faculty evaluations based on the schedule indicated in the Faculty Performance Review (FPRP).	Concern	
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**V. Resources (C) Technology and Security/Privacy** Question:(3.) Review program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student records?	Concern	
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**V. Resources (D) Support Services for Students** Question:(1.) Which support services need to be strengthened to better serve students in this program/department?	Concern	
Allied Health	2007 - 2008	Physical Therapist Assistant	Physical Therapist Assistant	**VII. Publications** Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department?	Concern	No links to the advertisements
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question: (A.) Identify at least one example of an	Concern	An improvement is listed here but I believe the suggestion was made by

				improvement/revision which resulted from the annual PET forms for the last five years.		an advirosy committee member during an advisory committee meeting and not from an annual PET form.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Concern	The program lists a new shift toward more IT offerings; however, this does not address how and why they made that decision.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Concern	The program director is the only person in the department involved in the preparation of this PET form. He says it is necessary to meet accrediation requirements. Therefore, I'm concerned, there is no "broad based involvement from faculty and staff."
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**III. Curricula** Question:(A.) Does the program/department have affiliation(s)/agreement(s)/contract(s) with any other entity for the purpose of delivering instructional content? 2. Provide an analysis of the review.	Concern	Program Director is stating valid concerns here and is taking necessary steps to address his concerns.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**III. Curricula** Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 2. Provide a link to the minutes of the last advisory committee(s) minutes in the Electronic Archives.	Concern	The advisory committee did not meet for at least 1.5 years (this reviewer doesn't know if the committee met in the Spring of 2008)....advisory committee needs to meet on a more consistent basis.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents and number of completers determine if there is more than a one-year anomaly. **1.** If so, provide the faculty and staff analysis of their assessment of the problem.	Concern	College data and program data need to be consistent. Because of accrditation standard program caps, I would think that the data listed here is correct and the college data is flawed.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents, and number of completers, determine if there is more than a one-year anomaly. **2.**Create an action plan for needed improvement and commendation for any dramatic improvement.	Concern	Problem is that program needs online access to clinicals for students. The description about how the progam wil provide that by deadline (Fall 2010) is vague -- stating only that the program has been "actively pursuing transition."

Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**V. Resources (C) Technology and Security/Privacy** Question:(1.) After assessing the strengths and weaknesses of the programs/departments access to technology, what improvements would ensure that students have access and training in the use of technology?	Concern	The department acknowledges its weakness in creating and staffing online class offerings here. The department needs to reach out to other college departments (IT and E Learning) that are dedicated to providing that help.
Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**V. Resources (C) Technology and Security/Privacy** Question:(2.) What improvements would ensure that students use technology?	Concern	We need more specifics here: What personnel? What help is needed?
Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	"**V. Resources (D) Support Services for Students** Question:(2.) Describe any indicators or problems that prevent a healthy, safe and secure environment for the students, faculty and staff of this program/department. "	Concern	The college now has an online catalog that is extremely user friendly and provides up-to-date information for students about their rights and responsibilities as well as course of study information. AC does not have the funding to provide a full service health care clinic.
Allied Health	2007-2008	Radiation Therapy	Radiation Therapy	**VI. Budget** Question:(B.) Project the programs/department strategic initiatives for the next five years based on the programs/departments outcomes	Concern	I would like to see more concrete plans -- including details and timeline about how to create and maintain a comprehensive online curriculum. This program needs help from other college departments to make that happen.
Allied Health	2007-2008	Radiography	Radiography	**1.Purpose** Question:(B.) When was the last time the programs/departments purpose statement was reviewed/revised by faculty and staff in the program/department?	Concern	**Yes. May 2007.** **No. The answer does not indicate how this program is within the AC mission. Instead, the answer provides a link to the program's mission statement.**

						The mission statement that appears at the Web address provided does not include an explanation of how the Radiography program enhances the quality of life in the AC service area, a key component of the AC mission.
Allied Health	2007 - 2008	Radiography	Radiography	**1.Purpose** Question:(C.) If the program/department offers continuing education credits	Concern	**Yes. The program provides CEU credit for its annual two-day symposium that helps graduates maintain certification and licensure. The program does NOT offer CEU credit for its semester-hour credit courses.** **No. The original answer does**

						not address how the CEU courses are consistent with AC's mission. However, the Program Director provided <u>additional information</u> that relates more closely to the AC mission: "The radiography program is most certainly dedicated to provide the education required of an entry-level radiographer. Graduates work throughout the service area and elsewhere through Texas and other nearby states. It has been estimated that more than 80% of all currently

						working Texas Panhandle radiographers graduated from the AC program. That is likely to be a conservative estimate. Also, by adding healthcare personnel to the population base of the AC service area, the quality of life for all who live in that area will be improved. The program is open to all ethnic and cultural groups and provides annual <u>continuing education courses</u> for radiographers working in the area who need evidence of CE to retain their licenses to practice."

