

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
August 30, 2005**

REGENTS PRESENT: Dr. David C. Woodburn, Chair; Ms. Lisa Y. Cherry, Vice Chair; Ms. Michele Fortunato, Secretary; Ms. Lilia B. Escajeda; Mr. Carroll M. Forrester; Mr. John D. Hicks; Mr. Frank O. Nelson; Dr. Neal D. Nossaman; and Mrs. Sharon Oeschger

OTHERS PRESENT: Dr. Steven W. Jones, President; Mr. Terry Berg, Dean of Finance & Administrative Services; Dr. Renea Fike, Dean of Student and Academic Development; Mr. Victor Fite, Dean of Informational Systems & Technology; Dr. Brad Johnson, Dean of College Advancement; and Dr. Paul Matney, Associate Vice President for Instruction

Ms. Brenda Bussey, representing Classified Employees Council
Mr. Bruce Cotgreave, Director, Physical Plant
Mrs. Pam Dickerson, Associate Director of Administrative Services
Mr. Steve Dutton, representing Faculty Senate
Mr. James Elliott, Director of Administrative Services
Mr. Daniel Esquivel, Executive Director, Hereford Campus
Mrs. Rhonda Higgs, Executive Secretary, President's Office
Mr. Lucas Jefferson, representing KVII-TV (Channel 7)
Mrs. Sheryl Mueller, Chair, Associate Degree Nursing
Mrs. Ellen Neal, Director of Communications
Mrs. Theresa Rider, General Accounting & Budget Manager
Mrs. Brenda Sadler, Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents
Mr. Robert Sanders, Legal Counsel
Mr. Allen Schmieding, Director of Purchasing
Ms. Nichole Terry, representing Student Government Association
Mr. Lynn Thornton, Director, Human Resources
Mrs. Renee Vincent, Executive Director, Moore County Campus

The meeting was called to order by Dr. Woodburn, Chairman. He welcomed all present and asked if there were any public comments. Nichole Terry, SGA president, gave a brief report. Della Reese will be the lecturer for the Distinguished Lecture Series on November 7. She reminded the Board about the building dedication of the R. E. Byrd Business Building which will be conducted at FallFest on September 29.

Mr. Nelson gave the invocation.

MINUTES APPROVED:

Mr. Nelson moved, seconded by Ms. Escajeda, that minutes of the regular meeting of June 28, 2005 and minutes of special meetings of August 11, August 19, and August 23, 2005 be approved. The motion carried unanimously.

PUBLIC HEARING ON THE BUDGET FOR 2005-2006 FISCAL YEAR:

At this time any person and/or persons wishing to come before the Board of Regents regarding the 2005-2006 Budget for Amarillo College in the Amarillo Junior College District

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**PUBLIC HEARING ON THE BUDGET FOR 2005-2006 FISCAL YEAR Continued:**

were given the opportunity to be heard. A summary schedule of the proposed budget for 2005-2006 is attached at pages 241 through 245. This summary represents the budget as discussed in the Board meeting of June 28, 2005.

ADOPTION OF THE BUDGET FOR 2005-2006 FISCAL YEAR APPROVED:

It was recommended to adopt the budget by passing the following resolution:

R E S O L U T I O N

WHEREAS, the advertisement for the public hearing regarding the adoption of the proposed budget for the 2005-2006 fiscal year for Amarillo College in the Amarillo Junior College District was published in the Amarillo Globe News on August 19, 2005, at least ten (10) days before the scheduled public hearing on August 30, 2005; and

WHEREAS, all other legal requirements of the laws of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding this document have been met;

NOW, THEREFORE, BE IT RESOLVED that the said proposed budget for the 2005-2006 fiscal year is hereby designated as the official budget for Amarillo College in the Amarillo Junior College District for the 2005-2006 fiscal year.

BE IT FURTHER RESOLVED that Dr. David C. Woodburn, Chair of the Board of Regents of the Amarillo Junior College District, be directed to file copies of this official budget with the county clerks of Potter and Randall counties of Texas, and with the Texas Higher Education Coordinating Board for distribution to the Governor's Budget and Planning Office, the Legislative Budget Board, and the Legislative Reference Library.

