



Faculty Credentials and Qualifications Manual

Office of the Vice President of Academic Affairs
Washington Street Campus

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FACULTY CREDENTIALS

Guidelines

Standard 6.2.a (*Faculty qualifications*) of the *Principles of Accreditation* reads as follows:

For each of its educational programs, the institution justifies and documents the qualifications of its faculty members.

When an institution defines faculty qualifications using faculty credentials, institutions should use the following as credential guidelines:

- a. Faculty teaching general education courses at the undergraduate level: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- b. Faculty teaching associate degree courses designed for transfer to a baccalaureate degree: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- c. Faculty teaching associate degree courses not designed for transfer to the baccalaureate degree: bachelor's degree in the teaching discipline, or associate's degree and demonstrated competencies in the teaching discipline.
- d. Faculty teaching baccalaureate courses: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).
- e. Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline.
- f. Graduate teaching assistants: master's in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

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2018*

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INTRODUCTION

The *Amarillo College Faculty Credentials and Qualifications Manual* describes the credentialing process by which part- and full-time faculty are deemed qualified to teach workforce and/or transfer courses, according to SACSCOC and other programmatic accrediting guidelines, as instructors of record. Additionally, this Manual provides the course-specific credentialing requirements that properly qualified part- and full-time faculty must meet to be able to teach in their discipline for the College.

Amarillo College (AC) recruits and employs the most qualified part- and full-time faculty in accordance with the mission, vision, values, and goals of the College. AC gives primary consideration to the highest earned degree necessary to teach in a discipline according to the course-specific guidelines listed in this Manual. AC also considers competence, effectiveness, and capacity, including undergraduate and graduate degrees, professional licensure and certification, related work experiences in the field, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and course learning outcomes and that are consistent with the mission, vision, values, and goals of the College. AC justifies and documents the qualifications of all part- and full-time faculty in every program of study, regardless of the location or mode of delivery of the course offering.

AC is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees and certificates. Therefore, AC adopts hiring and implements credentialing procedures for part- and full-time faculty in accordance with the SACSCOC Principles of Accreditation for establishing faculty qualifications. When faculty credentials do not align with the specified expectations for each program of study, AC adheres to the Faculty Credentials Justification Procedures described in this Manual.

This Manual is reviewed annually by program managers and senior leadership in the Academic Affairs Division, along with the Office of Institutional Effectiveness, to ensure compliance with the SACSCOC Principles of Accreditation as existing programs and courses are revised and new programs and courses are added.

AMARILLO COLLEGE BOARD POLICY

Amarillo College (AC) recruits and employs the most qualified part- and full-time faculty in accordance with the mission, vision, values, and goals of the College. AC gives primary consideration to the highest earned degree necessary to teach in a discipline according to the course-specific guidelines listed in this Manual. AC also considers competence, effectiveness, and capacity, including undergraduate and graduate degrees, professional licensure and certification, related work experiences in the field, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and course learning outcomes and that are consistent with the mission, vision, values, and goals of the College. AC justifies and documents the qualifications of all part- and full-time faculty in every program of study, regardless of the location or mode of delivery of the course offering.

AC has adopted the SACSCOC guidelines for faculty credentials. The following SACSCOC guidelines specifically apply:

- a. Faculty teaching associate degree courses designed for transfer to a baccalaureate degree: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- b. Faculty teaching associate degree courses not designed for transfer to the baccalaureate degree: bachelor's degree in the teaching discipline, or associate's degree and demonstrated competencies in the teaching discipline.

Additionally, AC will hire part- and full-time faculty who meet or exceed the following minimum qualifications for certificate and developmental courses:

- a. Faculty teaching certificate courses not included in an associate degree must have a certificate of completion and significant demonstrated work experience.
- b. Faculty teaching certificate courses included in an associate degree must have an associate's degree and demonstrated competencies in the teaching discipline.
- c. Faculty teaching developmental courses must have a bachelor's degree in the teaching discipline with appropriate classroom experience in the discipline or graduate semester hours in education.

Hiring committees are responsible for recommending prospective full-time faculty finalists to the vice president of academic affairs who are qualified to teach in the discipline for which they are being considered, as based on official transcript evaluation according to SACSCOC credentialing guidelines and the *Amarillo College Faculty Credentials and Qualifications Manual*.

All degrees earned by part- and full-time faculty and which fulfill the requirements of the SACSCOC Principles of Accreditation must be from a regionally accredited institution. AC is committed to recruiting and selecting faculty whose highest degree is earned from a broad representation of regionally accredited institutions.

CREDENTIALS JUSTIFICATION PROCEDURE

AC adheres to a Credentials Justification Procedure when a prospective or currently employed part- or full-time faculty member has qualifications that do not clearly align with the credentials required to teach a specific course. This procedure ensures that a careful and thorough process will be used to demonstrate whether the faculty member's other qualifications may be justifiably linked to the course description and learning outcomes.

When a justification is needed, the following documents will be collected by the program manager and academic dean for the faculty member in question, and then submitted to the VPAA Office for review and a final decision:

- Employer verification of experience/qualifications form (see appendix)
- Justification memo from academic dean that summarizes academic qualifications, credentials, and professional experiences relevant to the proposed course assignment
- Crosswalk of course learning outcomes with qualifications, justifications, and supporting documentation (see appendix)

The following items may be used to support the justification but cannot be used as the primary reasons for justification:

- Certifications and/or licensure in the field
- Training certification in discipline from approved organizations
- Recognition and/or publications in academic materials in the discipline
- Professional presentations
- Apprenticeships
- Honors and awards directly related to the discipline
- Teaching experience in the discipline

FACULTY CREDENTIALS REVIEW PROCEDURE

Prospective Full-Time Faculty Member

A prospective full-time faculty member submits an application for a posted temporary or tenure-track position in the online portal through the Human Resources webpage. All posted positions for full-time faculty lines are approved by the President's Cabinet.

Step 1: Human Resources (HR)

- HR verifies that applications are complete and have met the minimum requirements for the posted position. HR then forwards approved applications to the academic hiring manager(s) for the posted position.

Step 2: Faculty Hiring Committee (FHC)

- The FHC evaluates approved applications based on relevant experience, credentials, and official transcripts. Transcripts are evaluated to ensure that credentials and qualifications are aligned to the courses assigned to the posted position.
- The FHC conducts interviews with one or more of the top candidates for the posted position and makes recommendations to the vice president of academic affairs (VPAA).
- The VPAA reviews the recommendation with supporting documentation, interviews the recommended candidate(s), and makes the final decision on whether the official hiring proposal process can begin.

Step 3: VPAA & HR

- Once the credentials and qualifications have been verified, the VPAA initiates the hiring proposal process with HR.

Current Full-Time faculty Member

Current full-time faculty members may be assigned to teach a new course beyond the initial scope of the position for which they were hired. Current full-time faculty are expected to provide updated official transcripts to HR as necessary for additional applicable coursework and credentials.

The current faculty member's direct academic supervisor will review official transcripts to determine that the credentials and qualifications are aligned with the description and learning outcomes of the assigned course. If the credentials and qualifications are aligned, the faculty member may be assigned to the new course. If they are not aligned, the supervisor will follow the Credentials Justification Procedure.

PART-TIME AND DUAL-CREDIT FACULTY

Prospective part-time and dual-credit faculty submit applications through the Human Resources webpage. Their credentials will be evaluated according to the same standards as laid out in the SACSCOC Principles of Accreditation and this Manual.

