III: Institutional Initiatives

PART D: Core Curriculum Assessment – Program Outcomes  
Complete this Section ONLY for Programs Directly Responsible for Core Curriculum Courses

Instructions: On the [Annual Review](https://www.actx.edu/iea/index.php?module=article&id=108), questions 1-4 will be completed by the designated department chair or program coordinator. However, each course submitted for inclusion in the core curriculum should respond to question 5 (parts a-g) and supply the documentation outlined in #6 to your department chair or program coordinator.

1. The “[Call for Course Proposals for Inclusion](https://www.actx.edu/courseproposal/)” contains a description of each assignment/activity, direct assessment method, etc. for each of your department’s/program’s courses in the core curriculum.

For each course approved for core curriculum inclusion, provide the following information:

1. Provide a link to or copy of your data results and/or a summation of your results for each required competency for each core curriculum course in your program.

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1. Did you meet your benchmark/target in each course? If not, do you need to adjust your benchmark or adjust the instruction to meet the benchmark?

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1. Provide information on your data collection strategy (e.g. each faculty member collected data, sampling of student work collected across sections used, etc.):

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1. Please explain how your results were evaluated (e.g. a team evaluated the data,   
   data was collected from every student in the course via Blackboard, etc.):

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1. How do you ensure your results are not biased and are reliable (i.e. inter-rater reliability)?

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1. Please list the facts you feel contributed to your results (Analysis):

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1. How have you or will you improve student learning in each course based on the   
   most recent assessment results?

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6. For each core curriculum course and each core objective, please include a copy of the assessment instrument and five randomly selected, evaluated assessment samples with this form. Some examples of things you may include with your submission are as follows:

* + **Embedded Questions** – Copy of possible question bank and copy of five student work samples that include questions from the question bank
  + **Juried Assessment** – List of members on juried panel and copy of five panel evaluations. If student performance, picture or work, etc. is available, include that with your submission as well.
  + **Pre-Post Test** – Copy of pre-test/post-test questions and five samples of student work from pre-test and five samples of same students’ work from post test
  + **Rubric** – Copy of rubric and copy of five student work samples
  + **Other Types of Assessment** –Use the above bullets as a reference point for what you may wish to provide. Please contact the Director of Institutional Effectiveness with specific questions.

Also, if it is not clear, please identify on your student work the portions of the student work that address the required THECB objective/s.