

Club Sponsor Monthly Report

Club/Organization Name: _____

Club Sponsor(s): _____

Reporting Month: _____ Submitted By: _____

Meeting Roster(s) Attached

One Meeting's Minutes Attached

Event Log

Type of event: Fundraiser Fellowship Community Service Other

Event date: _____ Event time: _____ Event location: _____

If fundraiser: Attached sign in sheet of club members who worked fundraiser

What was sold: _____

Cost of supplies: _____ Total Profit: _____

If fellowship/community service: Attached sign in sheet of attendees

Notes: _____

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Comments and/or concerns: _____

Submit completed report to Student Life by inter-campus mail or by email to studentlife@actx.edu.