- Credential and qualification requirements are identical to full-time faculty.
- Official transcripts must be submitted to HR and evaluated by the academic hiring manager.
- If the credentials and qualifications are aligned to the course(s) the prospective part-time or dual-credit faculty is being hired to teach, the academic hiring manager may proceed with the hiring process. If they are not aligned, the academic hiring manager will follow the Credentials Justification Procedure.

FACULTY ROSTER

AC prepares Faculty Rosters to meet the requirements of SACSCOC standard 6.2.a, which states “Institutions should use the Commission’s ‘Faculty Roster Form for Full-time and Part-Time Faculty’ to report the qualifications of all faculty. Information presented on the roster should be provided for all full-time and part-time faculty teaching credit courses that can be part of a degree, certificate, diploma, or other credential. Faculty teaching developmental/remedial courses should also be included.”

DEVELOPMENTAL EDUCATION

Courses	Minimum Academic Requirements	Qualifying Fields
INRW 0303	Bachelor's degree preferably in Education or Bilingual Education with 6 or more hours in the discipline or in a related field.	English Bilingual Education Reading Elementary Education Secondary Education
MATH 0314 MATH 0324 MATH 0332	Bachelor's degree with at least 18 semester hours in undergraduate or graduate level courses in any combination of the qualifying fields.	Engineering Mathematics Mathematics Education Education Physics Statistics Business

LIBERAL ARTS/CREATIVE ARTS/EDUCATION

Art

Courses	Minimum Academic Requirements	Qualifying Fields
ARTS 1311 ARTS 1312 ARTS 1316 ARTS 1317 ARTS 2289 ARTS 2316 ARTS 2323 ARTS 2346	Master of Fine Arts degree in a Fine Art area with at least 18 graduate semester hours in any combination of the qualifying fields.	Art Fine Arts Art History Studio Art
ARTS 1301 ARTS 1303 ARTS 1304	Master of Fine Arts degree in a Fine Art area or Master's in Art or Art History with at least 18 graduate semester hours in any combination of the qualifying fields. and/or continuous documented excellence in teaching" (SACSCOC 6.2.a).	Art Fine Arts Art History Studio Art
ARTS 2356 ARTS 2357	Master of Fine Arts degree in a Fine Art, Photography, or Film/Video area or Master's degree in Art, Photography, or Film/Video area with at least 18 graduate semester hours in any combination of the qualifying fields.	Photography Art Fine Arts Digital Art Film or Video Multimedia Studio Art

Art—Graphic Design Technical Courses

Courses	Minimum Academic Requirements	Qualifying Fields
ARTC 1166 ARTC 1266 ARTC 1302 ARTC 1313 ARTC 1325 ARTC 1327 ARTC 1349	Six years or more of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field; or Three years of successful experience or the equivalent of part-time experience in	Graphic Design Art Fine Arts Web Design Animation Illustration Design

ARTC 1391 ARTC 1394 ARTC 2313 ARTC 2335 ARTV 1211 ARTV 1303 ARTV 1341 ARTV 1345 ARTV 1351 ARTV 2335 ARTV 2341 ARTV 2351 IMED 1316 IMED 1345 IMED 2315 IMED 2345	a qualifying occupational field plus an Associate of Science degree related to the instructional assignment; or Two years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a bachelor's degree completed at an accredited institution related to the instructional assignment; or Master of Fine Arts degree in a Graphic Design, Fine Art, Film/Video, or Multimedia area or Master's degree in Graphic Design, Art, Film/Video, Studio Art or Multimedia area. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching" (SACSCOC 6.2.a).	Motion Graphics Multimedia Digital Art Art Direction Video or Film Studio Art Note: Video, Film and Multimedia was added to future proof our program. There will be more of a demand for motion graphics and film/video skills for the Graphic Design, Web, and Animation fields.
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Child Development/Early Childhood

Courses	Minimum Academic Requirements	Qualifying Fields
CDEC 1164 CDEC 1192 CDEC 1319 CDEC 1356 CDEC 1359 CDEC 2265 CDEC 2326 CDEC 2328 TECA 1303 TECA 1311	Bachelor's degree in any of the qualifying fields or an associate degree in Child Development with a minimum of 2 years of successful work in the field of early childhood education. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards,	Education Child Development Family Studies Child Life Studies Home Economics Human Development Nutrition Psychology Social Work

TECA 1318 TECA 1354	continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	Pediatrics Nursing
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Education

Courses	Minimum Academic Requirements	Qualifying Fields
EDUC 1301 EDUC 2301 TECA 1303 TECA 1318 TECA 1311 TECA 1354	Master’s degree in Education, or a Master’s degree with a minimum of 18 semester hours in any combination of the qualifying fields.	Education Educational Administration Curriculum Early Childhood Education Special Education Family Studies Child Life Studies Counseling Psychology Human Development Ethics Leadership Communications Child Development Preschool Pre-kindergarten Higher Education Secondary Education Learning Theory

First-Year Seminar

Courses	Minimum Academic Requirements	Qualifying Fields
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EDUC 1100	Master's degree in Education or Psychology, or a master's or bachelor's degree in any of the qualifying fields.	All disciplines contingent upon the successful completion of the FYS Instructor Certification Workshop (and subsequent FYS Re-certification workshops) AND confirmation of effective instructor performance via data analysis.
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English

Courses	Minimum Academic Requirements	Qualifying Fields
ENGL 1301	Master's degree in English or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields except that no more than 9 hours of Bilingual Education may count toward the 18.	Bilingual Education Creative Writing English Grammar Linguistics Classics Technical Writing Applied Linguistics Literature Rhetoric and Composition Comparative Literature Technical Communication
ENGL 1302 ENGL 2307 ENGL 2311 ENGL 2326 ENGL 2341	Master's degree in English or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Creative Writing English Grammar Linguistics Classics Technical Writing Applied Linguistics Literature Rhetoric and Composition Comparative Literature Technical Communication

Sign Language

Courses	Minimum Academic Requirements	Qualifying Fields
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SGNL 1301 SGNL 1302	Master's degree in American Sign Language, Deaf Studies, or Deaf Education; a Master's degree with at least 18 graduate hours in American Sign Language, Deaf Studies, or Deaf Education; or a Master's Degree with a current certification from one of the following organizations: • American Sign Language Teachers Association (ASLTA), • Interpreter Training for Hearing Impaired, • Registry of Interpreters for the Deaf (RID), or • a state teaching certificate in ASL.	American Sign Language
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Geography

Courses	Minimum Academic Requirements	Qualifying Fields
GEOG 1302	Master's degree in Geography or a Master's degree with a minimum of 18 graduate semester hours in the qualifying field.	Geography

Government

Courses	Minimum Academic Requirements	Qualifying Fields
GOVT 2305 GOVT 2306	Master's degree in Government, Public Administration, or Political Science or a master's degree with a minimum of 18 graduate hours in any combination of the qualifying fields or a Juris Doctorate degree.	Government Political Science Public Administration

Greek

Courses	Minimum Academic Requirements	Qualifying Fields
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GREE 1311 GREE 1312 GREE 1411 GREE 1412	Master's degree in Greek or a master's degree in any of the qualifying fields with a minimum of 18 graduate semester hours in Greek.	Greek Modern Languages Religion Theology Divinity
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History

Courses	Minimum Academic Requirements	Qualifying Fields
HIST 1301 HIST 1302 HIST 2301 HIST 2311	Master's degree in History or a master's degree with a minimum of 18 graduate semester hours in any combination of the qualifying fields.	History