						The last sentence explains how the CEU courses enhance the quality of life in the AC service area. **This well-written statement is more closely related to AC's mission. Good job on the additional statement.**
Allied Health	2007 - 2008	Radiography	Radiography	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents and number of completers determine if there is more than a one-year anomaly. **1.** If so, provide the faculty and staff analysis of their assessment of the problem.	Concern	**Program personnel were NOT directed to write an answer to this question unless an anomaly of more than one year was identified. They have more applicants than they do available slots, so they do not have a problem with declining enrollment. In answer to the next**

						question, they list the probable causes of the decline in declared Radiography majors. The relationship of the charts to the question is ambiguous, and no narrative explanation was required or provided. The question clearly states the data to be included in the answer, and <u>it is unclear that the exact data has been provided,</u> e.g., FTE, completers. The answer should provide charts containing the exact data required by the question, and the charts should have

						titles and labels that correspond to the wording of the question. It should not be left up to the reader to try to provide the analysis. **The question should be rewritten to require a written analysis because the external reviewer is required to answer a question about the analysis.**
Allied Health	2007-2008	Respiratory Care	Respiratory Care	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Concern	Links have not been included.
Allied Health	2007-2008	Medical Data Specialist	Medical Data Specialist	**2. Improvements** Question: (A.) Identify at least one example of an improvement/revision which resulted from the annual PET forms for the last five years.	Recommendation	What was the concern?
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question: (A.) State the purpose of the program/department. How is this purpose within the mission of Amarillo College?	Recommendation	As stated above: "If additional documentation is cited, the documentation must be provided as a <u>hyperlink within the answer</u>. : There are no such hyperlinks. In finding these links, the

						statements above do seem to be validated, but it was not easy for this reader to validate these statements. As such, it is recommended that hyperlinks to any and all cited sources, including the Joint Review Committee document and the PET form for this particular question, be created within the body of the text statement. It is critical for the reader (the accreditation team, to be able to easily assess these statements for validity. The additional information attached below does not link to these sites, and while helpful in referring us back to the AC mission statement and strategic plan, this question needs to include the links to the documents it refers to. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(C.) If the program/department offers continuing education credits	Recommendation	This reader would lead with the second statement about joining with PSSRS in this symposium (rather than lead with the comment about the Program Director's status). While this is interesting information related to the President's status, it doesn't seem to be related to the question or the department goal of providing continuing ed credits and, as such, is unnecessary here. Again, hyperlinks to the documents involved would be helpful to check validity. Check the grammar in seriation of goals using colon instead of period. DJH
Allied Health	2007-2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(D.) Does the program have admissions policies? 2.Explain how these policies are consistent with the mission of Amarillo College.	Recommendation	This statement is vague and unclear. Reword this statement to show specifically how the community (medical affiliates?) is impacted by this program. Perhaps the terms "local or community medical

						affiliates and organizations" .would be better How does proper patient care link up to the AC mission statement? Specifics would be better here than abstractions. A hyperlink to mission statement is needed to AC mission statement, for ease of valiation. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**1.Purpose** Question:(E.) Is the program/department accredited? 4. What is the current status of the accreditation?	Recommendatio n	As before, tThe statement needs to be linked. While it's correct, links allow us to validate it readily. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Recommendatio n	While these look like excellent improvments, the statements refer to a program review which has no hyperlink. Is this available online, and if so, where does the reader/evaluator find it? The additional materials does not give the program review itself so there is no way to validate these improvements. NEEDS the program review itself to compare. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(C.) Identify all the delivery approaches used for courses within this program/department: (Select all that apply). traditional classroom web video interactive TV (ITV)	Recommendatio n	Not answered. Needs to be answered. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**"2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 1. Explain the primary reasons behind the competencies that were selected.""	Recommendatio n	There is no way to validate these statements (which may or may not be necessary given the nature of the question). This reader isn't clear whether there is a way to validate these competencies?
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question: (E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department. 2. Identify the primary reasons for the assessment tool(s) selected.	Recommendatio n	This reader has NO WAY of knowing whether these assessment tools are valid or reliable. As well, the link to JRCNMT website would be helpful. The reader is not clear how to answer this question or where to go to check this information. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question: (F.) For student or program/course outcome assessments review the	Recommendatio n	THE GRAPH DOESN'T TELL ME ANYTHING. What does this mean? Needs a narrative

