

Amarillo College Committees

This document contains the full list of standing committees formalized by President's Cabinet, as well as a timeline for actions concerning the creation and maintenance of and appointment to standing committees. Each committee has a specific purview and primary purpose, but President's Cabinet may charge each committee with an annual (but not necessarily continuing) charge in alignment with a Strategic Plan goal.

The formation of ad hoc committees will be added to this document for the academic year in which they are created. Ad hoc committees with faculty representation may be used as evidence of service to the College for rank and tenure petitions, as well as performance evaluations. All faculty appointments to ad hoc committees will be made by Faculty Senate in coordination with the appropriate Cabinet member assigned to the ad hoc committee.

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Timeline

Action	Person Responsible	Deadline
Faculty Appointment Requests to Faculty Senate	Executive Assistant – VPAA	Prior to April Faculty Senate Meeting
Finalize Non-Faculty Committee Appointments	Executive Assistant – VPAA in coordination with Cabinet Leadership	June
Approval, Annual Review, and Committee Charges	President’s Cabinet	July
Distribution of Committees	Executive Assistant – VPAA	August
Communication to Committee Chairs – Cabinet Charges, As Applicable	VPAA	August
Creation of Ad Hoc Committees	President’s Cabinet	As Needed
Faculty Senate Review and Feedback on Committees and Process	VPAA	February Faculty Senate Meeting

Assessment Committee

Committee Assignments 2025-2026

*Assessment Committee

Assessment at Amarillo College is facilitated by two sub-committees. The sub-committees that are primarily charged with proposing recommendations for assessments at AC are the Instructional Assessment Sub-Committee and the Non-Instructional Assessment Sub-Committee. These two sub-committees provide direction and coaching to AC faculty and/or staff regarding institutional effectiveness initiatives and student learning/service outcomes. Additionally, these two sub-committees provide direction to the Institution based on institutional and/or external evidence.

The sub-committees meet annually (as needed) to discuss integral institutional processes and to evaluate institutional assessment efforts. Members of the Instructional sub-committees are appointed by volunteering to serve on institutional committees in a process guided by the Faculty Senate. Should an adequate number of volunteers not be identified, the Director of Institutional Effectiveness will make additional appointee recommendations. Members of the Non-Instructional Assessment Sub-Committee are likewise accepted through a volunteer process and approved or appointed by the President's Cabinet.

Permanent members of both sub-committees include the Director of Institutional Effectiveness and Vice President of Academic Affairs. The Director of Institutional Effectiveness will serve as the recorder for both of these sub-committees.

The Instructional Assessment Sub-Committee will be co-chaired by the Associate Vice President of Curriculum, Planning, & Institutional Effectiveness and the Director of Institutional Effectiveness and the Non-Instructional Assessment Sub-Committee will be co-chaired by the Vice President of Student Affairs and the Vice President of Enrollment Management.

The Instructional Assessment Sub-Committee will be comprised of at least one program coordinator/dean/director from the communities (Liberal Arts/Creative Arts/Education; STEM; Technical Education/Public Service; Health Sciences; Business/CIS). Five (5) faculty will comprise the remaining members of the Instructional Assessment Committee and will be selected by Faculty Senate.

The Non-Instructional Assessment Sub-Committee will be comprised of at least one member from each of the President's Cabinet areas. AC administrators and/or staff will comprise remaining members.

The Assessment Committee members will typically serve a three-year term. However, each committee chair may elect to grant another term to committee members who wish to extend their service.

Permanent Members - Instructional

Tina Babb, Instructional Sub Committee Co-Chair
Elisa Alvarado, Instructional Sub Committee Co-Chair
Frank Sobey, VPAA (ex officio)

Rotating Members - Instructional

Delane McUne, STEM (2023-2026)
Becky Matthews, Health Sciences (2023-2027)
Robert Leuthen, Technical Education (2023-2026)
Jessica Hill, Health Sciences (2023-2026)
Dave Van Domelen, STEM (2025-2028)
Judith Carter, Liberal Arts (2023-2026)
Tamra Rocsko, Health Sciences (2023-2026)
Stefanie Decker, Liberal Arts (2023-2026)
David Hall, Dean of Technical Education (2024-2027)

Permanent Members Non-Instructional

Bob Austin, Non-Instructional Sub-Committee Co-Chair
Denese Skinner, Non-Instructional Sub-Committee Co-Chair
Frank Sobey (ex officio)
Erin Frey, Testing Services
Elisa Alvarado (ex officio)
Melissa Eder, Library

Rotating Members Non-Instructional

Becky Burton, Associate Vice President of Academic Services (2023-2026)
Mark Clark, Institutional Advancement (2023-2026)
Jennifer Ashcraft, Strategic Initiatives (2023-2026)
Tommy DeJesus, Information Technology (2023-2026)
Lori Petty, Academic Affairs (2024-2027)
Jeanette Nelson, Business Affairs (2024-2027)
Jeri Peacock-Najera, Student Affairs (2025-2028)
Lisa Diaz, Human Resources (2025-2028)
Kelly Steelman, Enrollment Management (2025-2028)

Commencement Committee

Committee Assignments 2025-2026

*Commencement Committee

The function of this committee is to plan, subject to the approval of the President, the program and procedures for each College commencement. Plans will include event production, faculty and student lines, program preparation and distribution, photography, arrangements for music, decorations, stage set-up, student help, reception, and other details as they may arise.