Humanities

Courses	Minimum Academic Requirements	Qualifying Fields
HUMA 1301 HUMA 1315	Master of Arts degree in Humanities with at least 18 graduate semester hours in any combination of the qualifying fields. Master of Arts degree in Interdisciplinary Studies with at least 18 graduate semester hours in any combination of the qualifying Humanities fields. Master of Arts degree in a Visual or Performing area with at least 18 graduate semester hours in any combination of the qualifying Humanities fields. Master of Music degree with at least 18 graduate semester hours in any combination of the qualifying Humanities fields. Master of Fine Arts degree in a Fine Art area with at least 18 graduate semester hours in any combination of the qualifying Humanities fields. Master of Comparative Literature with at least 18 graduate semester hours in any	Art - History, World and American studies English - Literature, History, World and American studies Film - History, World and American studies Humanities – Aesthetic Studies Humanities – Classics Interdisciplinary Studies in Humanities Music - History, World and American studies Philosophy - History, World and American studies Religion/Theology - History, World and American studies Theatre – History, World and American studies Western/Eastern Cultural Civilizations World Cultural

	combination of the qualifying Humanities fields. Master of Classics with at least 18 graduate semester hours in any combination of the qualifying Humanities fields. Master of History of Ideas with at least 18 graduate semester hours in any combination of the qualifying Humanities fields.	Studies Ethnic Studies Minority Studies Black Studies Cultural Studies
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Mass Communications/Radio-TV

Courses	Minimum Academic Requirements	Qualifying Fields
COMM 1307 COMM 1318 COMM 1336 COMM 1337 COMM 2300 COMM 2303 COMM 2311 COMM 2324 COMM 2327 COMM 2330 COMM 2332 COMM 2366 ARTS 2313	Master's degree in Mass Communication or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields; or Six years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field; or Four years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a minimum of an Associate of Science degree related to the instructional assignment; or Two years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a bachelor's degree completed at an accredited institution related to the instructional assignment. <u>Industry Credentials</u> Film and Video certifications Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work	Film Broadcast Production Radio/TV Production Occupational Education with emphasis in media field Communications <u>or</u> Mass Communication Oratory Speech Journalism <u>Occupational Fields</u> Audio Production Video Production Film Production Broadcast Production

	experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	
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RTVB 1150 RTVB 1447 RTVB 2164 RTVB 2250 RTVB 2264 RTVB 2337 RTVB 2364 COMM 1336 COMM 1307 COMM 1337 COMM 2303 COMM 2327 COMM 2330 COMM 2332 COMM 2366	Master’s degree in Mass Communication or a Master’s degree with at least 18 graduate semester hours in any combination of the qualifying fields; or Six years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field; or Four years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a minimum of an Associate of Science degree related to the instructional assignment; or Two years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a bachelor’s degree completed at an accredited institution related to the instructional assignment. <u>Industry Credentials</u> Film and Video certifications Also, “other types of qualifications may prove to be appropriate. Examples	<u>Academic Fields</u> Film Broadcast Production Radio/TV Production Occupational Education with emphasis in media field <u>Occupational Fields</u> Audio Production Video Production Film Production Broadcast Production
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	include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	
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Music

Courses	Minimum Academic Requirements	Qualifying Fields
All MUEN 1121-2252	Master of Music degree; or	Music
All MUSI 1011-2389	Master’s degree with a minimum of 18 graduate semester hours in the qualifying field; and/or	
All MUAP 1101-2288	Bachelor’s degree with exceptional experience in the performance of the specific instrument/voice; and/or professional experience with demonstrated teaching competence for the subjects and levels taught.	

Philosophy

Courses	Minimum Academic Requirements	Qualifying Fields
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PHIL 1301 PHIL 1304 PHIL 2306	Master of Arts in Philosophy with at least 18 graduate semester hours in any combination of the qualifying Philosophy fields. Master of Arts in Humanities, Philosophy, or History of Ideas with at least 18 graduate semester hours in any combination of the qualifying Philosophy fields. Master of Arts in Religion with at least 18 graduate semester hours in any combination of the qualifying Philosophy fields.	Cultural Studies Ethics Logic Philosophy History of Religion World Cultures Cultural Studies Philosophical Readings and Literature Philosophy and Film Classics
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Photography Technical Courses

Courses	Minimum Academic Requirements	Qualifying Fields
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PHTC 1300 PHTC 1313 PHTC 1341 PHTC 1343 PHTC 1345 PHTC 1347 PHTC 1353 PHTC 1391 PHTC 2343 PHTC 2349	Six years or more of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field; or Three years of successful experience or the equivalent or part-time experience in a qualifying occupational field plus an Associate of Science degree related to the instructional assignment; or Two years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a bachelor's degree completed at an accredited institution related to the instructional assignment; or Master of Fine Arts degree in a Photography, Fine Art, or Film/Video area or Master's Degree in an Art, Photography, or Film area. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching" (SACSCOC 6.2.a).	Photography Art Fine Arts Digital Art Film Video Multimedia Note: Video, Film and Multimedia was added to future proof our program. There will be more of a demand for motion graphics and film/video skills for the photography field.
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Psychology

Courses	Minimum Academic Requirements	Qualifying Fields
PSYC 2301 PSYC 2308 PSYC 2314 PSYC 2315 PSYC 2319	Master's degree in Psychology or a Master's degree with a minimum of 18 graduate semester hours in the qualifying fields.	Psychology Counseling Experimental Psychology Educational Psychology

Religion

Courses	Minimum Academic Requirements	Qualifying Fields
RELG 1101 RELG 1102 RELG 1103 RELG 1201 RELG 1202 RELG 1203 RELG 1301 RELG 1302 RELG 1303 RELG 2301 RELG 2302 RELG 2303 RELG 2304 RELG 2311 RELG 2312	Master's degree in Religion, Theology, or Divinity or a master's degree with a minimum of 18 graduate semester hours in the qualifying fields or master's degree with exceptional work experience and training in the qualifying fields.	Religion Theology Divinity

Social Work

Courses	Minimum Academic Requirements	Qualifying Fields
SOCW 2361	Master's degree in Social Work or a master's degree with a minimum of 18 graduate semester hours in the qualifying field.	Social Work

Sociology

Courses	Minimum Academic Requirements	Qualifying Fields

SOCI 1301 SOCI 1306	Master's degree in Sociology or a master's degree with a minimum of 18 graduate semester hours in Sociology or an interdisciplinary master's degree that integrates the qualifying fields.	Sociology Social Psychology Psychology Criminal Justice Ethnic Studies
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Spanish

Courses	Minimum Academic Requirements	Qualifying Fields
SPAN 1411 SPAN 1412 SPAN 2311 SPAN 2312	Master's degree in Spanish or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Spanish Modern Languages Latin America Studies Hispanic Studies

Speech

Courses	Minimum Academic Requirements	Qualifying Fields
SPCH 1315 SPCH 1318 SPCH 1321	Master's degree in Speech or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields	Communications <u>or</u> Mass Communication Oratory Speech Journalism

Theatre

Courses	Minimum Academic Requirements	Qualifying Fields
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DRAM 1120 DRAM 1121 DRAM 1310 DRAM 1322 DRAM 1330 DRAM 1341 DRAM 1342 DRAM 1351 DRAM 1352 DRAM 2120 DRAM 2121 DRAM 2331 DRAM 2335 DRAM 2336 DRAM 2355	Master's degree in Theatre or a master's degree in Fine Arts or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields or 6 years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field.	Theatre Performing Arts Communication with an emphasis in Theatre Film Broadcast Production Radio/TV Production Occupational Education with emphasis in media field Qualifying Occupational Fields: Film, Video Production Industry Credentials: Film and Video certifications
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STEM