Mr. Hicks moved, seconded by Dr. Nossaman, to adopt the proposed 2005-2006 budget. The motion carried unanimously.

APPROVAL OF THE TAX RATE FOR 2005:

In accordance with the provisions of Section 26.04 of the Texas Property Tax Code, the Randall County Tax Assessor/Collector published the legal notice stating that the effective tax rate for 2005 for the Amarillo Junior College District is \$0.15489 per \$100 of assessed value.

Adoption of the following resolution will set the 2005 Tax Rate at \$0.16043 for operations.

R E S O L U T I O N

WHEREAS, the Chair of the Board of Regents of the Amarillo Junior College District has caused to be formulated and adopted a budget for Amarillo College in the Amarillo Junior College District for the fiscal year beginning September 1, 2005, and ending August 31, 2006, the tax year 2005, now, therefore,

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**APPROVAL OF THE TAX RATE FOR 2005 Continued:****BE IT RESOLVED THAT:**

1. An ad valorem tax of, and at the rate of two and seven hundred forty-seven thousandths cents (\$0.02747) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America, be levied to pay interest on and provide a sinking fund for Amarillo College in the Amarillo Junior College District for bonds issued December 15, 2003 and February 1, 2005.
2. An ad valorem tax of, and at the rate of thirteen and two hundred ninety-six thousandths cents (\$0.13296) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America, be levied to pay for the support and maintenance of Amarillo College in the Amarillo Junior College District for the fiscal year 2005-2006, the tax year 2005.

BE IT ORDERED by the Board of Regents of the Amarillo Junior College District that there is hereby levied for the tax year 2005 on all real property situated in, and all business personal property owned within the limits of said district on the first day of January 2005 same being the current year, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, or of the United States of America, a total of sixteen and forty-three thousandths cents (\$0.16043) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America for support and maintenance, payment of current interest, and a sinking fund for the retirement of bonds of Amarillo College in the Amarillo Junior College District for the fiscal year 2005-2006. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.54.**

Information regarding the tax rate increase is attached at pages 246 and 247.

Ms. Fortunato moved, seconded by Ms. Cherry, that the property tax rate remain the same for Tax Year 2005 at a rate of \$0.16043 per \$100 valuation. This will increase tax revenue due to increased valuations within the College taxing district. The motion carried unanimously.

CONSENT AGENDA APPROVED:**A. APPOINTMENTS:****Administrators**

Bates, Melissa A. – Assistant Director for Academic Services, Moore County Campus

Effective Date: June 1, 2005

Salary: \$3,822.08 per month for 12 months full-time

Qualifications: M.A., Texas Tech University, Lubbock, Texas

B.S., Lubbock Christian University, Lubbock, Texas

Experience: 8 years related work

Replacement for: Kalina Hill

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**APPOINTMENTS Continued:**

Bio: Melissa Bates is a graduate of Dumas High School and earned a Bachelor of Science in Elementary Education from Lubbock Christian University and a Master of Science in Education from Texas Tech University. Ms. Bates has been a full-time teacher in the Brownfield and Dumas Independent School Districts and has worked as Learning Specialist and part-time instructor at the Amarillo College Moore County Campus since January 2000.

Mueggenborg, Lacy – Assistant Director, Hereford Campus

Effective Date: July 13, 2005

Salary: \$42,000 for 12 months full-time

Qualifications: B.A.A.S., West Texas A&M University, Canyon, Texas

A.A.S., Amarillo College, Amarillo, Texas

Certificate, Surgical Technology, Amarillo College, Amarillo, Texas

Note: New position approved in 2004-05 budget.

Bio: Lacy Mueggenborg is a graduate of Hereford High School and, with her husband, has owned and operated a business in Hereford since 1995. In addition, Ms. Mueggenborg has experience teaching in the Hereford Independent School District, has worked as a Surgical Tech at Northwest Texas Hospital and served as a part-time clinical instructor for Amarillo College. Ms. Mueggenborg is a graduate of the AC Surgical Tech program and holds a B.A.A.S. degree from West Texas A & M University.