Permanent membership of the committee consists of:

- Associate Registrar
- Bookstore Manager
- Chair of the Music Department
- Choral Lead
- Communications Coordinator
- Coordinator of disAbility Services
- Director of Media
- Executive Assistant to the President
- Executive Assistant to Vice President of Academic Affairs
- Executive Secretary to the Vice President of Student Affairs
- Head Marshall
- Marketing Special Projects Coordinator
- Musical Accompaniment
- PBS representative
- Physical Plant representatives
- Registrar
- Senior Graphic Design Specialist
- Vice President of Academic Affairs
- Vice President of Communication & Marketing (Chair)

Faculty Senate will solicit volunteers from the faculty at-large on an annual basis in the Fall term. These faculty will support both Fall and Spring Commencement ceremonies.

Permanent Members

Kristin McDonald-Willey
Frank Sobey
Camille Nies
Andrew Flores
Jerri Peacock
Jim Baca
Nancy Farren
Kim Bruce
Kevin Ball - Chair
Mark Usnick
Sharee Bailey
Sadie Newsome
Tiffany Oneal
Stefanie Carruth
Nathan Fryml
Ally Greenwood
Julie Grimes
Christopher Key
Bruce Lin

Continuing Education Workforce Committee

**Committee Assignments
2025-2026**

<p>*Continuing Education Workforce Committee</p> <p>The CE Workforce Committee (CEWC) is comprised of individuals representing several departments that each have a role in developing, delivering, registering for, promoting, and/or overseeing all non-credit workforce development and training at the College. CEWC is responsible for providing a yearly assessment to Cabinet of all aspects of non-credit workforce development and training, which includes the following: tuition rate, website presence, employer engagement, registration, outreach, and non-credit pathways. Additionally, given the just-in-time needs of employers and the evolving landscape of workforce education, CEWC is tasked with developing a formal meeting cadence that allows for coming together rapidly to meet employer needs.</p> <p>Decisions of this committee are subject to the review and concurrence of the Vice President of Enrollment Management and Vice President of Academic Affairs unless (where applicable) Cabinet and/or Board of Regents approval is required.</p> <p>Permanent members include the following: Executive Director of Workforce Training and Development, Director of Corporate Training, Director for Safety and Environmental Technology Education, Director of Admissions and Registrar, Associate Registrar, Dean of Technical Education, Director of Center for Continuing Health Care Education, Executive Director of health Care Simulation, Director of Public Service Programs, Director of Financial Aid, Associate VP of Curriculum, Planning, and Institutional Effectiveness, Director of Institutional Effectiveness, Executive Director of Decision Analytics and Institutional Research, Accounting Income Supervisor, Director of Enrichment and Wellness</p>	<p>Chair: Dr. Linda Munoz</p> <p>Kevin Cheek Leslie Shelton Jeff Wallick Kristin McDonald-Willey Tiffany Oneal Melissa Burns John Smoot David Hall Kelly Steelman Tina Babb Elisa Alvarado Collin Witherspoon Olga Kleffman Eric Wallace Whitney Fernandez</p>
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Crisis Intervention Team

**Committee Assignments
2025-2026**

***Crisis Intervention Team**

The Amarillo College Crisis Intervention Team (CIT) is a group of well trained and motivated Amarillo College employees that are dedicated to helping all individuals associated with Amarillo College who may be experiencing a mental health crisis. Our goal is to be an organized and coordinated first response for the emotional well-being of our students, staff, and faculty members and provide them with the appropriate connection to AC campus and/or outside resources.

The CIT is chaired by the VP of Student Affairs with representation from the following offices: Advocacy Resource Center, disAbility Services, Enrollment Management, Counseling, AC Police, and the Office of the Registrar.

