**2014-2015 Non-Instructional Review**

**Evaluation Sheet (DRAFT)**

**Review Evaluated:**  Area

**Review Evaluation Date:** Date

**Evaluation Completed by:** Members of Non-Instructional Assessment Committee

**Section II**

#1: Did the area provide a list of any reports/quantitative data collected annually?  Yes  No

#1: Did the area provide links/summary of data or a description of data if links not possible?  Yes  No

#2: Did the area evaluate their data/department?  Yes  No

#3: Did the area provide an Analysis?  Yes  No  N/A

#4: Did the area provide an Action Plan?  Yes  No  N/A

**Section III**

#1: Did the area answer the question?  Yes  No

#2: Did the area include results and provide a summary on the type of info. collected?  Yes  No  N/A

#3: Did the area recommend an Action Plan?  Yes  No  N/A

**SECTION IV  
Section IV – Part A**

#1 and #2: Did the dept. clearly explain how they support No Excuses?  Yes  No  
**Section IV – Part B**#1: Did the area provide at least one goal?  Yes  No  
#2: Did the area provide at least one direct outcome?  Yes  No  
#3: Did the area provide results and an analysis of the results?  Yes  No  
#4: Did the area provide evidence of improvement or an action plan?  Yes  No

**Section IV – Part C**#1: Did the area identify a task from the Strategic Plan they currently support?  Yes  No  
**Section IV – Part D**#1: Did the area identify any applicable learning objectives they support?  Yes  No  
#2: Did the area identify how they measure each objective?  Yes  No

#2: Did the area identify any results related to objective (e.g. # served; assessment results)  Yes  No  N/A  
#3 and #4: Did the area respond to the questions?  Yes  No

**SECTION V**#1-#5:Did the area respond to the questions?  Yes  No

**SECTION VI**#1: Did the area provide an issue, provide evidence why it’s important, identify how they or someone else might address/fix the issue, and discuss budget implications?  Yes  No

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| **NI Committee Comments:** |