

PC



Set Up Symantec Anti-Virus

On a PC

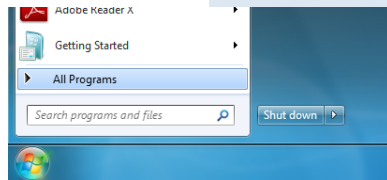


What is Symantec Anti-Virus?

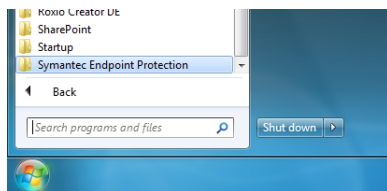


Symantec Anti-Virus is a program that works to keep your computer free of malicious software such as viruses, Trojan horses, and spyware.

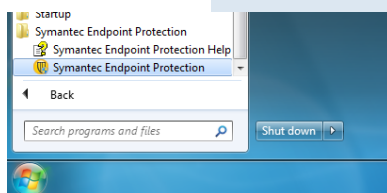
By keeping this software up-to-date and allowing it to periodically scan your computer, you will aid in keeping your computer healthy and running well.



1. Click the Start Menu, then click “All Programs”.



2. Click the folder “Symantec Endpoint Protection”.



3. Click the program “Symantec Endpoint Protection”.

Turn on protection:



4. If the status screen is green and says, ‘Your computer is protected’, skip to Step 6. Otherwise, continue to Step 5.

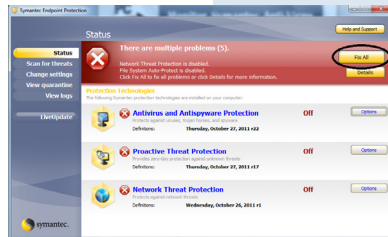


PC



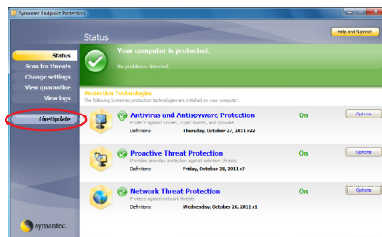
Set Up Symantec Anti-Virus On a PC

Page
Information
Technology



5. If the status screen is red, click the “Fix All” button.

Update Anti-Virus Definitions:

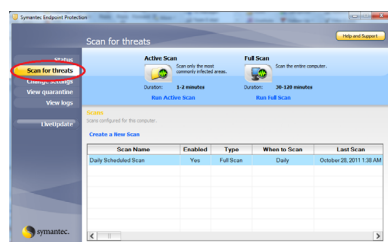


6. Click on the tab labeled “LiveUpdate”.



7. Wait as Symantec is updated.

Scan your computer:



8. Click the tab “Scan for Threats”.

You have two options at this point:

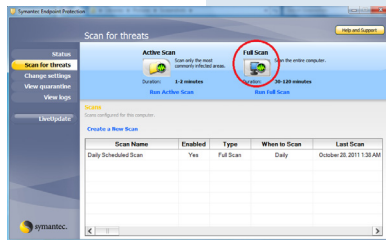
1. Log in and run a manual scan **weekly**. (Follow step 9.)
2. Set a scan to run automatically, and just leave your computer on at this scheduled time. (Follow steps 10 through 16.)

PC



Set Up Symantec Anti-Virus On a PC

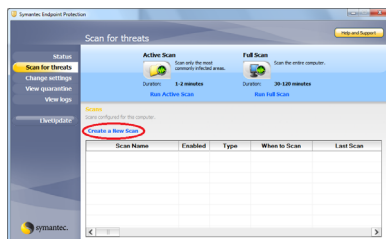
Manually scan your computer *weekly*.



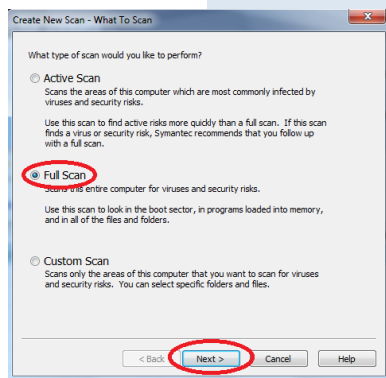
9. Click “Full Scan” to allow Symantec to scan your computer for threats.

or

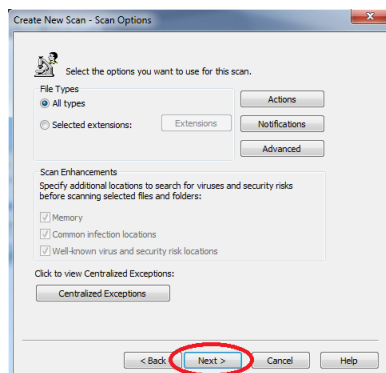
Set up an auto-scan *one time*:



10. Click “Create a New Scan”.



11. In the new window, choose “Full Scan”, then click “Next”.



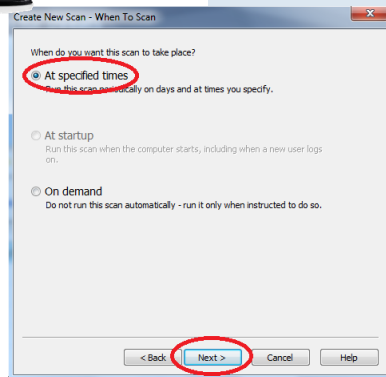
12. Click “Next”.



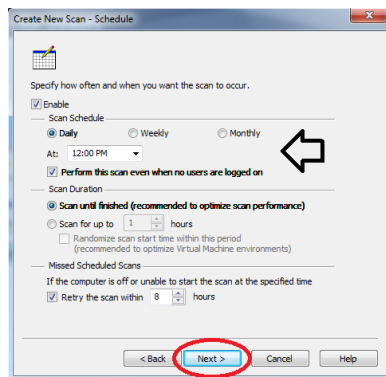
PC



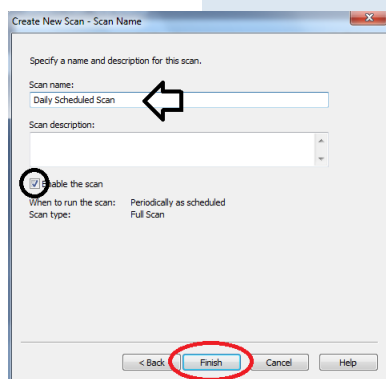
Set Up Symantec Anti-Virus On a PC



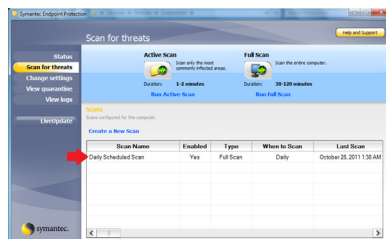
13. Leaving 'At specified times' checked, click "Next".



14. Choose a time when you will be away from your computer (daily at midnight as a suggestion), then click "Next".



15. Name the scan if you wish (we used 'Daily Scheduled Scan'), ensure that 'Enable this scan' is checked, then click "Finish".



16. Auto-scan is now set up. Remember to leave your computer turned on at this time!

This is a publication of Information Technology Services. For further assistance, please contact the Technology Information Center by Phone: (806) 371-5100, Email: ITS@actx.edu, or visit us in Russell Hall Room 121.