INFORMATION TECHNOLOGY COMMITTEE MEETING
March 25, 2010
2:00 pm - 3:30 pm
Washington Street Campus, SSC 277

Minutes

Members Present: Lee M. Colaw, Lynn Thornton, Claudie Biggers, Ed Nolte and Kim Davis, David Ziegler and Dan Ferguson and Robert Austin,

Members Absent: Gina Garrett and Delton Moore

Guest: Dell representatives - Chad Brinkley, Whit Bar, and Rick Santangelo

I. Action Items
   a. Approval of the Minutes – February 25, 2010 – Minutes approved electronically after some correction were submitted by the committee members.

II. CIO Report
   a. General update (Lee) – No report provided to allow additional time for the Unified Communications presentation from Dell.

III. Discussion/Information Items
   a. Unified Communications Presentation (Dell and Microsoft) – Microsoft representatives were unable to attend due to a last minute scheduling conflict. The Unified Communications overview was presented by Rick Santangelo, from Dell.

   The basic premise of Unified Communications (UC) is to foster instant communications between workers beyond the traditional phone, email, voice, video, and Instant Messaging capabilities currently available. IP telephony has been around for almost a decade providing hardware solutions for meeting today’s need for UC in the enterprise. Dell (and Microsoft) presented a new software based Unified Communications solution providing a more modern solution with greater operational and cost efficiencies than the previous hardware based solutions.

   Amarillo College’s Information Technology Services’ has expressed an interest in piloting the new Microsoft Unified Communications (UC) system to supplement their aging NEC PBX capabilities. The proposed pilot program will deploy UC in a production environment that will be capable of handling the entire faculty and staff user base. The objectives of piloting UC at AC is to improve employee productivity with advanced communication tools, reduce administrative expenses, and to reduce travel costs and time spent traveling between campuses.

   Dell and Microsoft will contribute significant funding toward this project under the Microsoft Conferencing Pilot Business Incentive Funding Program. Dialog will continue and a pilot initiative will be planned for FY 2011.
b. Appropriate Use Policy for Information Resources (ALL) – Lee briefly discussed the various comments submitted to the existing Interim version of the Appropriate Use Policy. He will make the discussed changes and send the document out electronically for final approval at the next meeting.

c. ACT (Kim Davis) – No report

d. ATC (Dan Ferguson)
   1. The ATC is reviewing the e-Learning Support Policy and the Multi-Media/Flash Services Policy from the Center for Teaching and Learning.
   2. The May ATC meeting will host the AC attorney to discuss copyright, intellectual property, and fair use.
   3. Stipends for faculty and procedures
   4. Angel update to 7.4 on May 18
   5. Online class evaluations
   6. Email to students

IV. New Business

Lee discussed how a student approached a library staff member and brought to their attention how he was able to hack into College owned computer systems. Lee discussed how this occurred and said an information flyer would be sent out to everyone on how to ensure their PC’s personal firewall is turned on.

Next Meeting – April 22, 2010, SSC 277. The primary focus for the meeting will be a presentation from the Xerox Corporation on the importance of a print management strategy and its benefit to Amarillo College.

Membership

1. Chair: Dean of ITS/CIO – Lee M. Colaw
2. Faculty Senate President or Representative – Claudie Biggers
3. Administrators Association Chair or Representative – David Ziegler
4. Classified Employees Council Chair or Representative – Gina Garrett
5. Continuing Education Representative – Kim Davis
6. Finance and Administrative Services Representative – Lynn Thornton
7. Enrollment Management Division Representative – Robert Austin
8. Assessment Development Division Representative – Delton Moore
9. VP Council Representative or Instructional Division Chair Representative – Ed Nolte
10. Faculty Member At-Large – Appointed by VP/Dean of Instruction – Dan Ferguson
11. Recording Secretary: Rose Dukes, Executive Assistant