Biology

Courses	Minimum Academic Requirements	Qualifying Fields
BIOL 1411	Master's degree in Biology or Botany or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biology Botany Horticulture Plant Science
BIOL 1413	Master's degree in Biology or Zoology or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biology Medicine Zoology
BIOL 1406 BIOL 1407 BIOL 1408 BIOL 1409	Master's degree in Biology or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Anatomy and Physiology Biochemistry Biology Botany Ecology Entomology Environmental Science Marine Biology Marine Science Medicine/Medical Sciences Microbiology Oceanography (Biology Emphasis) Zoology
BIOL 2401 BIOL 2402	Master's degree in Biology or Zoology or a master's degree with at least twelve (12) graduate semester hours in Anatomy & Physiology, plus an additional six (6) graduate semester hours in any combination of the qualifying fields.	Biology Chiropractic Dentistry Medicine Podiatry Medical Sciences Optometry Osteopathy Pharmacy Veterinary Medicine Zoology
BIOL 2420 BIOL 2421	Master's degree in Biology or Microbiology or a master's degree with at	Biology Botany

	least twelve (12) graduate semester hours in Microbiology, plus an additional six (60) graduate semester hours in any combination of the qualifying fields.	Dentistry Medicine Medical Sciences Microbiology Podiatry Osteopathy Pharmacy Zoology
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BIOL 1414 BIOL 1415	Master's degree in Biotechnology, Biology, Biological Sciences, Biomedical Science, Bioengineering, Genetic, Genomics, Genome Science, Molecular Biology, Microbiology or Biochemistry or master's degree with 18 graduate hours in one of the following qualifying fields.	Biology Biotechnology Biochemistry Microbiology Clinical Laboratory Science
ENVR 1401 ENVR 1402	Master's degree or higher in Environmental Science or in Biology or a related field or master's degree or higher with 18 graduate hours in related fields.	Environmental Science Biology Geology
HORT 1401	Master's degree in Horticulture or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Horticulture Botany Biology Plant Sciences Agricultural Science

Biotechnology

Courses	Minimum Academic Requirements	Qualifying Fields
BIOL 1414 BIOL 1415	Master's degree in Biotechnology, Biology, Biological Sciences, Biomedical Science, Bioengineering, Genetic, Genomics, Genome Science, Molecular Biology, Microbiology or Biochemistry or master's degree with 18 graduate hours in one of the following qualifying fields.	Biologist Biotechnologist Biochemistry Microbiologist Clinical Laboratory Science

Chemistry

Courses	Minimum Academic Requirements	Qualifying Fields
CHEM 1405	Master's degree in Chemistry, Biochemistry, Polymers, or Chemical Education or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biochemistry Chemical Education Chemistry Polymers
CHEM 1411 CHEM 1412 CHEM 1406 CHEM 2423 CHEM 2425	Master's degree in Chemistry, Biochemistry, or Polymers or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biochemistry Chemical Education Chemistry Polymers

Engineering Computer Science

Courses	Minimum Academic Requirements	Qualifying Fields
COSC 1336 COSC 1337 COSC 2336 COSC 2425	Faculty members teaching credit courses which transfer must have completed at least 18 graduate semester hours in the teaching discipline and hold at least a master's degree, or hold the minimum of a master's degree with a major in the teaching discipline.	Computer Science Computer Engineering Engineering Computer Science

Drafting

Courses	Minimum Academic Requirements	Qualifying Fields
DFTG 1305 DFTG 1309 DFTG 1317 DFTG 1325 DFTG 1333 DFTG 1345 DFTG 1358 DFTG 1370 DFTG 1372	Six years or more of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field; or Three years of successful experience or the equivalent or part-time experience in a qualifying occupational field plus an Associate of Science degree related to	Drafting Engineering Industrial Arts Industrial Engineering Engineering Technology Architecture Civil Engineering Construction Engineering

DFTG 1391 DFTG 2319 DFTG 2321 DFTG 2323 DFTG 2328 DFTG 2332 DFTG 2338 DFTG 2340	the instructional assignment; or Two years of full-time successful experience or the equivalent of part-time experience in a qualifying occupational field plus a bachelor's degree completed at an accredited institution related to the instructional assignment, or Master's degree in related or qualifying degree field.	Industrial Management Graphic Design Consideration given for Geology (GIS)
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Engineering

Courses	Minimum Academic Requirements	Qualifying Fields
ENGR 1201 ENGR 1304 ENGR 2301 ENGR 2302 ENGR 2304 ENGR 2305 ENGR 2332	Master's degree in Engineering or a master's degree with at least 18 graduate semester hours in the qualifying field.	Engineering

Environmental Science

Courses	Minimum Academic Requirements	Qualifying Fields
ENVR 1401 ENVR 1402	Master's degree or higher in Environmental Science or in Biology or a related field or master's degree or higher with 18 graduate hours in related fields.	Environmental Science Biology Geology

Geology

Courses	Minimum Academic Requirements	Qualifying Fields
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GEOL 1401 GEOL 1403 GEOL 1404 GEOL 1445 GEOL 1447	Master's degree in Geology or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Earth Science Geology Meteorology Oceanography Physical Geography
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Horticulture

Courses	Minimum Academic Requirements	Qualifying Fields
BIOL 1411	Master's degree in Biology or Botany or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biology Botany Horticulture Plant Science
HORT 1401	Master's degree in Horticulture or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Horticulture Botany Biology Plant Sciences Agricultural Science
AGRI 1407	Master's degree in Horticulture or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Horticulture Botany Plant Sciences Agricultural Science

Mathematics

Courses	Minimum Academic Requirements	Qualifying Fields
MATH 1314 MATH 1316 MATH 1324 MATH 1325 MATH 2305 MATH 2320 MATH 2413 MATH 2414 MATH 2415	Master's degree in Mathematics or Engineering or a master's degree with at least 18 graduate semester hours in the qualifying fields.	Mathematics Engineering Computer Science Engineering Physics
MATH 1332	Master's degree in Mathematics or Statistics or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Mathematics Statistics Engineering Computer Science Eng.

