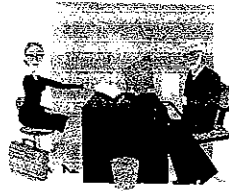
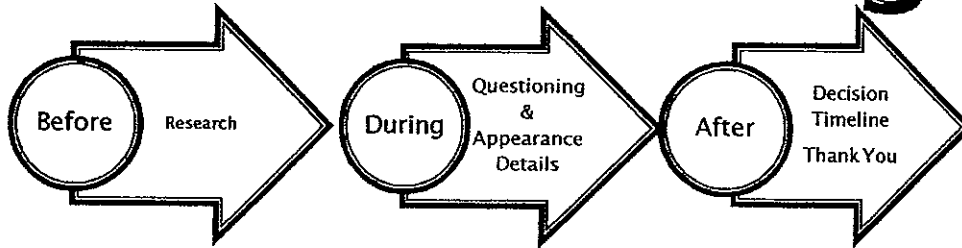


# Interviewing



## Before the Interview

## During the Interview



➤What to take:

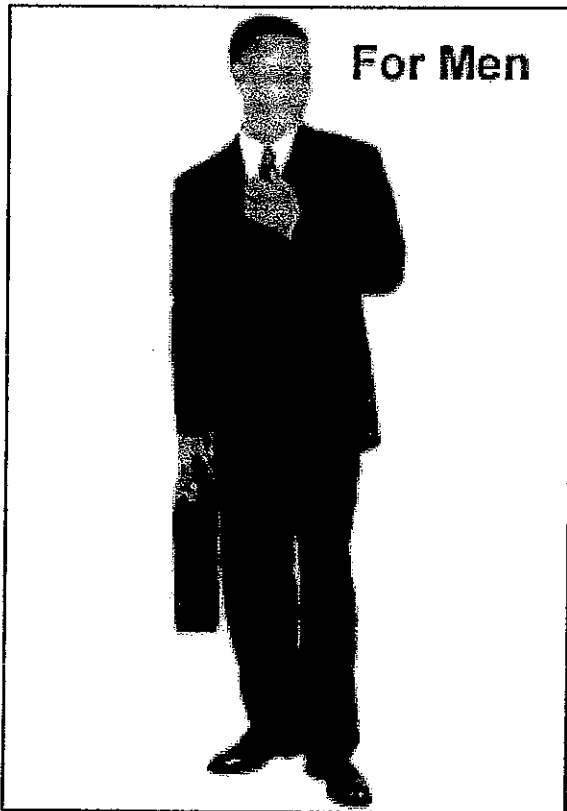
1. 2-3 copies of your resume and references on nice paper
2. a notepad with your questions
3. blue or black pen in a leather portfolio.  
A purse is fine if it is in good shape.

# Dress for Success



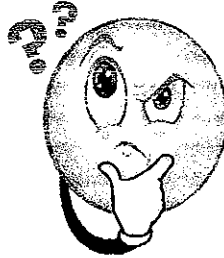
- A neutral colored suit in navy or another dark color with a skirt
- Skirt length should be a little below the knee and never shorter than above the knee
- Blouses should be cotton or silk (white or light pastel color)
- Pantyhose should be flawless (no runs) and conservative in color. (You may want to bring an extra pair with you)
- Basic pumps with 1"-2" heel (No strappy sandals or platforms!)
- Simple Accessories. No visible body piercing (nose rings, eyebrow rings, etc. )
- Make-up should be minimal and in conservative tones
- minimal cologne or perfume
- Light briefcase or portfolio case
- No food, gum, or cigarettes
- Conservative, nice purse
- Attractive, controlled hairstyle
- Polished pumps

# Dress for Success

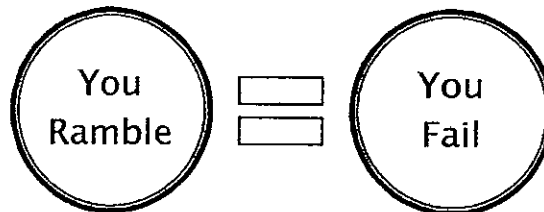


- A two piece suit in navy or another dark color
- A tie in a simple pattern that matches the colors of your suit
- button down dress shirt (white or pastel)
- polished dress shoes in a dark color
- No earrings! If you normally wear one, take it out
- Get a haircut. Short hair always fares best
- clean trimmed fingernails
- minimal cologne
- Light briefcase or portfolio case
- No food, gum, or cigarettes
- Matching socks
- Fresh shave
- Empty pockets
- Shined shoes

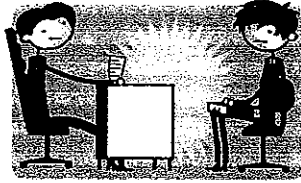
# Answering Questions



- ▶ 60 Second “Commercial” to answer “Tell me about yourself!”



# Answering Questions

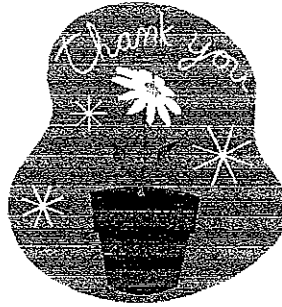


✓STAR Response:

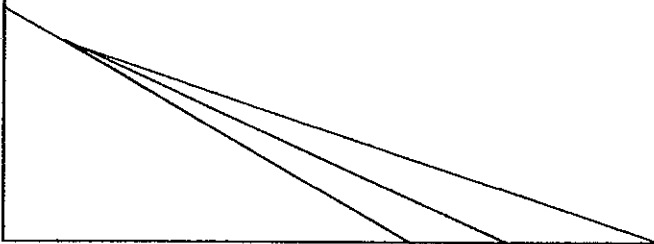
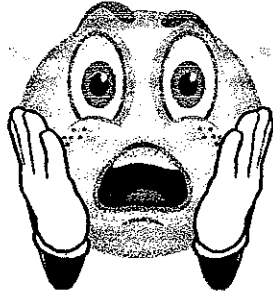
✓Be positive!

✓What are employers looking for?

# After the Interview



# Interviewing Blunders



## Activity

- ▶ Jot down a “60-Second Commercial” response that answers the question “Tell me a little bit about yourself.”
  
- ▶ Write five interview questions that you have been asked or might ask in a job interview.