



9/28/09
C: Danita Mcanally

**SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES**

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September 21, 2009

Dr. Paul Matney
Acting President
Amarillo College
P. O. Box 447
Amarillo, TX 79178

Dear Dr. Matney:

Thank you for your letter and prospectus dated April 13, 2009, providing information concerning unreported programs at the College offered by distance learning methodology. We apologize for the delay in responding.

Subsequent to its February 2008 notification of intent to submit a prospectus for offering 50% or more of a program online, the College discovered that it had various substantive changes that had not been reported. Relative to distance learning methodology, the College discovered that it actually offers seven programs fully-online, another 57 programs wherein over 50% of the credits are offered online, and 34 programs wherein 25-49% of the credits are offered online. Thus, 60% of the College's 161 degree and certificate programs are available at least 25% via distance learning.

The College has provided a list of all programs and the percentages offered via distance learning. The following Associate in Science programs are offered entirely online:

- Business Administration
- Business Administration—Computer Information
- Criminal Justice
- General Studies
- Human Sciences
- Mortuary Science Certificate (Funeral Director)
- Psychology

The following AA degrees are offered 50% or more online:

- American Sign Language/Interpreter
- English
- Liberal Arts
- Photography
- Pre-Law
- Religion



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The following AS degrees are offered 50% or more online:

- Advertising and Public Relations (Mass Communications)
- Art
- Biology
- Biotechnology
- Chemistry
- Engineering
- Engineering Technology
- Forensic Science
- Human Sciences
- Journalism (Mass Communication)
- Liberal Arts
- Mass Communication
- Photography
- Physical Education
- Physics
- Pre-Architecture
- Pre-Law
- Pre-Nursing
- Pre-Occupational Therapy
- Pre-Pharmacy
- Pre-Physical Therapy
- Pre-Physician Assistant
- Social Science
- Social Work
- Speech Communication
- Theater

The following AS degrees are offered 25-49% online:

- Engineering Computer Science
- Geology
- Mathematics
- Music

The following AAS degrees are offered 50% or more online:

- AS/400 Application Development
- Business Computer Specialist
- Child Development/Early Childhood
- Computer Programming
- Criminal Justice Corrections



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Criminal Justice Law Enforcement
Management—Business Management
Medical Laboratory Technology
Mortuary Science
Office Administration
Real Estate
Software Systems and Networking
Substance Abuse Counseling
Surgical Technology
World Wide Web Software Development

The following AAS degrees are offered 25-49% online:

Art—Graphic Design
Dental Hygiene
Electronics Engineering Technology
Electronics Systems Technology
Emergency Medical Service Professions
Fire Protection Technology
Information Management Specialist
Instrument and Control Technology
Management—Food Service Management
Networking (Electronic Systems Technology)
Nondestructive Testing and Evaluation
Nuclear Medicine
Nursing (Associate Degree)
Occupational Therapy Assistant
Paralegal Studies
Physical Therapist Assistant
Radiation Therapy
Radiography
Radio—TV (Broadcast Production)
Radio—TV (Broadcast Sales and Marketing)
Respiratory Care
Safety and Environmental Technology
Travel and Tourism

The following AAT degrees are offered 50% or more online:

Education (8th-12th and all levels)
Education (Early Childhood—4th—Generalist)
Education (Early Childhood—Bilingual, ESL, Special Education 4th-8th)



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The following Certificates are offered 50% or more online:

Child Development/Early Childhood Administrator
Computer Information Systems
Management—Business Administration
Office Administration Professional
Real Estate
Real Estate Salesperson

The following Certificates are offered 25-49% online:

Child Development/Early Childhood Provider
Child Development/Early Childhood Provider---CDEC Paraprofessional
Convenience Store Management
Criminal Justice Corrections
Office Technology
Pharmacy Technology
Surgical Technology

The prospectus provides information concerning the delivery of online courses. Learning outcomes, academic quality, credit hours, and transferability are the same as for courses taught on campus. The eLearning Department, housed in the Center for Teaching and Learning, assists faculty in developing technology skills. Evidence was provided of financial support for the three delivery options: telecourse, interactive TV, and the internet.

The College notes in the prospectus that in the past, the proliferation of distance learning courses and programs was driven by student enrollment preferences rather than by a strategic approach to increase the online offerings. The College has taken steps to rectify this approach, publishing in 2005 its first strategic approach to distance learning.

Evidence of access to adequate library/learning resources was provided. Other support services were described and appear adequate.

Faculty qualifications were provided. **The College is requested to provide evidence of appropriate qualifications to teach the courses assigned to them for the following faculty members.**

Earleen Huff	Qualifications to teach TECA 1354 (Child Growth and Development)
Alan Kee	Qualifications to teach PSYC 2301 (General Psychology) PSYC 2314 (Life-Span Development Psychology) SOCI 1371 (Sociology of Death and Dying)



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Mary Orff	Qualifications to teach BIOL 2401 (Human Anatomy and Physiology I)
Tanya Prestwood	Qualifications to teach ECON 2301 (Principles of Economics I)
Elizabeth Urban	Qualifications to teach HUMA 1301 (Humanities—Ancient To Medieval) and HUMA 1315 (Survey of Art and Music)

We accept late notification of the above programs in which 25-49% of the credits in the programs are taught online and request no further information other than the above faculty qualification information.

We approve the above programs in which 50% or more of the credits in the programs are taught online and request no further information aside from the above requested faculty qualification information. Enclosed is an invoice for \$300 to defray the costs associated with the review of this substantive change.

The College submitted a process in June 2009 for timely notification of substantive change to the Commission. That process was reviewed by the Commission and no further report was requested. The College should ensure that it follows that process so that future substantive changes are submitted in a timely and appropriate fashion.

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/ABC:jdw

Enclosure

Cc: Dr. Marsal P. Stoll