MATH 1342	Master's degree in Mathematics or Statistics or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Economics Mathematics Psychology (Statistics, Research Methodology, and Measurement) Statistics Engineering
MATH 1350 MATH 1351	Master's degree in Mathematics or Education with at least 18 graduate semester hours in any combination of the qualifying fields.	Education Mathematics

Physical Education

Lecture Courses PHED 1301 PHED 1331 PHED ##### Activity Courses PHED 1101 PHED #####	<u>For all Physical Education lecture courses:</u> Master's degree in any of the qualifying fields or a master's degree and 18 graduate semester hours in any combination of the qualifying fields or a bachelor's degree and 12 graduate semester hours and 3 years of experience in any combination of the qualifying fields or related certification. <u>For all Physical Education activity courses:</u> Bachelor's degree in any of the qualifying fields and three years of experience in any combination of the qualifying fields or related certification. <u>Exceptions:</u> Individuals who have experience/certification at a professional level that is at or above the "minimum requirements."	Any Sports Exercise Science related field including, but not limited to, the following: Physical Education Coaching Athletic Training Fitness Sport Management Physical Therapy Exercise Science Kinesiology Exercise Physiology
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Physical Science

Courses	Minimum Academic Requirements	Qualifying Fields
PHYS 1415	Master's degree in Chemistry, Biochemistry, Polymers, Chemical Education or Physical Science or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Biochemistry Chemical Education Chemistry Physical Science Polymers
PHYS 1417	Master's degree in Physics or Physical Science or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Physical Science Physics

Physics

Courses	Minimum Academic Requirements	Qualifying Fields
PHYS 1103 PHYS 1104 PHYS 1303 PHYS 1304	Master's degree in Astronomy, Geology, Physics or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Astronomy Earth Science Geology Physical Science Physics Space Studies/Space Science
PHYS 1105 PHYS 1305 PHYS 1401 PHYS 1402 PHYS 2425 PHYS 2426	Master's degree in Physics or a master's degree with at least 18 graduate semester hours in any combination of the qualifying fields.	Engineering Physics

BUSINESS

Business Administration

Courses	Minimum Academic Requirements	Qualifying Fields
ACCT 2301 ACCT 2302	Faculty members teaching credit courses which transfer must have completed at least 18 graduate semester hours in the teaching discipline and hold at least a master's degree, or hold the minimum of a master's degree with a major in the teaching discipline.	MBA with 18 graduate hours in ACCT Master's in ACCT Certified Public Accountant
BUSI 2301		Accounting Business Business Administration Business Management Economics Finance Marketing Law
ECON 2301 ECON 2302		Business (with 18 grad hrs in ECON) Business Administration (with 18 grad hrs in ECON) Business Management (with 18 grad hrs in ECON) Finance (with 18 grad hrs in ECON) Economics Finance & Economics (with combination of 18 grad hours)

Business Management

Courses	Minimum Academic Requirements	Qualifying Fields
BMGT 1301 BMGT 1305 BMGT 1307 BMGT 1309 BMGT 1373 BMGT 1382 BMGT 1383 BMGT 2303 BMGT 2309 BMGT 2331 BMGT 2377 BUSA 1313 BUSG 1315 BUSA 2309 HRPO 1311 HRPO 2301 MRKG 1301 MRKG 1302 MRKG 1311 MRKG 2312 MRKG 2333	Faculty members teaching only credit courses which are components of associate degree programs not designed for college transfer (e.g., technical areas and developmental education), must possess appropriate academic preparation. The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching" (SACSCOC 6.2.a).	Business Business Administration Management Marketing Human Resources Finance
CHEF 1205 FDNS 2300 HAMG 1313 HAMG 1321 HAMG 2201 HAMG 2330 IFWA 1217 RSTO 2307		Management

Computer Information Systems

Courses	Minimum Academic Requirements	Qualifying Fields
BCIS 1305	Faculty members teaching credit courses which transfer must have completed at least 18 graduate semester hours in the teaching discipline and hold at least a	MBA Information Systems MIS CIS

	master's degree, or hold the minimum of a master's degree with a major in the teaching discipline.	IT Computer Science Business Computer Science Decision Sciences Computer Security Business Analysis Quantitative Analysis Instructional Technology
CPMT 1351 GAME 1306 INEW 2330 GAME 2319 GAME 2332 INEW 2334 ITCC 1314 ITCC 1344 ITCC 2320	Faculty members teaching only credit courses which are components of associate degree programs not designed for college transfer (e.g., technical areas and developmental education), must possess appropriate academic preparation. The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional	Information Systems Management Information Systems Computer Information Systems Information Technology Computer Science Business Computer Science Business Administration (MBA) Electronics Computer Engineering Engineering Technology Computer Security

ITDF 1300	licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	Industrial Engineering Business Analysis Quantitative Analysis Decisions Sciences Instructional Technology Networking Services CAD Animation/Graphics Video Gaming Geographic Information Systems Informatics
ITNW 1309		
ITMT 2305		
ITSC 1307		
ITSC 1391		
ITSC 2325		
ITSC 2335		
ITSE 1302		
ITSE 1311		
ITSE 1329		
ITSE 2309		
ITSE 2321		
ITSY 1342		
ITSY 2330		
ITSY 2341		
ITSY 2342		

Business Technology

Courses	Minimum Academic Requirements	Qualifying Fields
ITSW 1404 POFI 1349 ITSW 2334 POFI 1341 POFI 2301 POFI 2331 POFT 1309 BUSG 1404 ACNT 1303 ACNT 1311 ITSW 1307	Faculty members teaching only credit courses which are components of associate degree programs not designed for college transfer (e.g., technical areas and developmental education), must possess appropriate academic preparation. The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, “other	Business Business Analysis Business Education Business Technology Banking & Finance Accounting/Bookkeeping

BNKG 1303 BNKG 1351 ITSW 2337 BNKG 1291 POFT 1291 POFI 1380 ***** POFL 1305 POFM 1327 ITSC 1309 POFT 1127 POFT 1301 POFT 1313 POFT 1319 POFT 1325 POFT 1329 POFT 1345 POFT 1349 POFT 2203 POFT 2264 POFT 2301 POFT 2303 POFT 2312 POFT 2333 POFT 2364 POFT 2365 POFI 1204 POFI 2340 POFI 2350	types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	
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Legal Studies

Courses	Minimum Academic Requirements	Qualifying Fields
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LGLA 1301 LGLA 1304 LGLA 1307 LGLA 1309 LGLA 1343 LGLA 1345 LGLA 1351 LGLA 1353 LGLA 1355 LGLA 1366 LGLA 2166 LGLA 2266 LGLA 2303 LGLA 2305	Faculty members teaching only credit courses which are components of associate degree programs not designed for college transfer (e.g. technical areas and developmental education), must possess appropriate academic preparation. Also, “other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development,	National Certification from the National Association of Legal Assistants or the National Federation of Paralegal Associations. Board Certification from the State Bar of Texas Board of Legal Specialization.
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LGLA 2307 LGLA 2309 LGLA 2313 LGLA 2335 LGLA 2337 LGLA 2366	relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).	
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HEALTH SCIENCES

Certified Nursing Assistant

Courses	Minimum Academic Requirements	Qualifying Fields
NURA 1401 NURA 1160	A.A.S Nursing Unencumbered Nursing license Minimum of 2 years healthcare experience Part-time faculty members teaching components of certificate program not designed for college transfer (e.g., technical areas and developmental education) must possess appropriate academic preparation. The minimum academic degree for faculty teaching in these areas need any level of unencumbered nursing license with a minimum of 1 year of long-term care experience.	Certified Nursing Assistant

Dental Hygiene

Courses	Minimum Academic Requirements	Qualifying Fields
DHYG 1201 DHYG 1207 DHYG 1211 DHYG 1215 DHYG 1219 DHYG 1227 DHYG 1235 DHYG 1239 DHYG 1260 DHYG 1304 DHYG 1331 DHYG 1261 DHYG 2153 DHYG 2201 DHYG 2231 DHYG 2260	Must have a minimum of three years of work experience in the field and current, Texas unrestricted licensure as a dentist or dental hygienist. Commission on Dental Accreditation Standard 3-6 Faculty who teach didactic courses must possess a baccalaureate or higher degree. Faculty whose teaching responsibilities are limited to clinical and/or dental science laboratory instruction must possess an associate degree or higher. Faculty who are dental hygienists or dentists must be graduates of programs accredited by the Commission on Dental Accreditation and	Health Education Health Dentistry Dental Hygiene

