Amarillo College DIVISION OF SCIENCE & ENGINEERING



Mortuary Science

A HEALTH SCIENCE CAREER

Contact: Preston Childress (806) 356-3631



AMARILLO COLLEGE Mortuary Science Program APPLICATION INFORMATION

- 1. All students desiring an Associate in Applied Science, Mortuary Science Degree must meet the general admission requirements of Amarillo College prior to acceptance into the Mortuary Science Program. The requirements for general admission are outlined in the current Amarillo College Catalog.
- 2. All students will need two (2) official copies of their high school transcript: one (1) copy to be submitted to the <u>Registrar's Office</u> at the college; and one (1) copy to be submitted to the Mortuary Science Office.
- 3. High School graduates with college hours completed prior to enrolling at Amarillo College will be classified as a <u>transfer student</u> for general admission purposes. Transfer students will need to submit transcripts to the Registrar's Office of all previous college hours. *** NOTE: If you feel that some of your completed college hours are the equivalents of courses in the Mortuary Science curriculum, it is your option to submit an additional copy of your transcript to the Mortuary Science office for course evaluation. Up to 20 hours of equivalent courses may be accepted to fill partial requirements of your Mortuary Science degree.
- 4. ALL students must arrange for a <u>conference with the Program Coordinator prior to initial</u> <u>enrollment into the Mortuary Science Program</u>. An appointment may be set by letter to the office or by phone (806-356-3631). The purpose of the conference is to establish your degree plan for completion of the program.
- 5. <u>A letter of reference</u> must be submitted to the Mortuary Science Office. Any licensed mortician (or other professional person) who can attest to your background will be satisfactory.
- 6. Hepatitis B Immunization is recommended (per OSHA).
- 7. Read, sign and date attached memo on National Board Examination Requirement. Retain a copy for your records.

Any further questions may be directed to the Program Coordinator of the Mortuary Science Program at Amarillo College.

APPLICATION INFORMATION

(CONTINUED)

Please make sure you have done the following:

1. For Admission: go to the Amarillo College website at www.actx.edu. In the upper left hand corner there is a list; click on **Admission Application**. Once there, you will need to create an account and complete the application.

Amarillo College Policy - Fall 2007

All new students must complete New Student Orientation. Successful completion of Badger Boot Camp, a Student Success Course, or a New Student Orientation session will fulfill this requirement. The Student Success program recommends that *all* incoming freshman sign up for a Badger Boot Camp session *and* a Student Success course.

- · Student Success Classes
- Badger Boot Camp
- New Student Orientation Session
- Distance Education Students Online Orientation
- 2. If you do not have 15 college hours, complete the online student orientation at:

http://www.actx.edu/activities/nso/intro.html

Or you can type in "new student orientation" into the AC search box, click on the first result, click on distance education students - online orientation, and then the online orientation link.

- 3. Call Judy Jackman (806-371-5444) or Preston Childress (806-356-3631) to enroll.
- 4. All students will have some or all of their classes online. Therefore, you must complete the online orientation: On the Amarillo College website, in the upper left corner of the home page, down the list, there is a link for <u>Distance Education</u>. Click here and scroll down. To the left, there is a link that says "Are You Ready?" Click here. This is a tool used to see how ready you are to take online classes. This will take about 30 minutes to complete.
- All remedial classes MUST be completed before enrollment in classes at AC
- All general education classes (math, speech, psychology, humanities, English) and Microbiology must be completed with a GPA of 2.5 PRIOR to entrance into the Mortuary Science Program for AAS majors.
- 7. No class can be taken more than twice.
- 8. No grade below a C will be accepted as passing for ANY class required to receive an AAS degree or certificate of completion in Mortuary Science.
- 9. Students can only take MRTS 2360 Clinical II during MRTS 2445 Embalming at a distance no greater than four hours from Amarillo.
- 10. You will need a computer or computer access, internet connection (high speed or DSL suggested). You will need to down load the internet explorer Mozilla Firefox. This works best with WebCT. You can download this at http://www.mozilla.com/en-US/firefox/. You will also need to download Real Player and have access to power point software (generally through Microsoft office). Computer access is readily available at public libraries, school libraries, work, family or friends. There is no excuse for not being able to log in to your classes.