Current Members

Bob Austin, Student Affairs and Enrollment Management, Chair
Jordan Herrera, ARC
Aaron Huddleston, Police Department
Cia Bulloch, ARC
Jerrod Hinders, CIT
Jerri Peacock, disAbility Services
Stephanie Brackett, VA Coordinator

Curriculum Committee

Committee Assignments 2025-2026

*Curriculum Committee

The Curriculum Committee is responsible for maintaining excellence in the instructional programs at the College. It has the authority to process all curricula changes and to appoint ad hoc committees as necessary to develop sufficient background information for its decisions. In addition, this Curriculum Committee is responsible for reviewing and recommending academic policies and procedures, including (but not limited to) such items as student learning outcomes, general education core curriculum, admission requirements, degree requirements, units of credit, attendance policy, late and irregular registration, and grades and grading policies. The Curriculum Committee annually reviews the admissions, academic and general degree requirement policies. Recommendations for the addition of new programs of study are taken to the Board of Regents for consideration, as well as the Curriculum Committee, prior to being submitted to the Coordinating Board for approval.

The Curriculum Committee meets regularly during the academic year or on call of the Chair. Permanent members are the Dean of Health Sciences, Executive Dean of STEM and Academic Success, Dean of Technical Education, Dean of Liberal Arts, Dean of Campus Operations-Moore County, Dean of Campus Operations-Hereford, Dean of Nursing, VPAA, Associate VP of Academic Learning, and the Associate VP of Curriculum, Planning & Institutional Effectiveness who serves as Chair. Other permanent members are the Registrar and the Director of Advising. Additional members consist of the Executive Director of Decision Analytics and Institutional Research, Director of Institutional Effectiveness, and Director of Financial Aid. 9 faculty and 4 faculty leaders are selected to achieve college-wide representation. The members will serve three-year rotating terms with one-third of the membership selected each year. Voting members include all members but the ex-officio members.

The faculty representation on this committee will consist of ten (10) representatives from the divisions/groups as follows:

- 2 – Liberal Arts/Creative Arts/Education
- 2 – STEM
- 2 – Technical Education/Public Service
- 2 – Health Sciences
- 2 – Business/CIS

Faculty leaders are appointed by Academic Affairs leadership.

Decisions of this Curriculum Committee are subject to the review and concurrence of the Vice President of Academic Affairs and the President.

Permanent Members

Chair: Tina Babb, Associate Vice President of Curriculum, Planning & IE
 Kristin McDonald-Willey, Registrar
 Edythe Carter, Executive Dean of STEM and Academic Success
 David Hall, Dean of Technical Education
 Becky Easton, Dean of Liberal Arts
 Ernesto Olmos, Senior Director of Advising & Completion
 Kimberly Crowley, Dean of Nursing
 Becky Burton, Associate Vice President of Academic Services
 Dolores Arambula, Dean of Campus Operations-HERD
 Jill Williams, Dean of Campus Operations-MCC
 Kim Boyd, Dean of Health Professions
 Frank Sobey, VPAA

10 faculty members

Michael Hannen, Liberal Arts (2024-2027)
 Derreck Jett, Technical Education (2024-2027)
 Rochelle Fouts, Liberal Arts (2024-2027)
 Dave Van Domelen, STEM (2023-2026)
 Stefanie Decker, Liberal Arts (2023-2026)
 Vanessa Miles, STEM (2025-2028)
 Amanda Lester Chisum, Health Sciences (2023-2026)
 Becky Byrd, Health Sciences (2024-2027)
 Sue Grady, Health Sciences (2023-2026)
 Timothy Vo, Bus/CIS (2025-2028)
 Levi Plummer, Technical Education (2025-2028)

4 Department Chairs/Coordinators

Ernie Sheets, Technical Education (2024-2027)
 Penelope Davies, STEM (2025-2028)
 Carrie Hoffman, STEM (2023-2026)
 Karen Boatman, Bus/CIS (2025-2028)

Ex-Officio Members

Elisa Alvarado, Director of Institutional Effectiveness
 Collin Witherspoon, Executive Director of Decision Analytics & Institutional Research
 Kelly Steelman, Director of Financial Aid
 Melissa Eder, Library (2025-2026) rotation

Data Advisory Council

**Committee Assignments
2025-2026**

***Data Advisory Council**

The Data Advisory Council is a partnership with representatives from each Cabinet member's area of the College. The purpose of the Council is to promote institutional awareness related to data and data resources, increase data awareness and communication across the College, reduce reporting redundancies, foster a culture of information sharing, promote coordinated planning, provide best practices, and make policy recommendations to Cabinet regarding these topics.