DHYG 2261	must demonstrate current knowledge and qualifications appropriate to their assigned teaching areas. Standard 3-3 The program administrator must be a dental hygienist or a dentist who is a graduate of a program accredited by the Commission on Dental Accreditation and possesses a masters or higher degree, who has a background in education and the professional experience necessary to understand and fulfill the program goals. A dentist who was appointed as program administrator prior to July 1, 2022 is exempt from the graduation requirement.	
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Medical Laboratory Technology

Courses	Minimum Academic Requirements	Qualifying Fields
MLAB 1127 MLAB 1201 MLAB 1211 MLAB 1231 MLAB 1235 MLAB 1415 MLAB 2132 MLAB 2232 MLAB 2266 MLAB 2267 MLAB 2338 MLAB 2401 MLAB 2431 MLAB 2434	Bachelor's degree in Medical Laboratory Science or Clinical Laboratory Science, or an associate degree in Medical Laboratory Technology or Clinical Laboratory Technology and demonstrated competencies in the teaching discipline.	Medical Laboratory Tech Clinical Laboratory Science
PLAB 1164 PLAB 1223		Medical Laboratory Tech Clinical Laboratory Science Phlebotomy

Nuclear Medicine Technology

Courses	Minimum Academic Requirements	Qualifying Fields
NMTT 1205	Bachelor's degree in any discipline, plus current nuclear medicine technology credentials from either the American Registry of Radiologic Technologists or the Nuclear Medicine Technology Certification Board and have 2 years of nuclear medicine technology experience in the field; also, must have current MRT licensure through the Texas Department of Health and Human Services.	Nuclear Medicine Technology Positron Emission Tomography Computed Tomography Nuclear Cardiology Magnetic Resonance
NMTT 1266		
NMTT 1267		
NMTT 1309		
NMTT 1311		
SCIT 1320		
NMTT 2209		
NMTT 2266		
NMTT 2313		
NMTT 2301		
NMTT 2233		
NMTT 2366		
NMTT 2367		
NMTT 2335	For NMTT 1205, an associate's degree is allowed along with teaching competencies.	

Associate Degree Nursing

Courses	Minimum Academic Requirements	Qualifying Fields
RNSG 1125 RNSG 1126 RNSG 1128 RNSG 1137 RNSG 1161 RNSG 1201 RNSG 1216 RNSG 1218 RNSG 1424 RNSG 1430 RNSG 1433 RNSG 1438 RNSG 2138 RNSG 2261 RNSG 2262 RNSG 2360 RNSG 2363 RNSG 2439	Master's degree in Nursing or a bachelor's degree in Nursing with a master's degree in a related field including at least 6 hours of graduate-level nursing courses (Texas Board of Nursing). Faculty are credentialed with a minimum of a master's degree with a major in nursing. Rationale is provided for faculty who do not have the master's degree in nursing: https://www.bon.texas.gov/pdfs/education_pdfs/education_nursing_guidelines/3.8Clinical_Learning_Experiences/3-8-5-a.pdf Registered Nurse in Texas with an unencumbered license.	Practice in any clinical specialty area as a Registered Nurse.

Vocational Nursing

Courses	Minimum Academic Requirements	Qualifying Fields
VNSG 1201 VNSG 1204 VNSG 1227 VNSG 1230 VNSG 1234 VNSG 1260 VNSG 1261 VNSG 1331 VNSG 1400 VNSG 1409 VNSG 1423 VNSG 2163 VNSG 2410	Bachelor's degree in Nursing completed at an accredited institution. Unrestricted Texas Nursing license.	Practice in any clinical specialty area as a vocational/practical nurse.

Nutrition

BIOL 1322	Master's degree in Nutrition or Biology or a master's degree with a minimum 18 graduate semester hours in nutrition in any combination of the qualifying fields or a master's degree in any of the qualifying fields and certification as a Registered Dietician or extensive experience and training in qualifying fields.	Food Service Management/Human Nutrition Dietetics Health Education Biology Home Economics Nursing Nutrition Public Health with Certification in Nutrition Physical Education
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Occupational Therapy Assistant

Courses	Minimum Academic Requirements	Qualifying Fields
OTHA 1241 OTHA 1249 OTHA 1253 OTHA 1305 OTHA 1309 OTHA 1415 OTHA 1419 OTHA 2266 OTHA 2267 OTHA 2301 OTHA 2309 OTHA 2330 OTHA 2335 OTHA 2402 OTHA 2405	Bachelor's degree in the teaching discipline, or associate degree and demonstrated competencies in the teaching discipline Core faculty who are occupational therapists or occupational therapy assistants must be currently licensed or otherwise regulated according to regulations in the state or jurisdiction in which the program is located. All occupational therapy assistant faculty who are full-time must hold a minimum of a baccalaureate degree awarded by an institution that is accredited by a USDE-recognized regional or national accrediting body.	Occupational Therapy

Physical Therapist Assistant

Courses	Minimum Academic Requirements	Qualifying Fields
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PTHA 1260 PTHA 1201 PTHA 1321 PTHA 1391 PTHA 1405 PTHA 1413 PTHA 1431 PTHA 2301 PTHA 2317 PTHA 2409 PTHA 2431 PTHA 2435 PTHA 2567	Bachelor's degree in Physical Therapy or associate degree and demonstrated competencies in teaching discipline	Physical Therapist Assistant
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Radiography

Courses	Minimum Academic Requirements	Qualifying Fields
RADR 1201 RADR 1202 RADR 1203 RADR 1250 RADR 1266 RADR 1267 RADR 1313 RADR 1311 RADR 2166 RADR 2235 RADR 2240 RADR 2305 RADR 2309 RADR 2313 RADR 2366 RADR 2367 RADR 2301	<i>Note: overall program credentials as follows, as mandated by accreditation (Joint Review Committee on Education in Radiologic Technology)</i> <u>Program Director:</u> minimum master's degree with Radiography or equivalent certification <u>Clinical Coordinator:</u> Minimum bachelor's degree with Radiography or equivalent certification Full-time didactic faculty: Bachelor's degree in Radiological Sciences or Associate of Science degree in Radiography and relevant professional experience. Must have current MRT licensure and American Registry of Radiologic Technologists (ARRT) certification. Part-time didactic faculty: Holds academic and/or professional credentials in subject area.	Radiography

Respiratory Care

Courses	Minimum Academic Requirements	Qualifying Fields
RSPT 1101 RSPT 1166 RSPT 1167 RSPT 1225 RSPT 1340 RSPT 1410 RSPT 1411 RSPT 2147 RSPT 2166 RSPT 2217 RSPT 2230 RSPT 2231 RSPT 2243 RSPT 2266 RSPT 2267 RSPT 2314 RSPT 2325 RSPT 2310 RSPT 2353 RSPT 2355 RSPT 2358	Bachelor's degree in respiratory care or associate degree in respiratory care and demonstrated competencies in respiratory care. The Program Director must: a) hold a valid Registered Respiratory Therapy (RRT) credential and current state license; b) have a minimum of four (4) years' experience as a Registered Respiratory Therapist with at least two (2) years in clinical respiratory care; c) have a minimum of two (2) years' experience teaching either as an appointed faculty member in a CoARC-accredited respiratory care program or as a clinical instructor/ preceptor for students of such programs. The Director of Clinical Education must: a) hold a valid Registered Respiratory Therapy (RRT) credential and current state license; b) have a minimum of four (4) years' experience as a Registered Respiratory Therapist with at least two (2) years in clinical respiratory care; c) have a minimum of two (2) years' experience teaching either as an appointed faculty member in a CoARC-accredited respiratory care program or as a clinical instructor/ preceptor for students of such programs. Didactic faculty and Clinical Instructors: Bachelor's degree in respiratory care or Associate of Applied Science degree in respiratory care and relevant professional experience (minimum 2 years' experience in the field). Must have current RRT certification and current state licensure.	Respiratory Care