Vargas, Maria Alexandra – Coordinator of Student Services Program, Moore County Campus

Effective Date: July 18, 2005

Salary: \$40,000 per year for 12 months full-time

Qualifications: M.A., University of La Frontera, Chile-South America

Experience: 3 years related work

Note: Changing from classified position to administrative position.

Bio: Maria Alexandra Vargas (Alex) is a graduate of Dumas High School and has been Coordinator of Student Support Services on the AC Moore County Campus since June 2004. Ms. Vargas worked as program facilitator at Moore County Hospital prior to joining AC. Ms. Vargas earned a Bachelor's and Master's degree in Psychology from the University of La Frontera in Chile, South America.

Faculty**Beckett, Rowland Scott – Instructor, Music**

Effective Date: August 24, 2005

Salary: \$39,725 for 9 months full-time

Qualifications: M.M., Florida State University, Tallahassee, Florida

B.M.E., East Carolina University, Greenville, North Carolina

Experience: 7 years related work

Note: Changing from temporary to probationary status.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**APPOINTMENTS Continued:**

Bio: Scott Beckett served as a temporary full-time instructor for Amarillo College during the 2004-05 academic year. Mr. Beckett brings six years of university teaching experience to Amarillo College, having served the University of Wyoming and Florida State University. Mr. Beckett has a Bachelor of Music Education degree from East Carolina University, a Master in Music Performance from Florida State University and has completed all of the requirements except his final Treatise for his Doctor of Music degree at Florida State. Mr. Beckett has won numerous awards in trumpet solo competitions and has performed with the Atlanta Symphony Orchestra, North Carolina Symphony Orchestra, the Virginia Symphony and many other groups.

Biggers, Claudie – Instructor, Biology

Effective Date: August 22, 2005

Salary: \$44,024 per year for 9 months full-time

Qualifications: D.C., Parker Chiropractic College, Dallas, Texas

A.S., Pueblo Community College, Pueblo, Colorado

Experience: 9 years related work

Note: Changing from temporary to probationary status.

Bio: Claudie Biggers has been a part-time instructor in the Amarillo College Biology Department for two years and served as a temporary full-time instructor during the 2004-05 academic year. Dr. Biggers earned a Doctor of Chiropractic degree from Parker College of Chiropractic in Dallas and is licensed by the Texas State Board of Chiropractic Examiners and the National Board of Chiropractic Examiners and is owner of a chiropractic clinic in Amarillo. Dr. Biggers is active in numerous professional and education associations.

Boyd, Kim M. – Instructor, Medical Laboratory Technology

Effective Date: August 24, 2005

Salary: \$38,280.00 per year for 9 months full-time

Qualifications: B.A.A.S., West Texas A&M University, Canyon, Texas

A.A.S., Amarillo College, Amarillo, Texas

Experience: 13 years related work

Note: Changing from temporary to probationary status.

Bio: Kim Boyd has worked for Amarillo College as a part-time instructor since 2001. Ms. Boyd received her associate's degree from Amarillo College and a B.A.A.S. from West Texas A & M University. Ms. Boyd is a Certified Medical Lab Technician and a Certified Medical Technologist with more than 10 years experience at Northwest Texas and Dumas Memorial hospitals.

Hoggatt, Donald Dale – Instructor, Associate Degree Nursing

Effective Date: August 22, 2005

Salary: \$41,410 for 9 months full-time

Qualifications: M.Ed., West Texas A&M University, Canyon, Texas

M.S., Southern Christian University, Montgomery, Alabama

B.S.N., West Texas A&M University, Canyon, Texas

A.A.S., Amarillo College, Amarillo, Texas

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**APPOINTMENTS Continued:**

Experience: 13 years related work

Replacement for: Sandra Roberson

Bio: Donald Hoggatt returns to Amarillo College after spending the last four years as an instructor in the Mental Health Nursing Department of South Plains College. Mr. Hoggatt worked as a Learning Specialist in the Nursing Division of AC from 1992 to 1997. Mr. Hoggatt earned a B.S.N. and a M.Ed from West Texas A & M University and has 15 years experience working with psychiatric facilities in Waco and Amarillo.

