



2/27/09
C: Paul Matney
Danita Incandley

**SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES**

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www.sacscoc.org

February 24, 2009



Dr. Steven W. Jones
President
Amarillo College
2011 S. Washington Street
Amarillo, TX 79109

Dear Dr. Jones:

Please pardon my delayed response to your letter of December 5, 2008, and the notification of changes at your institution since the last reaffirmation.

New programs with dates of implementation

Surface Testing Technician (is that Technician or Technical?)	Jan, 2007
Volumetric Testing Technician certificate	Jan, 2007
Nondestructive Technician certificate	Jan, 2007
Pre-Physician Assistant AS	Aug, 2006
Food Service Management AAS and certificate	Aug, 2007
Food Service Supervisor certificate	Aug, 2007
Computer Information Systems AAS	Aug, 2008
Radio/TV AAS	Aug, 2008
Radio/TV Broadcast Production AAS	Aug, 2008
Radio/TV Broadcast Sales & Marketing AAS	Aug, 2008

For each new program, please provide the institutional context at the time of implementation: what comparable/similar approved programs were in place at the time of implementation, what new resources were required to implement the program—faculty, equipment, library and lab resources? We accept the notification and look forward to receiving the additional information by March 24, 2009.

Inactive Programs with dates of closures

Accounting Associate AAS	Oct, 2006
Accounting certificate	Oct, 2006
Art-Multi Media certificate	Aug, 2004
Advanced Auto Body Technician certificate	Mar, 2003
Auto Body Assistant certificate	Mar, 2003
Refinish Technician certificate	Mar, 2003
Automotive-Diesel Fuel Systems certificate	Aug, 2006
Automotive-Basic Recreation Vehicle Tech certificate	Mar, 2002



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Automotive-Auto Serv Recreation Vehicle Tech certificate	Mar, 2002
Aviation Maintenance Technology certificate	Mar, 2005
CDA Credential Option SHCT	Sept, 2007
AS/400 Application Development AAS	Aug, 2008
Computer Business Specialist AAS	Aug, 2008
Software Systems and Networking AAS	Aug, 2008
Computer Programming AAS	Aug, 2008
World Wide Web Software Development AAS	Aug, 2008
Multimedia Production AAS	Aug, 2001
Court/Realtime Reporting AAS and certificate	Aug, 2002
Caption Reporting Proficiency certificate	Aug, 2002
Court/Realtime Reporting Professional certificate	Aug, 2002
Criminal Justice Corrections AAS and certificate	Aug, 2008
Diesel Mechanics Technology-Basic Maintenance certificate	Dec, 2005
Education	
EC-4, 4-8, Bilingual or Special Ed AS	Oct, 2004
Art Secondary AS	Oct, 2004
Biology/Science Component Second AS	Oct, 2004
Business Secondary AS	Oct, 2004
Chemistry Secondary AS	Oct, 2004
Computer Sciences Secondary AS	Oct, 2004
English Secondary AA	Oct, 2004
Math Secondary AS	Oct, 2004
Physical Education Secondary AS	Oct, 2004
Social Science Secondary AS	Oct, 2004
Speech Communication Secondary AS	Oct, 2004
Theatre Arts Secondary AS	Oct, 2004
Machining Technology AAS	Aug, 2004
Basic Machine Shop Operation certificate	Aug, 2004
Machining Technology-CMC Operator certificate	Aug, 2004
Machine Technology certificate	Aug, 2004
Mass Communication	
Advertising AS	Aug, 2001
Journalism AS	Aug, 2001
Public Relations AS	Aug, 2001
Radio-Television AS	Aug, 2001
Office Administration Business Education AS	Aug, 2007
Commercial Driver's License Skills SHCT	no documentation
Professional Truck Operations certificate	no documentation
Advanced Professional Truck Operations certificate	no documentation



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Real Estate Mortgage Lending certificate	Aug, 2009
Environmental Chemical Technology certificate	Aug, 2008
Hospitality Short-term certificate	Apr, 2003
Welding Technology certificate	Aug, 2005

Please provide the missing termination dates. For each terminated program, please provide the following information:

- 1. How were faculty and students notified of the program closure?**
- 2. How were students counseled on the completion of their programs?**
- 3. How were faculty redeployed or terminated?**

We accept the notification and look forward to receiving the additional information requested.

Off-campus instructional sites at which 50% or more of a program's credits are offered with dates at which the 50% point was reached

Amarillo High School
4225 Danbury
Amarillo, TX 79109
1998

Randall High School
5088 Attebury
Amarillo, TX 79118
2003

Hereford Campus
241 Ave. H
Hereford, TX 79045
2006

Moore County Campus
1220 E. 1st St.
Dumas, TX 79029
2002

We accept the late notifications. Whenever 50% or more of a program's credits are available at an off-campus instructional site, our policies require a prospectus for review and approval at least three months prior to implementation. **Since these are implemented, please provide the prospectus(es) as soon as possible but no later than April 15, 2009.** The outline for a prospectus may be found in the Appendix to our *Substantive Change Policy*, available on our website, www.sacscoc.org. Should you need her



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assistance, please call upon Dr. Marcy Stoll at 404-679-4501, ext. 4581, or email: mstoll@sacscoc.org. You may combine the sites into a single prospectus, if you prefer.

Because the sites are in operation without the required prior approval, the institution appears to be in violation of Comprehensive Standard 3.12.1. Your submission included a description of the internal process you have developed to assure timely notification of substantive change to the Commission in the future. That document and the fact of the institution's noncompliance with CS 3.12.1 will be forwarded to the Commission for their review and possible action at the June, 2009, meeting. The prospectus(es) will be reviewed by staff.

Off-campus instructional sites at which 25-49% of a program's credits are available with the dates of implementation noted:

Palo Duro High School
1400 N. Grant
Amarillo, TX 79107
2008

Tascosa High School
3921 Westlawn
Amarillo, TX 79102
2006

We accept the late notification and require no additional information from you on this matter. Please provide the additional information requested, except for the prospectus(es), by March 24, 2009.

Best regards,

A handwritten signature in cursive script, reading "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President
Commission on Colleges

BSW/RER:jdww

Cc: Dr. Marsal P. Stoll
Ms. Carol A. Luthman