				programs/departments five-year graph(s) of quantitativeresults or provide a brief narrative summary of qualitativeresults.		comment to go along with this. The markings on the graph are impossible to read...bold your fonts or use larger or heavier type fonts that show up here. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question: (G.) Review the five-year graph(s) of course completions for the program/department. 1.Explain any increase or decrease that is more than a one-year anomaly.	Recommendation	This information is so badly done that it is useless. The graphs, along with narratives must be readable, understandable, clearly marked and explained. Why have them if they make no sense and can't be read. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(H.) Does the program/department provide for alternative methods of awarding credit? (Select all that apply).	Recommendation	Check the appropriate boxes and use the narrative space to explain this in a more concise manner. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department identify the relevant competencies approved by the Academic Affairs Committee 1. Explain how outcomes for the competencies have been assessed and achieved and provide links to the documentation.	Recommendation	Be more specific...what artifacts? As well, there is no way to validate this information. The additional information doesn't seem to be that helpful in checking the validiity of the statements above. This reader is unclear as to how these materials help us validate these statements. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 1. Explain any increase or decrease that is more than a one-year anomaly	Recommendation	Fix the graphs and make them readable and understandable. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**2. Improvements** Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 2. Provide a plan of action for the identified problem.	Recommendation	Since the graphs are unreadable, this question may have been answered before, but this reader is unable to know. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**III. Curricula** Question:(B.) How many curricula changes were approved by the Academic Affairs Committee during the past five years? 3. Which steps in the curricula change process had faculty involvement prior to submitting the	Recommendation	Hyperlinnk to these changes is needed. As with most of the suggestions, these additional materials are not helpful in actually validating these statements. Specifics

				curricula proposal(s) to the Academic Affairs Committee?		related to the statements are needed that show us exactly which changes were made to what. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**III. Curricula** Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 2. Provide a link to the minutes of the last advisory committee(s) minutes in the Electronic Archives.	Recommendation	This is the type of information that would be helpful all through this review. If this is not applicable, it would be helpful to say why it's not applicable to this program review, eliminating the need to WONDER WHY it wasn't answered. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**III. Curricula** Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 3. Provide a link to the appropriate committee membership of the advisory committee(s) in the Electronic Archives.	Recommendation	Not answered DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents and number of completers determine if there is more than a one-year anomaly. **1.** If so, provide the faculty and staff analysis of their assessment of the problem.	Recommendation	Graph is unreadable. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**IV. Enrollment Data** Question:(A.) After receiving the data indicating the number of students enrolled in the program/department, by total students, number of full-time equivalents, and number of completers, determine if there is more than a one-year anomaly. **2.**Create an action plan for needed improvement and commendation for any dramatic improvement.	Recommendation	The fact that this is referring to an unreadable graph makes it impossible to validate. Fix the graphs so that we can read them and include a short narrative of the results, for ease of use. Then, it's possible to know if this comment is valid. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	"**IV. Enrollment Data** Question:(B.) For programs/departments with majors, review the graphs of program majors and the number of new majors by year. 1. Provide an analysis of the programs/departments faculty and staff assessment of the problem and an action plan for needed improvement and commendation for any dramatic improvement "	Recommendation	As with the other graphs, this is so poorly done, it's impossible to answer this question. The graphs need explanation and clear labeling as to what they mean, in order for the reader and evaluators to understand them.
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	"**V. Resources (A.) Faculty** Question:(1.) Review the five-year graph(s) of the student to faculty ratio in the program/department. **a.** Explain any increase or decrease that is more than a one-year	Recommendation	Same comments on the poverty of these graphs, and lack of explanations. Needs bold fonts, explanations of the information, labeling and

