

TECHNOLOGY REPLACEMENT TASK FORCE MEETING

Tuesday, April 19, 2011

2:00 pm - 3:00 pm

SSC 277

Agenda

I. Approval of Minutes.

- a. TRTF meeting dated April 5, 2011.

II. Action Items.

- a. TRTF Funds - None
- b. Perkins Funds – None
- c. Department Funds
 - 1. Jeff Gibson (Technology Information Center) Neweggs.com, \$559.92. Portable hard drives (8) for Chi Duong, Jack Moffett, Fred Baldivia, Efrain Medrano, Luke Bivens, Pricha Thephaphine, Adam Kirchgessner and Brian Kirchgessner. This will allow the ITS Techs to do field work. Approved by CIO on April 8, 2011. Purchased by Department on executive credit card.
 - 2. Carolyn Leslie (Associate Degree Nursing) IBM, \$899.50. IBM SPSS, this software will allow tracking for Statistics for Nursing Program. No Quote attached. Approved by CIO on April 8, 2011. Purchased by Department. Requisition Number 31060.
 - 3. Jeanetta Smiley (Criminal Justice Programs) Dell, \$101.00. Dell 2330d/2350d/2350d, 6,000 Sheet Use and Return Toner Cartridge for Department Printer. Approved by CIO on April 11, 2011. Purchased by Department on credit card.
 - 4. Patsy Lemaster (Center for Teaching and Learning) Office Depot, \$59.39. External Verbatim Hard Drive for Kay Taylor's computer. No quote attached. Approved by CIO on April 11, 2011. Purchased by Department on credit card.
 - 5. James Rauscher (Music Department) JourneyEd.com, \$684.00. Avid iLok Smart Key (2) and Avid Pro Tools 9 Faculty/Institution Edition Software for use in teaching classes. Approved by CIO on April 11, 2011. Purchased by Department. Requisition Number 30999.

6. Beau Waldrop (KACV-TV), AVS4YOU.com, \$41.30 for unlimited subscription access to be able to order AVS Converter so they can convert video between all key formats. Approved by CIO on April 12, 2011. Purchased on procurement card per Purchasing Department.
7. Kathy Green (East Campus - Housing) Blue Moon Software, Inc., \$225.00 Blue Moon Forms Program Software Annual License Renewal for East Campus Housing Management Software. Approved by CIO on April 19, 2011. Purchased by Department on credit card.
8. Mike Haynes (Mass Communications) Office Depot, Inc., \$217.90. Western Digital 1 TB External Hard Drives (2) Mac to serve as back for office computers and Student Publications files. Approved by CIO on April 19, 2011. Purchased by Department on credit card.

d. Other Funds –

1. Janice Newburg (Center for Teaching & Learning) JourneyEd.com, \$8,495.00. Adobe eLearning Suite 2 (35) and Adobe eLearning Suite for Win 2 for eLearning Lab and employee computers. Approved by CIO on April 11, 2011. Purchased by Department. Requisition Number 31103.
2. Melissa Eder (SSS Health Sciences) Dell, \$991.98. Dell 2350dn Laser Printers (2) for staff and students in SSS Health Sciences Department. Approved by CIO on April 12, 2011. Requisition Number 31129.
3. Melissa Eder (SSS Health Sciences) Dell, \$2,581.98. Three OptiPlex 780 Small Form Factor Base Standard PSU's to be utilized by students enrolled in their program. Approved by CIO on April 12, 2011. Requisition Number 31130.
4. Lisa Lucero (HEP) Dell, \$1,218.50. Two new Dell 3130 CN Duplex Color Laser printers for Byrd Hall Room 320BB and new position. Approved by CIO on April 13, 2011. Requisition Number 31135.
5. Laurie Odle (Gear UP) JourneyEd.com, \$321.00. Adobe Illustrator for Windows CS5, Adobe Photoshop Extended for Windows CS5, Adobe Illustrator for Windows CS5, Adobe Photoshop Extended for Windows CS5 for Gear UP Grant Program, teaching students from Caprock High School. Approved by CIO on April 12, 2011. Purchased on credit card.
6. Patsy Lemaster (Title V Student Success Grant) Apple, Inc., \$746.00. One iPad2 for training purposes and part of related job duties. Currently Patsy has the iPad 1; she will give her current one to Lee M. Colaw for ITS staff. Approved by CIO on April 15, 2011. Requisition Number 31145.

7. Melissa Eder (Trio Grant Program) JourneyEd.com, \$136.00. Two software licenses for Adobe Acrobat Pro 10 software that will allow her and Kathy Martin to efficiently produce electronic files as required by grant. Approved by CIO on April 15, 2011. Requisition Number 31152.
8. Cara Crowley (Title V Student Success Grant) JourneyEd.com, \$68.00. One software license for Adobe Acrobat Pro 10 to allow her to create PDF documents for grant program. Approved by CIO on April 15, 2011. Requisition Number 31153.

e. Bond Projects – None

III. Discussion Items.

- a. FY2012 TRTF Budget (Proposed)

IV. New Business.

V. Next Meeting. May 3, 2011, 2:00 pm - 3:00 pm, SSC 277

Membership (Approved annually by the Cabinet)

Terry Berg	John Chaka
Lee M. Colaw	Jeff Gibson
Mark Hanna	Jerry Moller
Delton Moore	Lynn Thornton
Ellen Curley - Recording Secretary	