Amarillo College
Criminal Justice
Intervention Programs
An Equal Opportunity Community College

Responsible Money Management

Course Description: This researched and evidence-based course is most often required for persons who have been charged with Issuance of a Bad Check and/or placed on probation for Theft by Check, Credit or Debit Card Abuse, or Criminal Mischief. It is also appropriate for those who just need to improve their financial management skills.

This 6-hour course is designed to teach participants to understand the process of how to change behavior, to discover how attitudes or beliefs can affect behavior, to understand how to control attitudes and emotions and take more control of their lives, to decide to make positive steps to alter present behavior, and to make a commitment to understand how to create a budget and balance a checkbook. Skills taught are balancing a checking account, budgeting, responsibility, coping with stress, making healthy choices, determining Wants vs. Needs, self-improvement and goal-setting.

August 2014 – December 2014

Cost: The cost of this course is $65 for classes starting 9-1-14 or later; $60 for classes starting before 9-1-14. **There will be no checks accepted for this course. Students must pay by cash, money order or debit card. Refunds or class transfers must be requested at least one day prior to the start of class.** After this period, students will be required to register and pay for another class.

Registration: Full registration instructions are located on the back of this form. For classes in Hereford, students should follow the same registration instructions in order to reserve their space in class. **Students are required to register and pay prior to the first class. It is also recommended that students register as early as possible, because classes reach maximum enrollment quickly.**

Enrollment Eligibility Notice: Students with outstanding obligations to Amarillo College may not be allowed to enroll in or complete a continuing education course until the obligations are fulfilled. Students who have received a Criminal Trespass Warning from Amarillo College will not be allowed to enroll in courses held on any AC campus unless the warning has been lifted.

Attendance: **Students must be on time and attend all sessions in consecutive order. There will be no exceptions or make-up classes allowed.** Students are required to bring an adult translator with them if they have limited or no proficiency in the English language.

Questions: For questions regarding our programs, call (806) 356-3649 or (806) 356-3682 or e-mail ecwallace@actx.edu. Se habla español. You may also visit us online at www.actx.edu/intervention.

Any student, who because of a disabling condition may require some special arrangements in order to meet course requirements, should contact disAbility Services (SSC 119, Phone 371-5436) as soon as possible.

Course ID #	Days	Dates	Times	Location
134973	Saturday	September 27	9:00am to 4:00pm	AC West Campus, 6222 W. 9th, Bldg. C, Room 125
134975	Saturday	November 22	9:00am to 4:00pm	AC West Campus, 6222 W. 9th, Bldg. C, Room 125

Online Registration

You must use a credit/debit card to pay at the time of online registration.
Go to www.actx.edu/ce. Under **Search and Register for Classes**, go to the search box and type in "Responsible Money Management" or the Course ID #, and then click "Search." Choose your desired class/date, and then click "Register/More Info" to continue.

Mail Registration

• Complete the registration form, enclose check or credit card information, and mail to:
AMARILLO COLLEGE
REGISTRAR'S OFFICE
PO BOX 447
AMARILLO TX 79178
• No acknowledgement will be mailed.

FAX Registration

• Complete the registration form, include credit/debit card information, and fax to: Intervention Programs, (806) 354-6074.
• No acknowledgement will be mailed.

In-Person Registration

Payment for courses is due at time of enrollment. A place in the class will not be reserved if payment has not been made in full.

EAST CAMPUS – Student Activity Center – J Avenue, Amarillo, TX

HEREFORD CAMPUS, Hereford, Texas – Student Service Center, 241 Ave. H, Hereford, TX

MOORE COUNTY CAMPUS, Dumas, Texas – Student Service Center, 1220 E. 1st St., Dumas, TX

WASHINGTON STREET CAMPUS – Student Service Center, 2011 S. Washington, Amarillo, TX

WEST CAMPUS – Lecture Hall, 6222 W. 9th Ave., Amarillo, TX

HOURS VARY BY CAMPUS LOCATION AND DURING HOLIDAYS/SUMMER
Please call AskAC at (806) 371-5000 for current hours.

Registration Form – Responsible Money Management

Course ID#: _____ **Beginning Date:** _____

Social Security Number: _____ **Date of Birth:** _____

Last Name: _____ **First:** _____**MI:** _____

Current Address: _____

City/State/Zip Code: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

County of Residence: _____ **Residency Status:** ___ Texas Resident ___ Out-of-State ___ Foreign Country

Gender: ___ Male ___ Female **Personal E-mail:** _____ **Business E-mail:** _____

Ethnic Origin: (Voluntary Information – Will not affect enrollment) ___ White ___ American Indian ___ Alaskan Native ___ Black
___ Asian/Pacific ___ Islander ___ Hispanic ___ International

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS COMPLETE AND CORRECT.
Date: _____ **Signature:** _____

Method of Payment: ___ Cash ___ Check ___ Money Order ___ Visa ___ Master Card ___ Discover ___ American Express

Credit Card #: _____ **Expiration Date:** _____

Authorized Signature: _____