				anomaly. "		narrative comments.
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (A.) Faculty** Question:(1.) Review the five-year graph(s) of the student to faculty ratio in the program/department. **b.** Provide an action plan for improvement of any identified problem.	Recommendation	Again, since this information is related to an unreadable graph, this reader can't tell whether this comment is valid. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (A.) Library** Question:(1.) Which of the following library collections/resources/services have been used by faculty, staff and/or students within the past five years? (Select all that apply)	Recommendation	There is no way to validate this statement. This reader has NO idea of how to even check this statement. Commas in the seriated list would be helpful as well. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (A.) Library** Question:(3.) Does your program/department have discipline accreditation? a. How has the library participated in this disciplines accreditation?	Recommendation	Needs some hyperlink to validate the statement. If this was done, there should be a record of it. Hyperlink it. The additional information below doesn't help in validation.
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (C) Technology and Security/Privacy** Question:(1.) After assessing the strengths and weaknesses of the programs/departments access to technology, what improvements would ensure that students have access and training in the use of technology?	Recommendation	This doesn't answer the question being asked. It tells us what is done, not what could improve the access and use of technology. Reanswer this question. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (C) Technology and Security/Privacy** Question:(3.) Review program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student records?	Recommendation	No way to validate statement. This is pretty critical and should be validated. How do you know and what ways have you investigated this question? Show us! DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**V. Resources (D) Support Services for Students** Question:(1.) Which support services need to be strengthened to better serve students in this program/department?	Recommendation	They appear valid, but again, without a way to check this, one doesn't know. DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**VI. Budget** Question:(B.) Project the programs/department strategic initiatives for the next five years based on the programs/departments outcomes	Recommendation	This needs to be more specific in it's scope and the manner in which this will happen for students. Where, how?DJH
Allied Health	2007 - 2008	Nuclear Medicine	Nuclear Medicine Technology	**VII. Publications** Question:(A.) If the program/department publishes any advertising or recruitment documents (electronic or paper), do the documents accurately represent Amarillo College and the program/department?	Recommendation	This reader has no way to validate this statement. Needs documentation. DJH
Allied Health	2007 -	Occupational Therapy	Occupational Therapy	**1.Purpose** Question:(D.) Does the program	Recommendation	We need links to these sites. This really doesn't

	2008	Assistant	Assistant	have admissions policies? 1.Where are the policies published?		make much sense to this reader. DJH
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(E.) Is the program/department accredited? 1. Which agencies or organizations accredit the department/program?	Recommendation	We need a link to this evidence and a link to the websites of these agencies would be excellent. DJH
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(E.) Is the program/department accredited? 4. What is the current status of the accreditation?	Recommendation	null
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**1.Purpose** Question:(F.) Is this program/discipline required to receive approval from an external agency or organization (other than the Texas Higher Education Coordinating Board) in order to offer courses? 1. Identify the external approver(s) for the department/program.	Recommendation	null
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question: (A.) Identify at least one example of an improvement/revision which resulted from the annual PET forms for the last five years.	Recommendation	The PET form shows no results for this goal. There are other goals on the form that show results and a more of a picture of improvement or revision. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(B.) Identify at least one example of improvements/revisions which resulted from the last Program Review.	Recommendation	Question was not answered. Surely there is a copy of the results of the last Program Review at AC. Most likely there are faculty or staff working here that were here during the review and have knowledge of changes made since that review. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(C.) Identify all the delivery approaches used for courses within this program/department: (Select all that apply). traditional classroom web video interactive TV (ITV)	Recommendation	All means of delivery will position the program for growth. LPW NOTE: first blue area is the question to be considered here. Second blue question is repeating the following blue question. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Recommendation	This answer gives no indication that any faculty or staff is involved in the process. Recommendation is that more of the department is brought into the process. LPW

Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(H.) Does the program/department provide for alternative methods of awarding credit? (Select all that apply).	Recommendation	This questin has not been answered. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(I.) For general education and/or core curriculum required by this program/department	Recommendation	The question was asking the program to identify the relevant competencies approved by the Academic Affairs Committee not to cut and paste the section from the catalog. Competencies should be listed. Examples: Communication Skills Ethics, Integrity & Diversity critical thinking, problem solving etc. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(J.)Do students/graduates in this program/department have to be certified or licensed? **yes** 1.Explain any increase or decrease that is more than one-year anomaly.	Recommendation	The first question was not answered. A 1 in 5 pass rate for certification would appear to warrent a plan of action be identified even for one year. Current year is 2008 have there been no statistics since 2004? LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 1. Explain any increase or decrease that is more than a one-year anomaly	Recommendation	Again the initial question is not answered. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**2. Improvements** Question:(K.) For all technical programs/departments offering one or more technical programs (Associate in Applied Science or Certificates) review the programs/departments graphs of the results for job placement during the past five years 2. Provide a plan of action for the identified problem.	Recommendation	No way to evaluate this since origional question was not answered. LPW
Allied Health	2007-2008	Occupational Therapy Assistant	Occupational Therapy Assistant	**III. Curricula** Question:(A.) Does the program/department have affiliation(s)/agreement(s)/contract(s) with any other entity for the purpose of delivering instructional	Recommendation	Questions was not answered. LPW