Lopez, Shawna – Instructor, Pharmacy Technology

Effective Date: August 15, 2005

Salary: \$37,515 per year for 9 months full-time

Qualifications: B.A.A.S., West Texas A&M University, Canyon, Texas

Experience: 5 years related work

Note: New position approved in 2004-05 budget.

Bio: Shawna Lopez is a graduate of the Amarillo College Pharmacy Technology Program and has worked as a part-time instructor in the program. Ms. Lopez earned a B.A.A.S. from West Texas A & M University, is a Certified Pharmacy Technician IV, and has worked in the capacity with the Northwest Texas Hospital since 2000.

Shier, Emery H. – Instructor, Physical Sciences

Effective Date: August 22, 2005

Salary: \$41,164 for 9 months full-time

Qualifications: ABD, University of Southern Mississippi, Hattiesburg,
Mississippi

B.S., Rhodes College, Memphis, Tennessee

Experience: 7 years related work

Replacement for: Harvey Hopps

Bio: Emery Shier earned a Bachelor of Science in Chemistry from Rhodes College in Memphis, Tennessee and worked as a chemist in the petroleum industry prior to entering the University of Southern Mississippi in Hattiesburg. Mr. Shier has worked as a Graduate Research Assistant at Southern Mississippi where he is a candidate for a Ph.D. in Polymer Science and Engineering.

Sobey, Frank Edwin – Instructor, English

Effective Date: August 24, 2005

Salary: \$38,106 for 9 months full-time

Qualifications: M.A., Texas Tech University, Lubbock, Texas

B.A., Texas Tech University, Lubbock, Texas

Experience: 2 years related work

Replacement for: Andrea Olivarez

Bio: Frank Sobey has earned a Bachelor of Arts in English/Philosophy and a Master of Arts in English from Texas Tech University and is a candidate for a Doctorate of

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**APPOINTMENTS Continued:**

Philosophy in English from Baylor University. Mr. Sobey has worked as a part-time instructor, teaching assistant, and graduate assistant at Baylor and Texas Tech.

Taylor, Barbara – Instructor, Biology

Effective Date: August 22, 2005

Salary: \$36,135 per year for 9 months full-time

Qualifications: M.S., West Texas State University, Canyon, Texas

B.S., West Texas State University, Canyon, Texas

Experience: 5 years related work

Note: Changing from temporary to probationary status.

Bio: Barbara Taylor has worked for Amarillo College as a part-time instructor for five years. Ms. Taylor, a native of Amarillo, has Bachelor of Science and Master of Science degrees in Biology from West Texas A & M University.

Urban, Elizabeth “Joan” – Instructor, Humanities

Effective Date: August 22, 2005

Salary: \$37,120 for 9 months full-time

Qualifications: M.A., West Texas A&M University, Canyon, Texas

M.A., Rice University, Houston, Texas

B.A., Texas Christian University, Fort Worth, Texas

Experience: 3 years related work

Replacement for: Carol Nicklaus

Bio: Joan Urban has worked for Amarillo College in various capacities including ESL Technical Curriculum Coordinator and part-time instructor since 1999. Ms. Urban has a Bachelor of Arts in English from Texas Christian University, a Master of Arts in English from Rice University, and a Master of Arts in Psychology from West Texas A & M University.

Witherspoon, Collin Charles – Instructor, Mathematics and Engineering

Effective Date: August 22, 2005

Salary: \$38,280 per year for 9 months full-time

Qualifications: M.S., West Texas A&M University, Canyon, Texas

B.S., West Texas A&M University, Canyon, Texas

Experience: 3 years related work

Replacement for: Robert Seletsky

Bio: Collin Witherspoon is a graduate of Caprock High School earning Bachelor of Science and Master of Science degrees in Mathematics from West Texas A & M University. Mr. Witherspoon worked as a computer programmer/systems analyst and has experience as a teaching assistant at WTAMU and Texas Tech University.

