# CHANGE IN STUDENT INFORMATION

☐ **Academic**
☐ **Continuing Education**

**Student ID or SS #** _____ **Last Name** _____ **First Name** _____ **M.** _____

**Student Signature** _____ **Date** _____

**Please change the following information as indicated below (Complete ONLY those items requiring change)**

☐ **Social Security Number (Required: Attach Copy of SS Card)**

☐ **Legal Name*:** _____
**Last Name** **First Name** **M.**

**Name Change Due To:** ☐ **Marriage** ☐ **Divorce** ☐ **Court Order**
**(Required: Attach Copy of updated Social Security Card if SSN is on File)**

☐ **Chosen First Name*** _____

☐ **Contact Information:** _____
**Email Address** **AND/OR** **Phone Number**

☐ **New Mailing Address:** _____
**Number/Street** **City** **State** **County** **Zip**

**NOTE: If you need to change your residency, you must complete additional information. See Residency information and the change residency information form.**

☐ **Preferred pronoun:** _____
**(Current Options: She, He, Ze, THEY, Use First Name)**
**(If person identifies with multiple pronouns, please list your primary pronoun first)**

**Return Form To:**
**In Person:** Any Service Center Counter on Any Amarillo College Campus
**Fax To:** Amarillo College (806)371-5066
**Mail To:** Registrar's Office / P.O. Box 447 / Amarillo, TX 79178

***Name Change Note**: A legal name change will be the only change that will update all documents. To see what information will be updated by preferred versus legal name, please visit our **Personal Record FAQ Information** page.

**Other Change Requests – Major Changes and Other Requests:**

- **To Change Major, Catalog Year, or Educational Goals:** Login to ACConnect and select "Change Major Request"
- **Waiver, Scholarship, Etc.:** If you have a change request that is not listed above or questions related to an information change, please contact 806-371-5000 for more information or the appropriate next steps.