				content? 2. Provide an analysis of the review.		
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**III. Curricula** Question:(B.) How many curricula changes were approved by the Academic Affairs Committee during the past five years? 3. Which steps in the curricula change process had faculty involvement prior to submitting the curricula proposal(s) to the Academic Affairs Committee?	Recommendatio n	Need verification of this answer. Links would be appreciated. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**III. Curricula** Question:(C.) Is any program within the department a technical program (e.g. AAS or certificate)? 2. Provide a link to the minutes of the last advisory committee(s) minutes in the Electronic Archives.	Recommendatio n	First question not answered again. The first hyperlink only brings up the readers email. Second one works and proves the usefulness of hyperlinking validations. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	"**V. Resources (A.) Faculty** Question:(1.) Review the five-year graph(s) of the student to faculty ratio in the program/department. **a.** Explain any increase or decrease that is more than a one-year anomaly. "	Recommendatio n	The graph is fine but there is no analysis given. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	"**V. Resources (A.) Faculty** Question:(5.) Amarillo Colleges Board Policy Manual defines each faculty members academic freedom as ""full freedom in the classroom in discussing the subject being taught and to pursue research and publications. However, a faculty member must not attempt to force on students a personal viewpoint and must at all times allow for diversity of opinion. Has anyone in the program/department filed a grievance for violation of the aforementioned academic freedom?"	Recommendatio n	Not answered. A simple YES or No. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**V. Resources (A.) Library** Question:(1.) Which of the following library collections/resources/services have been used by faculty, staff and/or students within the past five years? (Select all that apply)	Recommendatio n	Question not answered. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**V. Resources (A.) Library** Question:(2.) Which two or three collection/resources/services should be improved to support Amarillo College mission regarding teaching and service?	Recommendatio n	Only identified one. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**V. Resources (A.) Library** Question:(3.) Does your program/department have discipline accreditation? a. How has the library participated in this disciplines accreditation?	Recommendatio n	Question not answered. LPW
Allied	2007	Occupation	Occupation	**V. Resources (C.) Technology**	Recommendatio	There is no way to verify

Health	- 2008	al Therapy Assistant	al Therapy Assistant	**and Security/Privacy** Question:(3.) Review program/department operations. Does any operation present the possibility for violations of security, confidentiality, or integrity of student records?	n	this. LPW
Allied Health	2007 - 2008	Occupation al Therapy Assistant	Occupation al Therapy Assistant	**VI. Budget** Question:(A.) Which program/department outcomes have resulted in budget requests to date?	Recommendatio n	Respondant does not appear to have answered this question. There is however no links to verify the answer. LPW
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**1.Purpose** Question: (A.) State the purpose of the program/department. How is this purpose within the mission of Amarillo College?	Recommendatio n	Yes, the answer includes a purpose statement for the program; however, it would be helpful to have AC's mission statement included here or at least linked to this answer so that the reader will understand how the program's purpose fits within the College's mission.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**1.Purpose** Question:(D.) Does the program have admissions policies? 2.Explain how these policies are consistent with the mission of Amarillo College.	Recommendatio n	Might add: "Although enrollment is limited, AC is dedicated to serving the area's diverse population and is an equal opportunity community college; therefore, every student is given an equal opportunity to be acccepted into the program.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**2. Improvements** Question:(C.) Identify all the delivery approaches used for courses within this program/department: (Select all that apply). traditional classroom web video interactive TV (ITV)	Recommendatio n	The program should also look at hybrid courses where students spend at least 50% of their time online and the rest of the time on campus.
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**"2. Improvements** Question:(D.) Identify at least one example of an improvement/revision that is a response to accomplish a strategy or tactical objective within the Strategic Plan through 2010. "	Recommendatio n	
Allied Health	2007 - 2008	Radiation Therapy	Radiation Therapy	**VIII. Other** Question:(A.) State any additional comments/concerns which may impact this program/department during the next five years.	Recommendatio n	This program needs to enlist the services provided by the college to create and maintain the necessary tools for online course offerings and an online degree plan. The program coordinator should perhaps begin with AC's E Learning Center. Faculty members and program directors cannot make these changes happen on their

						own and should not feel solely responsible.
Allied Health	2007 - 2008	SRGT	Surgical Technology	**2. Improvements** Question:(E.) Provide names and titles of those who determined the process used to assess outcomes of the program and/or courses in the department.	Recommendation	It appears that no one from the faculty or staff of Amarillo College participated in the assessment of outcomes.