

Student Club Constitution Template

**Please note, this is a sample outline to guide organizations on creating their constitutions. Articles below may or may not apply depending on each club's structure.*

Article I: Name

The name of this organization shall be *[club name]*, hereinafter referred to as *[acronym, if applicable]*.

Article II: Purpose *(Here is where you want to describe the purpose/mission of the organization. What is the desired outcome or goal of the club?)*

The purpose of *[club name]* shall be to...

Article III: Membership *(This article should include who can become a member of the organization and is the minimum required by the Student Life Office to be included in all club constitutions. Additional requirements may include a specific program of study, a higher GPA, etc.)*

Section I: Membership in *[club name]* shall be confined to only the academically enrolled Students of Amarillo College.

Section II: Membership in *[club name]* is open to all persons without regard to race, color, creed, religion, national or ethnic origin, marital status, citizenship, sex, sexual orientation, gender identity or expression, age, disability, or protected veteran status.

Section III: Students must be enrolled in the semester of which they are a member of *[club name]*. Students must be enrolled in a minimum of 3 credit hours per 8-week semester, with a total minimum of 6 credit hours over the course of a 16 week semester, unless their program of study does not allow for it, to be a member of the *[club name]*.

Section IV: Membership in *[club name]* is limited to students who maintain a 2.0 or higher overall GPA.

Article IV: General Membership *(This article should include how a student becomes a member of the organization and what their expectations are as a member. Things to consider: do they sign up, attend a certain amount of meetings, get elected or sworn in, etc. Can a student become a member at any time, or only certain times during the academic year? What are the responsibilities of a member?)*

Section I: Eligibility

Section II: Elections

Section III: Member Duties

Section IV: Vacancies

Article V: Officers *(If the club has Officer positions, this article should include what those positions are, any eligibility requirements, how and when the positions are filled, and the responsibilities of each one.)*

Section I: The Officers of *[club name]* shall consist of...

Section II: Eligibility

Section III: Elections

Section IV: Officer Duties

Section V: Vacancies

Article VI: Meetings *(This article will include how meetings are conducted—how often, any specific outline the meetings follow, if a minimum attendance is required, etc.)*

Article VII: Removal from Membership *(This article will include how members and officers can be removed from the club or from their position.)*

Article VIII: Amendments *(This article will explain how amendments to the club constitution can be made—during a meeting, by a voting process, etc. Any amendments should be decided upon by the student members—not by the club sponsor.)*

This constitution may be amended by...