Amarillo College
Component II – Part B – Institution's Plan for Assessment
2014 Core Curriculum Submission

B. Describe the Institution's Plan for Assessment of Each Core Objective. The Assessment of the Core Curriculum is an Evaluation of Attainment of the Core Objectives.

Assessment of Each Core Objective (fall 2014-future)
Each course proposed for core curriculum inclusion by AC that is approved by the THECB for core inclusion will roll out new assignments and assessment plans in the fall 2014 semester. At this time, all courses in the core curriculum will be fully approved and will meet all THECB requirements.

Department heads and faculty will be expected to start collecting data from their new assignments/assessments in fall 2014 and will create reports on the data to be sent to AC's Planning and Advancement Office at its request. Annual or biennial assessment times will be set by the Dean's Council and Assessment Committee in fall 2013. The Core Curriculum process will be used as the primary means by which AC will assess general education competencies and will be integrated into AC's other institutional effectiveness processes.

At this point, it is proposed that on an annual/biennial basis, department heads or designated faculty will report their core curriculum findings (complete with student work samples) on either a core-curriculum specific AC Core Curriculum Assessment Form **or** that their reported information will be incorporated into the core curriculum assessment portion of AC's new, updated Program Review form. Since AC just went through a full SACSCOC 10-year reaffirmation process, AC is still in the finalization stages of the new IE model and all associated components including but not limited to how the core curriculum information will be collected. However, any model that AC uses (see examples above) will fully address all THECB requirements: including assuring that direct assessment occurs, that criteria/targets based on internal and external benchmarks are set, that the results of the assessment are adequately evaluated, and that improvements are made based on all assessment results. Further, AC's Planning and Advancement division will collect and store the information received from the department heads/designated faculty on an annual/biennial basis.

Once the assessment materials are collected, the Instructional Assessment Committee will use an evaluation form* in order to ensure that quality assignments/assessments are occurring in core curriculum courses at AC. The course submission materials and results of the Instructional Assessment Committee's evaluation will be shared with the Dean's Council and President's Cabinet. Each program's department head and/or the Director of Institutional Effectiveness will also ensure that all faculty (adjunct and full-time) have access to the evaluation results and

are made aware of any action taken by the Dean's Council or President's Cabinet to assist each department as they seek to improve their results.

Should results not be submitted for a core curriculum course, the infraction will be reported to the Curriculum Committee.

This evaluation form aligns with the AC Core Curriculum Assessment Form, but if the core curriculum information is integrated into the Program Review process, a similar form will be created.

Assessing Discontinued Plans

Each program will be sent information on core curriculum closeout (or similar form) should a department chair/appointed faculty member choose to discontinue something related to the program's assessment plan (e.g. change their benchmark or change their assignment).

Multiple Methodologies

Multiple methodologies will support this core curriculum assessment effort.

- Surveys such as the Graduate Student Survey and CCSSE are used to view how AC students fulfill objectives/competencies.
- A revised Program Review process will also address the core curriculum objectives/general education competencies for all for-credit AC programs. The degree to which the new review process will address the process is dependent on whether or not the Dean's Council/Assessment Committee decides to integrate the full core curriculum review into the Program Review process.