Sonography

Courses	Minimum Academic Requirements	Qualifying Fields
DMSO 1202 DMSO 1210 DMSO 1242 DMSO 1260 DMSO 1266 DMSO 1267 DMSO 1441 DMSO 2230 DMSO 2242 DMSO 2341 DMSO 2253 DMSO 2366 DMSO 2367 DMSO 2405 DSVT 1200	Director must possess a minimum of a bachelor's degree, possess the appropriate credential(s) (ARDMS) specific to one or more of the concentration(s) offered and possess a minimum of 2 years of full-time experience as a registered sonographer in the professional sonography field. The clinical coordinator(s) must possess, at a minimum, the following: appropriate credential(s) (ARDMS or ARRT) specific to the concentrations offered; the equivalent of 2 years full-time professional experience as a general sonographer, and/or vascular technologist and an academic degree no lower than an associate degree and at least equal to that for which the graduates are being prepared. Didactic Instructor(s) and Clinical instructors must have the appropriate credential for the concentration they are teaching.	Sonography

Surgical Technology

Courses	Minimum Academic Requirements	Qualifying Fields
SRGT 1405 SRGT 1409 SRGT 1441 SRGT 1442 SRGT 1461 SRGT 1561 SRGT 2360 SRGT 2461	AAS; Certified Surgical Technologist The Program Director is required to have a minimum of a Bachelor's degree and a minimum of five years of experience.	Surgical Technology

CAREER & TECHNICAL EDUCATION

Auto Collision/Autobody Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
ABDR 1303 ABDR 1307 ABDR 1315 ABDR 1323 ABDR 1341 ABDR 1349 ABDR 1359 ABDR 1441 ABDR 1442 ABDR 1455 ABDR 2188 ABDR 2189 ABDR 2345 ABDR 2347 ABDR 2355 ABDR 2388 ABDR 2389 ABDR 2431 ABDR 2449	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Air Conditioning and Body Electrical Collision Technician Estimator Insurance Adjuster Refinish Technician Customizer Welding Restoration Interior/Upholstery Detail Specialist	I-Car Certification Industry Specific Certifications	Automotive Services Automotive Repair Service Technology Automotive Parts Service Technology Automotive Machining Technology

Automotive Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
AUMT 1305 AUMT 1307 AUMT 1310 AUMT 1316 AUMT 1319 AUMT 1345 AUMT 1491 AUMT 2288 AUMT 2305 AUMT 2307 AUMT 2313 AUMT 2317 AUMT 2325 AUMT 2328 AUMT 2334 AUMT 2337	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Air Conditioning and Body Electrical Alignment and Brake Automatic Transmission Automotive Engine Machining Emission and Drivability Tune-up Master Automotive Technician Powertrain Collision Technician Estimator Insurance Adjuster Refinish Technician Customizer Welding Restoration Interior/Upholstery	ASE certification Required in G-1, A4-A6 as well as the certification for the areas they teach See Below: A1 – Engine Repair A2 – Automatic Transmission / Transaxle A3 – Manual Drive Train & Axles A4 – Suspension and Steering A5 – Brakes A6 – Electrical / Electronic Systems A7 – Heating & Air Conditioning A8 – Engine Performance Industry Specific Certifications	Automotive Services Management Technology Automotive Repair Service Technology Automotive Parts Service Technology Automotive Machining Technology

		Detail Specialist Mechanical Repairs		
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Aviation Maintenance Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
AERM-1205 AERM-1208 AERM-1210 AERM-1240 AERM-1241 AERM-1243 AERM-1247 AERM-1253 AERM-1303 AERM-1314 AERM-1315 AERM-1344 AERM-1345 AERM-1349 AERM-1350 AERM-1351 AERM 1352 AERM-1354 AERM-1356 AERM-1391 AERM-2231 AERM-2233 AERM-2351 AERM-2352 AERM-2447	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Aircraft and Avionics Equipment Mechanics Service Technicians Sheet-metal Technician Composite Specialist Electrician	FAA – Airframe and Power-plant Mechanic's License	Aerospace Manufacturing and Engineering Wind Turbine Technology Composite Technology Machining Technology Electrical Technologies Licensed Aviation Maintenance Mechanics

Criminal Justice

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
CRIJ 1301 CRIJ 1306 CRIJ 1307 CRIJ 1310 CRIJ 2313 CRIJ 2314 CRIJ 2328	Master's degree in Criminal Justice or a master's degree with at least 18 graduate semester hours in the qualifying fields or a Juris Doctorate degree. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching"			Criminal Justice Criminology

	(SACSCOC 6.2.a).			
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Criminal Justice Law Enforcement

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
CJLE 1135 CJLE 1136 CJLE 1429 CJLE 1506 CJLE 1512 CJLE 1518 CJLE 1524	Associate's degree or higher in any field and 6 years full time successful experience in a qualifying field; and/or Basic Peace Officer Certification through Texas Commission on Law Enforcement (TCOLE) and TCOLE 1014 and/or 1017 Instructor Certification issued by TCOLE. Also, "other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field, professional licensure and certifications related to the			Any Criminal Justice Criminology Police Science Law Enforcement Emergency Management Homeland Security

	teaching assignment, honors and awards, continuing professional development, relevant peer-reviewed publications, and/or continuous documented excellence in teaching” (SACSCOC 6.2.a).			
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Construction Technology (General and Carpentry)

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
CNBT 1300 CNBT 1302 CNBT 1311 CNBT 1316 CNBT 1346 CNBT 1350 CNBT 1366 CNBT 1391 CNBT 2304 CNBT 2340 CNBT 2367 CRPT 1311 CRPT 1315 CRPT 1323 CRPT 1325 CRPT 1329 CRPT 1341 CRPT 1345 CRPT 1380	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor’s degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure	Electrician Carpenter Plumber Project Manager Building Code Inspector Construction Superintendent	National Center for Construction Education and Research (NCCER) Construction Levels III, or higher, in related subject. Journeyman or Master Electrician Journeyman or Master Carpenter Journeyman or Master Industrial Electrician	Construction Management Civil Engineering

IEIR 1302 IEIR 1304	and certifications related to the teaching assignment.		Journeyman or Master Plumber	
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Diesel Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
DEMR 1306 DEMR 1316 DEMR 1321 DEMR 1329 DEMR 1330 DEMR 1347 DEMR 1349 DEMR 2188 DEMR 2288 DEMR 2331 DEMR 2332 AUMT 1491	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Bus and Truck mechanics Diesel Engine Specialists	ASE Certified T4, T6, T8 plus Certification in areas taught See below: T1 – Gasoline Engines T2 – Diesel Engines T3 – Drivetrain T4 – Brakes T5 – Suspension and Steering T6 – Electrical / Electronic Systems T7 – Heating, Ventilation, & A/C T8 – Preventive maintenance Inspection (PMI) Industry Specific Certifications	Diesel Service Repair Technology Diesel Repair Service Writer Diesel Parts Service Technology Diesel Machining Technology