B. REAPPOINTMENTS:

These individuals are being reappointed to the position previously held. A list is attached at page 248.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**CONSENT AGENDA Continued:**

Ms. Escajeda moved, seconded by Mrs. Oeschger, to approve the consent agenda. The motion carried unanimously.

BIDS AND PROPOSALS APPROVED:**Request for Proposal No. 1086 – Printing of the AC Continuing Education Class Schedule and the Academic Only Schedule for 2005-2006 – College Relations**

RFP No. 1086 for the printing, labeling, and mailing of the 2005-2006 (one year) AC Continuing Education Class Schedule and the Academic Only Class Schedule was mailed to four vendors and advertised in the newspaper. Only one proposal was returned.

We recommend award of the printing of the schedules to Dallas Offset, the only offeror to the specifications, for the amount of \$98,591.00. The total price does not include the cost of postage.

Funds for this procurement are available from the 2005-2006 budget.

Request for Proposal No. 1088 – New Parking Lot Addition, Moore County Campus

RFP No. 1088, for a new parking lot addition located at the Moore County Campus, was advertised in the newspaper. Project Documents were obtained by six (6) pavement contractors. A tabulation of the proposals received is attached at page 249.

We recommend award of Proposal No. 1088 to Lewis Construction Co., Inc., the low proposer to the specifications, for the amount of \$88,150.00.

Funds for the project are available in the 2005-2006 A&I budget.

Request for Proposal No. 1089 – New Parking Lot & Landscaping, East Campus

RFP No. 1089, for a new parking lot and landscaping located on the East Campus, was advertised in the newspaper. Project Documents were obtained by six (6) pavement contractors and two (2) landscape contractors. A tabulation of the proposals received is attached at page 250.

We recommend award of Proposal No. 1089 to Advanced Pavement Maintenance, Inc., the low proposer to the specifications for the parking lot, for the amount of \$86,500.00 and to Love & Sons, the low proposer to the specifications for the landscaping, for the amount of \$34,940.56.

Funds for the project are available in the current 2004-2005 A&I budget (\$34,940.56) and in the 2005-2006 A&I budget (\$86,500.00).

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**BIDS AND PROPOSALS Continued:****Request for Proposal No. 1090 – Re-roofing Project, East Campus Resource Center**

RFP No. 1090, for re-roofing of the Resource Center located on the East Campus, was advertised in the newspaper. Project Documents were obtained by six (6) contractors. A tabulation of the proposals received is attached at page 251.

We recommend award of Proposal No. 1090 to Parsley Sheet Metal & Roofing, the low proposer to the specifications, for the amount of \$152,800.00.

Funds for this project are available in the current 2004-2005 A&I budget.

Request for Qualifications No. 1091 – Asbestos Consultant

RFQ No. 1091 for qualified asbestos consultant, for asbestos consulting work on the East Campus, was advertised in the newspaper. Qualification Packages were sent to nine (9) companies. Four companies responded by submitting their qualifications package.

We recommend award of RFQ No. 1091 to King Consultants, for the amount of \$30,500.00.

Funds for this project are available in the current 2004-2005 A&I budget.

Purchase of Laerdal SimMan Patient Simulator for the Emergency Medical Services Program

The administration recommends the purchase of a Laerdal SimMan Patient Simulator, to be used for instruction purposes in the Emergency Medical Services (EMS) program, from the only source, the manufacturer, Laerdal Medical Corporation, for the amount of \$33,519.00.

The new simulator will be used in training students in the principles and technologies of emergency patient care.

Funds for this procurement are available from the Texas Cares Grant.

Ms. Fortunato moved, seconded by Ms. Cherry, to approve the bids and proposals. The motion carried unanimously.

PROPOSED BOARD POLICY MANUAL CHANGES APPROVED:

It is recommended that Sections DGBA, Personnel-Management Relations; DH, Employee Conduct; and DL, Status of Employment of the AC Board Policy Manual be amended to reflect the proposed changes. These sections are attached at pages 252 through 263.

Dr. Nossaman moved, seconded by Mr. Forrester, to approve the changes to the Board Policy Manual. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**SIGNATURE AUTHORITY RESOLUTION ADOPTED:**

Attached at page 264 is a resolution authorizing the banking and signature authority for Terry Berg, Dean of Finance & Administrative Services, and Sara Long, Business Office Manager.