APPLICATION INFORMATION

(CONTINUED)

In Texas (and most other states) students may apply for their provisional license (apprenticeship license) during or after graduating from a mortuary degree program. This is generally a 12 month program (possibly longer in other states) in which the student works at a licensed funeral home under the direct supervision of a licensed funeral director/embalmer. **You**, not the mortuary school, must provide proof of enrollment or provide a copy of your transcripts to the state licensing commission or state board. Failure to do so will result in your applications being returned with no action taken by the state.

Copies of your official transcript **MUST** be sent to the state licensing commission or state board upon completion of either the certificate degree or the A.A.S. degree. **You**, not the Mortuary Science Department, must request that the registrar's office send the official transcripts. This can be done at www.actx.edu under the Forms and Policies link, then to Transcript Request Form.

ALL students **MUST** apply for graduation during their last semester. This can be done by contacting the Registrar's office. Failure to do so will result in no graduation date being posted to the transcript during your final semester. This could delay you from becoming licensed by the state until the end of the following semester.

All students have access to enroll, add or drop classes, GPA, transcripts, program evaluations and payment information. Go to www.actx.edu. In the middle right there is a link for Log in myAC. Log in as normal. Click on the Academics link then choose Web Advisor. This will give you a multitude of options on the left hand side.

AMARILLO COLLEGE Mortuary Science Program APPLICATION FOR ADMISSION

Please Type or Print:					
Section A					
Date:					
Name:		SS	S#:		
Last	First	MI			
Current Address:	(City:		Zip Code:	
(If different from above) PermenantAddress:		City:		ZipCode:	
Home Phone #: ()	Work Phone #: ()		Cellular#:()	
Other: ()	e-mail:				
DateofGED:orH.S.Graduation	1:	_From:		H.S.in	· · · · · · · · · · · · · · · · · · ·
Currentemployer:	Positio	n:			
Colleges attended:					
		_ dates	to	credit earned	
		dates	to	credit earned	
☐ Yes (provide two photocopies of No (sign two declination forms) Do you currently hold a valid State class B If not can you qualify for such a lice Are you a citizen of the United States or a pare you currently registered or have you present the states of the you currently registered or have you present the states of the you currently registered or have you present the states of the you currently registered or have you present the your pre	s during interview) or C driver's license ense? Yes or permanent legal res	e? □ Yes]No sident alien′		□ No	
If yes, where?					
In which state do you plan to seek licensure	e?				
When do you plan to enroll?		/ear	Summer I	Summer II _	Year
Will you be enrolling as a full-time student?	Yes □ No				
Educational Goals	d Science 🔲 Fur	neral Direct	or Certificate		
Have you ever been convicted of a felony?	☐ Yes ☐ No				
Have you ever been convicted of a misdem ☐ Yes ☐ No	neanor related to the	e practice o	f embalming ar	nd/or funeral directing?	•

Section B			
How did you learn abo	ut this Program?		
At this time, we are tryi benefit in future plannii	•	evening and Internet courses.	Your help in this section is of great
Evening courses are:	\square what I must take for	ow. \square OK, if I mus	st.
	\square fine with me.	\square out of the q	uestion.
Internet courses are:	what I must take for		
	☐ fine with me.	out of the q	uestion.
What kind of salary do y	ou expect to receive as a	provisional licensee?	per
What kind of hours do yo	ou expect to work?		
What kind of job respon	sibilities do you expect to b	e assigned?	
Why is Mortuary Science	your career choice?		
The west of	idhia farma ia madda ha a	manlated by the aturdant annu	inant FOR OFFICE USE ONLY
Section C	tins form is not to be co	impleted by the student appli	icant. <u>FOR OFFICE USE ONLY.</u>
		•	o all conditions and institutional re-
quirements of Ama	rillo College and the Prog		
Advisor:		Date	:
I hereby acknowled	dge admission to the Mor	uary Science Program.	
Student:		Date	2:
Section D			
Emergency Contac	ot:		, Relationship
at ()	or at ()	Relationship
Section E			
To all students inte	rviewing for admissions:		
licensure, and emp		ch area to acknowledge that ye	ct areas related to your education, our advisor explained each and
Felony convictions		Attendance	
Driving, licensing _		Bulletin (catalog)	
Dress code copy g	iven	Fime commitment	
Updated Personal	•	Potential exposure to fumes, pa	
Date of interview:_		ne. respiratory ilinesses, immul	ne systems, pregnancy, etc.)
Section F			
☐ TSI Vulnerable		Writing = fail, nt = not taken)	Math
	(p - pass, i	- iaii, Tit - Hot takeli)	