Medical Services Professions—EMT

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
EMSP 1147 EMSP 1149 EMSP 1163 EMSP 1266 EMSP 1438 EMSP 1455 EMSP 1456 EMSP 1501 EMSP 2135 EMSP 2205 EMSP 2237 EMSP 2243 EMSP 2262 EMSP 2263 EMSP 2261 EMSP 2430 EMSP 2434 EMSP 2444	Appropriate academic preparation in emergency medical services or academic preparation coupled with work experience. The minimum academic degree must be at the same level at which the faculty member is teaching. FT faculty teaching EMSP courses must have current National Registry* Paramedic certification and Texas Paramedic licensure or certification, and a minimum of three years of experience as a paramedic. Faculty member must also possess (or obtain within 2 years of employment)			Emergency Medical Technician – Paramedic Advanced Emergency Medical Technician Emergency Medical Technician--Paramedic Nationally Registered-Paramedic Licensed Paramedic—Texas

	American Heart Association: BLS Instructor certification, ACLS Instructor certification and PALS Instructor certification. *Should a benefit eligible faculty member be physically unable to complete the psychomotor portion of the National Registry Examination, they may satisfy the National Registry requirement by passing the written portion of the examination only.			
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Fire Protection Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
FIRS 1203 FIRS 1301 FIRS 1407 FIRS 1313 FIRS 1319 FIRS 1323 FIRS 1329 FIRT 1301 FIRT 2309 FIRT 1305 FIRT 1307 FIRT 1303 FIRT 1329 FIRT 1319 FIRT 1353	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also,	Fire Fighters First-line Supervisors/ Managers of Firefighting and Prevention Workers	Structural Firefighter License Instructor I, II, III (TCFP)	Fire Science Public Administration Emergency Management Homeland Security

FIRT 2331 FIRT 2333	other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment. At a minimum, faculty must be Instructor I certified through the Texas Commission on Fire Protection (or equivalent per TCFP requirements) and have a minimum of three (3) years of experience.			
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Advanced Manufacturing Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
ELMT 1301 ELMT 1305 ELMT 1311 ELMT 1380 ELMT 1381 ELMT 1391 ELMT 2333	The minimum academic degree for faculty teaching in these areas is an associate degree	Industrial Machinery Mechanics Maintenance Workers, Machinery	Electro-mechanical 3-years of verified experience	Industrial Engineering Instrumentation Technology

ELMT 2341	and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Millwrights	HVACR	Electronics Technology
ELMT 2380		HVACR technicians	3-years of verified experience	Engineering Technology
ELPT 1311		Boiler technician	EPA	Industrial Maintenance Technology
ELPT 1321		Controls technician	Certifications	
ELPT 1365		Vibration analyst	State Registered Technician	
ELPT 1380		Fluid Power technician	Contractor's License	
ELPT 1381		Electrician	NCCER Level III, or higher, in related field.	
ELPT 1391		Rigger/Machinery Installer	North American Technician Excellence (NATE) Certification	
ELPT 2347		Plumbing		
ELPT 2380		Pump technician		
HART 1307		Electronics technician	Smart Automation Certification Alliance (SACA) Gold-level Certification	
HART 1341		Advanced computer/control technician	Journeyman Electrician	
HART 1345				
HART 1380				
HART 1381				
HART 2336				
HART 2338				
HART 2342				
HART 2388				
HYDR 1345				
HYDR 2330				
IEIR 1302				
IEIR 1304				
IEIR 1306				
IEIR 1310				
IEIR 1312				
IEIR 1343				
INMT 1305				
INMT 1317				
INMT 2301				
INMT 2303				
INMT 2388				
INMT 2389				
ENER 1330				
EECT 1380				
EECT 1391				
EECT 2335				
EECT 2439				
INTC 1301				
INTC 1343				
INTC 1380				
INTC 1391				
INTC 2310				
INTC 2336				
INTC 2338				
INTC 2339				
WIND 2359				

Logistics Training—Professional Truck Driving

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
CVOP 1305 CVOP 1301 CVOP 1245 CVOP 2205 CVOP 2209 CVOP 2233 CVOP 2237	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Commercial Truck Driver Production Truck Driver Tractor Trailer Operator Over the Road Driver (OTR)	Valid Commercial Driver License – Class A Minimum 3 years verifiable experience as a Commercial Driver	Logistics Transportation and Warehousing

Machining Technology

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
INMT 1345 INMT 1319 INMT 1343 TECM 1349* TECM 1391* MCHN 1302 MCHN 1305 MCHN 1320 MCHN 1338 MCHN 1341 MCHN 2303 MCHN 2341 MCHN 2345 *These courses may be taught by transfer level math-qualified instructors.	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Machinist CNC Programmer Inspector Toolmaker Diemaker Instrument Maker Injection mold Maker Pattern Maker Machine Operator Set-up Technician Layout Technician	Minimum four National Institute of Metal Working Skills Level 1 Certifications in Precision Machining. Technology.	Computer control programmers and operators Industrial machinery mechanics and millwrights Machine setters, operators, and tenders—metal and plastic Tool and die makers

Welding Technologies

Courses	Minimum Academic Requirements	Qualifying Occupational Fields	Industry Credentials	Qualifying Academic Fields
WLDG 1307 WLDG 1317 WLDG 1337 WLDG 1370 WLDG 1371 WLDG 1373 WLDG 1375 WLDG 1376 WLDG 1377 WLDG 1378 WLDG 1391 WLDG 2372 WLDG 2377 WLDG 2379 OSHT 1320 TECM 1349* INMT 1343 INMT 1319 *This course may be taught by transfer-level math-qualified instructors.	The minimum academic degree for faculty teaching in these areas is an associate degree and demonstrated competencies in the teaching discipline or bachelor's degree in the teaching discipline. Also, other types of qualifications may prove to be appropriate. Examples include appropriately related work experiences in the field and/or professional licensure and certifications related to the teaching assignment.	Welder Cutter Combination Welder Welding Machine Setter/Operator Pipe fitter Boiler maker Layout & Fabrication journeyman Blacksmith Millwright Draftsman	Certified Welder AWS welding qualification exams ASME & API qualifications AWS-CWI NCCER Level III, or higher, in qualifying occupational field National Institute of Metalworking Skills (NIMS) Level 1 Precision Metalworking	Architectural Design and Construction Technology Building Construction Technology Business Computer Numerical Control Machinist Construction Management Technology Engineering Technology Industrial Management Technology

APPENDIX: FORMS

Institutional Effectiveness
PO Box 447
Amarillo, TX 79178
(806) 371-5420



Employer Verification of Experience/Qualifications

This information is used solely for SACSCOC Accreditation purposes as supporting documentation to demonstrate a prospective faculty candidate's qualifications and experience in his/her field of expertise.

Name: _____

Please describe _____ experience (including timeframe of employment) and qualifications related to the course(s) to be taught.

Also (if applicable), please provide information if the instructor does not have experience in any of the aforementioned areas:

Professional certifications or licensures earned on the job: _____



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Crosswalk: Learning Outcomes

This information is used solely for SACSCOC Accreditation purposes as supporting documentation to demonstrate a prospective or current faculty candidate's qualifications and experience in his/her field of expertise.

Name: _____

Course: (e.g., ENGL 1301)	Graduate Courses (list below with relevant learning outcome and course description excerpt)
Learning Outcome #1	
Learning Outcome #2	
Learning Outcome #3	
Learning Outcome #4	

Justification:

*Provide supporting documentation along with this crosswalk.