Dr. Nossaman moved, seconded by Ms. Escajeda, to adopt the Signature Authority resolution. The motion carried unanimously.

BUDGET AMENDMENTS APPROVED:

A list of budget amendments for approval by the Board is attached at page 265.

Dr. Nossaman moved, seconded by Mr. Hicks, to approve the budget amendments. The motion carried unanimously.

FINANCIAL REPORT ACCEPTED:

The financial statements as of July 31, 2005, are attached at pages 266 through 275. Mr. Berg discussed the financial report.

Revenue

There has been 93% received in total revenues. We have around \$2 million more in revenue than this time last year. Tuition and fees are \$273,000 over budget.

Expenditures

Eighty-seven percent of expenditures have been processed. Resident instruction is up 93%.

Auxiliary Enterprises

Total auxiliary enterprises are at \$815,412. Rental occupancy rate is down to 89%. Employee tuition scholarships are up \$9,065.

Restricted Funds

Federal grants which include Pell and Perkins and contracts are up \$440,190. State grants and contracts are down. Local grants and contracts which include TxDOT and AEDC funds are up \$1,031,355. Public Service is down due to loss of the TIF grant.

Cash and Investments

\$25.2 million – July 2005; \$24.2 – July 2004; \$24.6 – July 2003.

Alterations and Improvements

Budgeted Funds – \$20,000 has been spent on the Polk Street Campus signage & planter; mall area repairs and 24th Street bridge repairs have not begun.

Designated Reserves – The East Campus mechanical, electrical, and asbestos surveys have begun. The East Campus roof repairs have not begun.

Restricted Funds - \$307,766 has been spent on the Community Link building renovations.

Tax Schedule

We have collected \$12.1 million in taxes for this fiscal year with a 97% collection rate.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 30, 2005**FINANCIAL REPORT ACCEPTED Continued:****Reserve Analysis**

Overlapping purchase orders which are materials and services requested in the prior year and charged against prior year budget but received and paid for in the current year have a total loss of (\$14,886).

Mr. Forrester moved, seconded by Mr. Hicks, to accept the financial report. The motion carried unanimously.

PRESIDENT'S REPORT:

Dr. Jones reported on the Fall 2005 Comparative Data from TACC which was distributed. It compared Texas community colleges' tuition, student fees, salary increases, and property tax rates. Amarillo College was competitive with all reported and in most categories more favorable. He discussed the Board schedule of meetings and proposed rotating meeting locations for the first year at Community Link and Polk Street Campus and then having the meetings next year on East and West Campuses and holding a monthly meeting yearly at the Hereford and Moore County Campuses. At Chairman Woodburn's request, Dr. David Daniel, Midland College President and past president of TACC, will conduct a Board training session on October 25 prior to the monthly meeting. Other training and conferences being offered were discussed: Closing the Gaps in Austin, October 10-11; the Roueche Conference in Austin, October 31 – November 1; and Ensuring Academic Excellence: Developing Strategies of Success by the Texas Higher Education Coordinating Board, November 15-16.

REGENTS' REPORTS AND COMMENTS REGARDING AC AFFILIATES: AMARILLO COLLEGE BENEFIT PLAN, AMARILLO COLLEGE FOUNDATION, AMARILLO MUSEUM OF ART, KACV:

Dr. Nossaman told of the new exhibit opening at the Amarillo Museum of Art on September 9. Ms. Cherry thanked Ms. Neal and Dr. Jones for helping students during registration.

CLOSED SESSION:

At 8:09 p.m., Dr. Woodburn announced there would be a closed meeting to discuss the President's annual evaluation and contract pursuant to Section 551.074, Texas Government Code.

At 9:20 p.m. Dr. Woodburn called the Amarillo College Board of Regents meeting back into open session. Ms. Fortunato moved that the president's contract be revised and extended to include specific terms and provisions and instructed legal counsel to prepare an amendment to the current contract reflecting same. The motion was seconded. The motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Michele Fortunato, Secretary