AMARILLO COLLEGE Mortuary Science Program RELEASE AND WAIVER OF LIABILITY

§ §
COUNTY OF POTTER §
AGREEMENT OF RELEASE made this day between AMARILLO JUNIOR COLLEGE DISTRICT ("Amarillo College")
and ("Student"). print full legal name of student or applicant
In consideration of Student being permitted to enroll at Amarillo College in the Mortuary Science program and the acknowledgment of Student of the following facts:
1. That the Student will be required, as part of the normal educational process towards the Student's degree or certificate to be placed in a teaching environment including, but not limited to, local funeral home establishment, embalming establishments and other environments (hereinafter called "funeral affiliates"), all of which are affiliated with Amarillo College for these purposes and that while in these funeral affiliates the Student may be exposed to conditions which could cause bodily injury and/or death and may be exposed to deceased human bodies afflicted with fatal or potentially fatal diseases which may be of a contagious nature; and,
2. That the Student will first be provided, as part of the normal educational process toward Student's degree or certificate, with detailed information about the nature, risks and preventive measures related to communicable diseases of a fatal or potentially fatal nature prior to the assignment of Student in an environment where these diseases are known to be present; and,
 That the Student could be exposed to high risk toxic substances in the funeral affiliates, but will first be provided with information concerning prevention from becoming ill with same.
Student does hereby:
 Authorize Amarillo College officials to place Student into the respective funeral affiliates as they deem necessary for the completion of Student's educational program;
 Release, waive, and covenant not to sue Amarillo College, its officers, agents, employees, and persons or entities acting together with Amarillo College in its education programs (hereinafter collectively called "Releasees") from all liability to Student for any and all loss or damage, and any claims or demands whatsoever therefore on account of injury to the person or property or resulting in the death of Student or emanating from exposure to said disease processes and toxic substances, or any of these, whether caused by the negligence of Releasees or otherwise while the Student is on or within any of the program funeral affiliates; Indemnify and hold harmless Releasees from any loss, liability, damage or cost that the Student may incur due to the presence of the Student in or upon any of the funeral affiliates or in any way observing for any purpose or participating in the educational process in said funeral affiliates; and,
 Hereby assumes full responsibility for any and all risks due to participation in the normal educational process in the funeral affiliates described above.
The Student expressly acknowledges and agrees that the activities described above could be dangerous and involve the risk of injury and/or death and/or contracting fatal or potentially fatal disease processes and exposure to high risk toxic substances.
The UNDERSIGNED expressly agrees that the foregoing Release, Waiver, and Indemnity Agreement is intended to be as broad and inclusive as is permitted by the Laws of the State of Texas and if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
The UNDERSIGNED is at least eighteen years of age and has read and voluntarily signed the Release and Waiver of Liability and Indemnity Agreement, and agrees that no oral representations, statements or inducements apart from the foregoing written Agreement have been made.
I have read this document. I understand it is a release of all claims. I understand I assume all risks inherent in the educational process and clinical experience conducted in the funeral affiliates of Amarillo College as part of my progressing toward a degree or certificate as set out above. I voluntarily sign my name evidencing my acceptance of the above provisions.
Dated this day of, 20
Signed:

(full legal name)

AMARILLO COLLEGE Mortuary Science Program NATIONAL BOARD EXAMINATION REQUIREMENT

Effective January 1, 2004, all AAS Mortuary Science Students MUST take the National Board Examination administered by the International Conference of Funeral Service Examining Boards in order to graduate.

This requirement is set forth by the American Board of Funeral Service Education.

