

# Responsible Money Management

**Course Description:** This researched and evidence-based course is most often required for persons who have been charged with Issuance of a Bad Check and/or placed on probation for Theft by Check, Credit or Debit Card Abuse, or Criminal Mischief. It is also appropriate for those who just need to improve their financial management skills.

This 6-hour course is designed to teach participants to understand the process of how to change behavior, to discover how attitudes or beliefs can affect behavior, to understand how to control attitudes and emotions and take more control of their lives, to decide to make positive steps to alter present behavior, and to make a commitment to understand how to create a budget and balance a checkbook. Skills taught are balancing a checking account, budgeting, responsibility, coping with stress, making healthy choices, determining Wants vs. Needs, self-improvement and goal-setting.

## August 2016 – December 2016

**Cost:** The cost of this course is \$65. There will be no checks accepted for this course. Students must pay by cash, money order or debit card. Refunds or class transfers must be requested at least one day prior to the start of class. After this period, students will be required to register and pay for another class.

**Registration:** Full registration instructions are located on the back of this form. **Students are required to register and pay prior to the first class. It is also recommended that students register as early as possible, because classes reach maximum enrollment quickly.**

**Enrollment Eligibility Notice:** Students with outstanding obligations to Amarillo College may not be allowed to enroll in or complete a continuing education course until the obligations are fulfilled. Students who have received a Criminal Trespass Warning from Amarillo College will not be allowed to enroll in courses held on any AC campus unless the warning has been lifted.

**Attendance:** Students must be on time and attend all sessions in consecutive order. There will be no exceptions or make-up classes allowed. Students are required to bring an adult translator with them if they have limited or no proficiency in the English language.

**Questions:** For questions regarding our programs, call (806) 356-3649 or (806) 354-6083 or e-mail [rddominguez@actx.edu](mailto:rddominguez@actx.edu). Se habla español. You may also visit us online at [www.actx.edu/intervention](http://www.actx.edu/intervention).

Any student, who because of a disabling condition may require some special arrangements in order to meet course requirements, should contact disAbility Services (SSC 119, Phone 371-5436) as soon as possible.

Course ID #	Days	Dates	Times	Location
156114	Saturday	September 17	9:00am to 4:00pm	AC West Campus, 6222 W. 9 <sup>th</sup> , Bldg. C, Room 125
156116	Saturday	November 12	9:00am to 4:00pm	AC West Campus, 6222 W. 9 <sup>th</sup> , Bldg. C, Room 125

## Online Registration

You must use a credit/debit card to pay at the time of online registration. Go to [www.actx.edu/intervention](http://www.actx.edu/intervention). Click **Search Classes**, go to the search box and type in "Responsible Money Management" or the Course ID #, and then click "Search." Choose your desired class/date, and then click "Register/More Info" to continue.

## Mail Registration

- Complete the registration form, enclose check or credit card information, and mail to:

AMARILLO COLLEGE  
REGISTRAR'S OFFICE  
PO BOX 447  
AMARILLO TX 79178

- No acknowledgement will be mailed.

## FAX Registration

- Complete the registration form, include credit/debit card information, and fax to: Intervention Programs, (806) 354-6074.
- No acknowledgement will be mailed.

## In-Person Registration

Payment for courses is due at time of enrollment. A place in the class will not be reserved if payment has not been made in full.

**EAST CAMPUS – Student Activity Center – J Avenue, Amarillo, TX**

**HEREFORD CAMPUS, Hereford, Texas – Student Service Center, 241 Ave. H, Hereford, TX**

**MOORE COUNTY CAMPUS, Dumas, Texas – Student Service Center, 1220 E. 1<sup>st</sup> St., Dumas, TX**

**WASHINGTON STREET CAMPUS – Student Service Center, 2011 S. Washington, Amarillo, TX**

**WEST CAMPUS – Lecture Hall, 6222 W. 9<sup>th</sup> Ave., Amarillo, TX**

### **HOURS VARY BY CAMPUS LOCATION AND DURING HOLIDAYS/SUMMER**

Please call AskAC at (806) 371-5000 for current hours.

#### **Registration Form – Responsible Money Management**

Course ID#:	_____			Beginning Date:	_____		
Last 4 digits of SSN:	_____			Date of Birth:	_____		
Last Name:	_____	First:	_____	MI:	_____		
Current Address:	_____						
City/State/Zip Code:	_____						
Home Phone:	_____	Work Phone:	_____	Cell Phone:	_____		
County of Residence:	_____	Residency Status:	___ Texas Resident ___ Out-of-State ___ Foreign Country				
Gender:	___ Male ___ Female	Personal E-mail:	_____	Business E-mail:	_____		
Ethnic Origin:	(Voluntary Information – Will not affect enrollment) ___ White ___ American Indian ___ Alaskan Native ___ Black ___ Asian/Pacific ___ Islander ___ Hispanic ___ International						
I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS COMPLETE AND CORRECT.							
Date:	_____	Signature:	_____				
Method of Payment:	___ Cash ___ Check ___ Money Order ___ Visa ___ Master Card ___ Discover ___ American Express						
Credit Card #:	_____			Expiration Date:	_____		
Authorized Signature:	_____						