Paralegal Studies

(Revised 8-1-2011)

Websites

- Findlaw.com
- Fedstats.gov
- Paralegalgateway.com
- Nolo.com
- Firstgov
- HierosGamos
- Virtualchase.com
- Career description (Occupational Outlook Handbook)
- ABA Standing Committee on Paralegals

Professional Associations

• American Association for Paralegal Education

(Publication: The Paralegal Educator)

Legal Assistants Division, State Bar of Texas

(Publication: <u>Texas Paralegal Journal</u> online articles)

- National Association of Legal Assistants
- National Federation of Paralegal Associations

(Publication: National Paralegal Reporter)

National Paralegal Association

Other Sites of Interest

- Amarillo College
- AC Paralegal Studies Department
- Amarillo College Library

Area Law Libraries

Amarillo College Lynn Library

- Contact information
- Hours

West Texas A&M University Cornette Library

- Contact information
- Visitor's information

Potter County Law Library

- Contact information
- Hours 8 a.m.-5 p.m. Monday-Friday

Print Resources

Codes

Vernon's Texas Civil Statutes and Codes Annotated

- Potter County Law Library
- WTAMU Cornette Library

Reporters

Southwestern Reporter

- Potter County Law Library
- WTAMU Cornette Library (Print through SW3d vol. 105)

Digests

Texas Digest 2d

Potter County Law Library

Shepard's Citations

Shepard's Texas Citations

- Potter County Law Library
- WTAMU Cornette Library

Legal Encyclopedias

American Jurisprudence 2d

- Potter County Law Library
- WTAMU Cornette Library (through May 2003)

Bar Journals

There is no local bar journal.

The Texas Bar Journal

- AC: Jan. 2004-present
- Amarillo Public Library Central Branch (1968-present)
- Potter County Law Library: Vol. 31 (1968-present)

Other Legal Periodicals

The print periodical collection is located on the fourth floor of Lynn Library, Washington Street Campus.

• @ Law, (National Association of Legal Secretaries)

Print: Winter 2003/04-present

• The Paralegal Educator

Print: Spring 2004-present

Texas Paralegal Journal

Print: Spring 2004-present

Legal periodicals may also be electronically searched using AC library subscription databases such as Academic Search Complete. A <u>tutorial</u> for Academic Search Complete can be found in the "Get Help" section of the AC Library home page. Click on the "Time-Saving Search Skills", a list will come up. Click on the "Find full-text articles" for free. You can also call the Library reference desk at 371-5468 or toll-free at 866-371-5468 for help.

Law Dictionaries

- Black's Law Dictionary (Print)
- Amarillo College Lynn Library, 7th edition
- Amarillo Public Library, 8th edition, Central, East, and Southwest Branches
- Potter County Law Library, 8th edition
- WTAMU Cornette Library, 8th edition

Print Books

Librarians can help students identify suitable books for assignments. You can save time by seeking their assistance.

Washington Street Campus

Walk-in assistance: Go to the second floor of Lynn Library. Use the telephone located on the small table near the main computer sign-in desk to call the research help number, which is posted. The librarian on duty will respond.

Assistance by appointment: Call 371-5403 or 345-5582 to make an appointment for uninterrupted individual help.

Assistance by telephone: Call 371-5468 or toll-free 866-371-5468.

West Campus

Note: The West Campus Library specializes in nursing, allied health, criminal justice, child development, and mortuary science.

Walk-in assistance: Go to the AC area of the Amarillo Public Library Northwest Branch, which is located in the southeast corner of the AC West Campus (closest to Bell Street). (The AC area is located in the back right-hand corner of the building.) The AC librarian on duty will assist you. You will need a valid library card to check out a book. Call 371-5400 for information about how to obtain a library card.

Assistance by telephone: Call 356-3627.

Books—Amarillo College Lynn Library

Catalog Search:

- 1. Go to the AC Library Catalog.
- 2. Type "legal assistants" into the search box.
- 3. The "words and phrase" box is a pull-down menu. Change it to "subject."
- 4. The "library" box is a pull-down menu. Leave it as is to search all HLC* libraries, <u>OR</u>
- 5. Pull down the menu and make a selection to search the holdings of a particular HLC library.

- 6. Click the "search" button.
- 7. Click "details" on desired book for more information.

*Harrington Library Consortium—A group that consists of most of the libraries in the Texas Panhandle (but not West Texas A&M University). These libraries honor each other's library cards.

Books—West Texas A&M University Cornette Library:

Selected Law References

- Vernon's Texas Civil Statutes and Codes Annotated Kept updated.
- Southwestern Reporter (through SW3d vol. 105). Not updated.
- Shepard's Texas Citations Kept updated.
- American Jurisprudence 2d (through May 2003). Not updated.
- Texas Jurisprudence 3rd Kept updated.
- Black's Law Dictionary, 8 Edition
- United States Code Annotated Kept updated.

Books—Potter County Law Library:

Selected Law References

- American Jurisprudence 2d Kept updated.
- Black's Law Dictionary, 8th Edition
- Shepard's Texas Citations Kept updated.
- Southwestern Reporter Kept updated.
- Texas Digest 2d Kept updated.
- Texas Jurisprudence 3rd Kept updated.
- Vernon's Texas Civil Statutes and Codes Annotated Kept updated.

Electronic Resources

Amarillo College Lynn Library

- Dictionary of Legal Terms—Gifis, 1998.
- Library Databases
- EBSCO eBooks

WebAdvisor login required

West Texas A&M University Cornette Library

- Library Home Page
- Government and Law Pages