Failure to take this examination will prevent the issuance of a diploma.

Please direct any questions to: Preston Childress P. O. Box 447 Amarillo, TX 79178 (806) 356-3631

childre	ess-pr@actx.edu	
	he National Board Examination as a reciate of Applied Science degree in Mo	
Signature:		
Date:		_

AMARILLO COLLEGE Mortuary Science Program INCOMPLETE/FAILURE

- 1. You must complete 10 funeral directing case reports (with proper accompanying documentation) by the end of MRTS 1360, Funeral Service Clinical I (AAS degree and certificate degree). You must complete 10 embalming case reports (with proper accompanying documentation) by the end of MRTS 2360, funeral Clinical II (AAS Students only). Failure to have 10 documented cases submitted to the program office by the completion of the classes will restult in a grade of F. Only after deficient cases are submitted will a grade be changed on the Student's transcript.
- 2. Each student must demonstrate substantive evidence of technical competence prior to completion of the advanced clinical program. If the student fails to demonstrate such, a grade of incomplete "I" will be issued by the program director. The student must then correct deficiencies in a prescribed period of time in order to receive a passing grade for the course. Failure to satisfactorily complete this section of the clinical experience will result in a failing grade "F."

I,	, acknowledge that I have thoroughly rea
	understand and accept the conditions of this document. I also understand that I have the o ask questions for clarification prior to signing this document.
Signature: _	
Date:	

AMARILLO COLLEGE Mortuary Science Program HEPATITIS B VACCINATION

All students should have a series of three (3) shots administered over a 6-month period. Students should have the series completed before beginning clinicals I and II. The sudent has the right to decline this vaccine. If students do not wish to have the HBV series, written documentation MUST be on file and the Hepatitis B Declination form MUST be signed.

The HBV series is as follows:

1st shot

2nd shot = 1 month later

3rd shot = 5 months later

Sources:

Your private physician - cost varies

Concentra 1619 S. Kentucky Suite F-600 (806) 373-2200

Cost: \$65 for each shot No appointment needed

AMARILLO COLLEGE Mortuary Science Program HEPATITIS B DECLINATION FORM

I understand that, due to my occupational exposure to blood or other potentially infectious materials during my educational training, I may be at risk of acquiring Hepatitis B Virus (HBV) infection. I have been given notice of the risks associated with not having been vaccinated with Hepatitis Vaccine. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have an occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with the Hepatitis B Vaccine, I can receive the vaccination.

Further, I understand that the Amarillo College Mortuary Science program advisor strongly recommends that I receive the Hepatitis Vaccine.

I hold Amarillo College harmless in the event I acquire Hepatitis B Virus due to occupational exposure during my educational training.

Signature:	 	 	
Printed Name:			
Date:			

AMARILLO COLLEGE Mortuary Science Program BACTERIAL MENINGITIS INFORMATION FORM

Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely fast so take utmost caution. It is an inflammation of the membranes that surround the brain and spinal cord. The bacterium that causes meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities.

WHAT ARE THE SYMPTOMS?

High fever, stiff neck, severe headache, confusion and sleepiness, rash or purple patches on skin, nausea, vomiting, lethargy, light sensitivity and/or seizures. There may be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body. The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

HOW IS BACTERIAL MENINGITIS DIAGNOSED?

Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests. Early diagnosis and treatment can greatly improve the likelihood of recovery.

HOW IS THE DISEASE TRANSMITTED?

The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

HOW DO YOU INCREASE YOUR RISK OF GETTING BACTERIAL MENINGITIS?

Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc. or living in close conditions (such as sharing a room/suite in a dorm or group home).

WHAT ARE THE POSSIBLE CONSEQUENCES OF THE DISEASE?

Death (in eight to 24 hours from perfectly well to dead), permanent brain damage, kidney failure, learning disability, hearing loss, blindness, gangrene, limb damage (fingers, toes, arms, legs) that requires amputation, coma or convulsions.

CAN THE DISEASE BE TREATED?

- Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.
- Vaccinations are available and should be considered for: Those living in close quarters and College students 25 years old or younger
- Vaccinations are effective against four of the five most common bacterial types that cause 70 percent of the disease in the U.S. (but does not protect against all types of meningitis).
- · Vaccinations take seven to 10 days to become effective, with protection lasting three to five years.
- The cost of vaccine varies so check with your health care provider.
- Vaccination is very safe most common side effects are redness and minor pain at injection site for up to two days.
- Vaccination is available from local health care providers.

HOW CAN I FIND OUT MORE INFORMATION?

Contact your own health care provider. Contact your local or regional Texas Department of Health office at 655-7151. Contact web sites: www.cdc.gov/ncidod/dbmd/diseaseinfo; www.acha.org

The State of Texas requires that all public institutions of higher education notify all new students about bacterial meningitis and to obtain confirmation from the students that they received the information.

Signature: Printed Name:	
Date:	

sortify that I have road and understand the information provided above

AMARILLO COLLEGE MORTUARY SCIENCE PROGRAM CLINICAL STUDENT PERSONAL DATA

Please Type or Print: Date: Name: Last Social Security # or student ID#: ______-___-(If different from above) Permenant Address: _____ City: ____ Zip Code: _____) Work Phone #: () ____ Cellular #: () ____ Home Phone #: ()_____ e-mail: ____ Other: (Driver's License #: _____ State: ____ Expires: ____ In the event of an emergency, contact: _____ Phone (_____) ____-___ Relationship: Are you currently associated with a funeral home? \square Yes \square No If you answered yes, please list the following: Name of facility: Address: City: ZipCode: Name of Owner/Manager: _____ If you answered no, please list the following: In order of preference, list funeral homes where you would like to serve your clinical responsibilities: 1. 2. 3. Have you contacted any of the above facilities yet? \square Yes \square No If yes, please list the facility, contact name and telephone number:

AMARILLO COLLEGE Mortuary Science Program OATH OF CONFIDENTIALITY

I, the undersigned, hereby agree not to divulge any information or records concerning any activities that occur within the clinical funeral establishment without proper authorization. I recognize that any discussion of or release of information concerning a deceased person, client-family, employees, and processes/procedures to any unauthorized person is forbidden and may be grounds for legal and/or disciplinary action (removal from MRTS program).

During the performance of my duties, I will have access to confidential information required for effective family services coordination and delivery. I agree that all discussions, deliberations, records, and information generated or maintained in connection with these activities will not be disclosed to any unauthorized person.

I recognize that unauthorized release of confidential information may expose me to civil/criminal liability and fines.

Executed this	day of	, 20
at		
Signature:		
Printed Name		

AMARILLO COLLEGE Mortuary Science Program PREGNANCY POLICY

If a student is pregnant while in training, she will be expected to immedately notify the program director in writing.

The student shall have the option to remain in the program throughout the pregnancy period or take a leave of absence from all clinical courses.

A student who opts to remain in the clinical courses will be required to provide the college with a waiver releasing the college and its funeral affiliates from any responsibility for medical problems that may arise with the pregnancy that could be attributable to education activities (e.g. formaldehyde exposure, etc).

The waiver will be prepared by the program director and wi	ill be signed by the student
I,name of student	, acknowledge that I have read and fully
understand the Amarillo College Mortuary Science Progran	n Pregnancy Policy.
Date:	

DRESS CODE FOR CLINICALS

All Students enrolled in a course which includes off-campus activity (MRTS 1310, 1360, 2360) will observe the dress code below. Any deviation from this will be announced.

MALES:	FEMALES:
Ideal:Business suit (coat and pants)White shirt, preferably long-sleevedTie; conservative, no bowDress shoes	Ideal:Business suit (coat and skirt)White shirt, preferably long-sleevedScarf or tieDress shoes, heels 2-inch maximum
Acceptable: •White background/patterned shirt •Dark coat and slacks	Acceptable: •Patterned blouse •Jacket and skirt
Unacceptable: •Black or vivid color shirts •White socks	<u>Unacceptable</u>:•Vivid colors which attract attention•Hosiery with seams or vivid colors•Pants
*Grooming: •Conservative •Hair must be above shirt collar	*Grooming: •Conservative, businesslike •Preferably short, low-maintenance hair

*Under NO circumstances will a student be allowed vividly colored (i.e., red, green, pink, blue, yellow, etc.) hair. If in doubt, see instructor or program director.

In class, students are expected to wear clothing deemed appropriate by the instructors. Aboslutely no sleepwear or houseshoes are to be worn to class. Good grooming habits are expected. Facial hair and piercings are unacceptable.

The funeral service industry is an extremely conservative one. While enrolled in the Amarillo College Mortuary Science program, students will adhere to a strict dress code.

- 1. Nails will be short, clean and without vivid polish (black, blue, green, etc.)
- 2. Cosmetics, when used, will be natural colors, applied moderately.
- 3. Perfumes and colognes are discouraged.
- No visible tattoos.
- 5. Rings are limited: one finger per hand, two rings per finger.
- 6. No anklets, bracelets, or neckalces are worn in the preparation room. Medical identification jewelry is the only exception.
- 7. Men are not to wear any jewelry in any visible body piercing.
- 8. Men should not have unacceptable facial hair (i.e. goatees, long sideburns). Mustaches should be neatly trimmed and not exceed the corners of the mouth.
- 9. Women will restrict visible body piercing to ears only, one item per ear. Length of the item will not exceed ¼ the length of the ear.
- 10. Tongue piercings are considered visible and unacceptable.
- 11. Skirt lengths will not be higher than mid-patella.
- 12. Preparation room shoes will be used when appropriate:
 - a. Used only in the preparation room
 - b. Impervious to liquids and body fluids
 - c. Skid-proof soles, not heels, well-padded for comfort

Please remember: If you have to ask, it is probably not appropriate for the funeral home.

Individual facility rules and regulations regarding clothing and/or grooming supersede the information contained in this document.

You are a representative for and a reflection of the Mortuary Science Program.

(MAJOR CODE: MRTS.AAS) COURSE SEQUENCING

The Amarillo College Mortuary Science Program:

- Provides prospective funeral service practitioners with the theoretical knowledge and the practical skills which are currently demanded for success in the industry
- Educates students concerning the responsibilities of the funeral service profession to the community at large
- Emphasizes high standards of ethical conduct
- Provides a curriculum for advancement in funeral service education
- Encourages student research in the funeral service industry

Students seeking entry into the Associate of Applied Science degree in Mortuary Science must complete a specific program admission form and meet all admission requirements. Prior conviction of a felony may render the student ineligible to practice in the state of Texas. All graduates of the Mortuary Science Program must take the National Board Examination as required by the American Board of Funeral Service Education (ABFSE).

<u>rall</u>		
MRTS	1211	History of Mortuary Science (2)
MRTS	1301	Contemporary Funeral Service Practices (3)
MRTS	1310	Funeral Service Clinical Orientation (3)
MRTS	1342	Mortuary Management I (3)
_	_	

Choose a course from: MATH/SPCH/PSYC/ENGL/Humanities-Fine Arts Elective/Remediation

<u>SPRING</u>

MRTS	2335	Mortuary Jurisprudence (3)
MRTS	2342	Mortuary Management II (3)
BIOL	2421	Microbiology (4)

Choose a course from: MATH/SPCH/PSYC/ENGL/Humanities-Fine Arts Elective/Remediation

SUMMER

Choose a course from: MATH/SPCH/PSYC/ENGL/Humanities-Fine Arts Elective/Remediation

FALL

MRTS	1360	Funeral Service Clinical I (3)
MRTS	2445	Technical Procedures I (4)
MRTS	2432	Human Anatomy (4)
HPRS	2301	Pathophysiology

Choose a course from: MATH/SPCH/PSYC/ENGL/Humanities-Fine Arts Elective

<u>SPRING</u>

MRIS	2360	Funeral Service Clinical II (3)
MRTS	2447	Technical Procedures II (4)
MRTS	2179	National Funeral Service Board Review
SOCI	1371	Sociology of Death and Dying (3)
MRTS	1325	Thanatochemistry (3)

Choose a course from: MATH/SPCH/PSYC/ENGL/Humanities-Fine Arts Elective

Total: 64 Semester Credit Hours

(MAJOR CODE: MRTS.CERT) TEXAS FUNERAL DIRECTOR CERTIFICATE

The Certificate of Completion for funeral directing is offered to meet specific state or professional needs. The program is directed at the student desiring licensure as a funeral director only in the State of Texas. It does not include instruction in funeral sciences: embalming, restorative art, microbiology, pathology, chemistry or anatomy; therefore, it is not accredited by the American Board of Funeral Service Education. Students completing this program are eligible to sit for the Board of Funeral Service Education. Students completing this program are eligible to sit for the Texas State Board Examination only. Prior conviction of any felony or a misdemeanor involving funeral directing and/or embalming renders the student ineligible to practice in the State of Texas.

General Education Requirements			Semester Hours
ENGL	1301	Freshman Composition I	3*
_PSYC	2301	General Psychology	3*
SOCI	1371	Sociology of Death and Dying	3*
SPCH	1315, 1	318 or 1321	3*
Major Co	urse Re	quirements	Semester Hours
<u>MRTS</u>	1211	History of Mortuary Science	2*
MRTS	1301	Contemporary Funeral Service Practices	3*
_MRTS	1310	Funeral Service Clinical Orientation	3+
MRTS	1342	Mortuary Management I	3*
MRTS	1360	Funeral Service Clinical I	3+
_MRTS	2335	Mortuary Jurisprudence	3*
_MRTS	2342	Mortuary Management II	3*
MRTS	1391	Special Topics in Funeral Service & Mortuary Science	3*

TOTAL CREDIT HOURS FOR THE CERTIFICATE

35

^{*}Denotes course to be offered through distance education (online)

⁺Denotes hybrid course, whereby a student will be required to participate in distance education and in the funeral home.

AMARILLO COLLEGE Mortuary Science Program TEXAS IMMUNIZATION REQUIREMENTS

The following requirements apply to all students enrolled in health-related programs in Texas schools, which will involve direct patient contact in program affiliated medical care facilities. This includes Mortuary Science majors.

- 1. Students who were born on or after January 1, 1957, must show, prior to first patient contact, acceptable written evidence of vaccination of two doses of measles-containing vaccine administered since January 1, 1968. Serologic confirmation of immunity to measles is acceptable. Evidence of immunity must consist of a laboratory report that indicates either confirmation of immunity or infection.
- 2. Students must show, prior to program admission, written evidence of vaccination of one dose of rubella (German measles) vaccine. Serologic confirmation of immunity to rubella is acceptable. Evidence of immunity must consist of a laboratory report that indicates either confirmation of immunity or infection.
- 3. Students born on or after January 1, 1957, must show, prior to first patient contact, written evidence of vaccination of one dose of mumps vaccine. Serologic confirmation of immunity to mumps is acceptable. Evidence of immunity must consist of a laboratory report that indicates either confirmation of immunity or infection.
- 4. Students shall receive a complete series (three injections) of hepatitis B vaccine prior to first patient contact. Serologic confirmation of immunity to hepatitis B is acceptable. Evidence of immunity must consist of a laboratory report that indicates confirmation of immunity.
- 5. Students shall receive two doses of varicella (Chicken Pox) vaccine, prior to first patient contact, unless the first dose was received prior to thirteen years of age. A written parent or physician validated history of varicella disease or varicella immunity is acceptable in lieu of the vaccine. Vaccination, if necessary, must take place before the student is accepted into the program of study.
- 6. One dose of tetanus-diphtheria toxoid is required within the last ten years.

Note: The law requires that students be fully vaccinated against these specific diseases. A student may be <u>provisionally enrolled</u> if the student has an immunization record that indicates the student has received at least one dose of each specified vaccine required by the law. To remain enrolled, the student must complete the required subsequent doses in each vaccine series on schedule and as quickly as is medically feasible and provide written evidence of vaccination to Amarillo College. The program faculty advisor to a provisionally enrolled student shall review the immunization status every 30 days to ensure continued compliance in completing the required doses of vaccination. If the student fails to complete the vaccination series, the student will not be permitted to continue in those courses requiring direct patient care until the respective vaccination series is complete.