Representation (Standing Members)

Co-Chair: Executive Director of Decision Analytics and Institutional Research (Collin Witherspoon)

Co-Chair: Associate Vice President of Curriculum, Planning & IE (Tina Babb)

Information Technology representative (Sarah Bruce)

Registrar & Director of Admissions (Kristin McDonald-Willey)

Director of Advising Services (Ernesto Olmos)

Communications and Marketing representative (Sadie Newsome)

Business Affairs representative (Olga Kleffman)

Institutional Advancement representative (Mark Clark)

Grants Administration representative (Jacqui Jones)

Workforce/Innovation Outpost representative (Linda Munoz)

Emergency Response Committee

Committee Assignments 2025-2026

*Emergency Response Committee

The mission of the Emergency Response Team is to provide an integrated, comprehensive emergency management program for Amarillo College. The team is responsible for the preparedness, training, and coordination of emergency response and recovery efforts at Amarillo College. The Emergency Response Team plans for natural, manmade, or technological hazards that could adversely affect all members and sustainable operations of the campus community.

The team supports the college in an effort to reduce loss of life and property, to protect the environment through collaboration, improve our capabilities to prepare for, protect against, respond to, recover from, and mitigate all hazards. We provide assistance coordinating resources, expertise, leadership, and advocacy through a comprehensive risk-based emergency preparedness program.

The team is composed of 16 members who play an important role within the campus community. New members are voted in by the current team. The chair is the VP of Business Affairs.

Team Members

Chris Sharp, chair
Aaron Huddleston
Tammy Coats
Keith Labus
Kevin Moore
Stephen Malley
Dolores Arambula
Tim Leeper
Will Ratiiff
Kim Crowley
Melissa Burns
Ellen Patterson
Sadie Newsome
Kim Bruce
David Hall

Employee of the Year Committee

Committee Assignments 2025-2026

*Employee of the Year Committee

In order to recognize outstanding performance by Classified Employees and Administrators, encourage excellence and innovation, and bolster employee morale, the Outstanding Employee Awards are presented to deserving employees each year. This award recognizes outstanding Amarillo College employees the same way the Mead Award recognizes outstanding faculty. Each year we will honor three Amarillo College Employees who exemplify Amarillo College core values and go above and beyond to serve our students and other employees.

Eligibility

Other than President's Cabinet members, any currently employed Administrator or full-time Classified Employee who has been employed for at least one year (prior to August 1) are eligible. Previous Outstanding Employee award recipients are not eligible to be deemed award finalists for a five-year- period.

Award

The presentation at Fall Convocation includes a commemoration for the individual, a professional photo to be displayed on the AC webpage, and a \$1,000 Foundation Award.

Nominations

Any AC student or employee can submit a nomination. Nomination forms will be made available via AC Connect and submitted electronically.

Criteria

Nominations should include examples of excellence in one or more of the following areas: leadership/management, commitment to AC values, hard work, personal achievements reflecting on job performance, commitment to the college's mission and image, and/or devotion to Amarillo College and the Community.

Selection

The selection committee will consist of two staff appointed by Human Resources, the Faculty Senate President, the SGA President, and the three previous recipients. No committee member will be eligible for the award. If a committee member is nominated, they will relinquish their position on the selection committee and a new representative will be appointed.

Permanent members of the committee are the President, Vice President of Human Resources, and the Executive Assistant to the President.

The Employee of the Year Committee will review all nominations and will rank and note comments related to their selections. If desired, the Committee may also use confidential interviews as a factor used to determine the final candidate selection. Based on Committee rankings, discussion, and (if desired) interviews, the Committee will then select THREE Employees of the Year.

Permanent Members

President – Dr. Jamelle Conner

Vice President of Human Resources -

President's Executive Assistant – Ally Greenwood

Members

Faculty Senate President

Chris Hudson (2025-2026)

Staff Appointees

Efrain Medrano

Melissa Hernandez

Student Government

Colline Green

Previous Recipients

Sarah Bruce

Yesenia Herrera

Tommy Hickman

Employee Handbook Committee

**Committee Assignments
2025-2026**

***Employee Handbook Committee**

This committee is responsible for reviewing and making recommendations to update the Employee Handbook. Membership of the Committee consists of two ex-officio members (Executive VP/General Counsel and the VPAA) and ten faculty appointed by Faculty Senate to represent the following areas or groups:

- 2 – Liberal Arts/Creative Arts/Education
- 2 – Business/CIS
- 2 – STEM
- 2 – Technical Education/Public Service
- 2 – Health Sciences

Of the listing above, at least two faculty must be department chair and/or program coordinators or directors. Additionally, six staff will be appointed by Cabinet. The director of human resources will serve as chair. Members will serve three-year rotating terms.

Mark White, ex officio
Frank Sobey, ex-officio

Staff

- Chris Prock (2025-2028)
- Jerri Peacock-Najera (2025-2028)
- Sean Hargrove (2025-2028)
- Andrew Flores (2025-2028)
- Karah Gilbert (2025-2028)
- Karen Welch (2025-2028)

Liberal Arts/Creative Arts/Education

- Michael Hannen (2023-2026)
- Sara Welshimer (2025-2028)

STEM

- Jennifer Rabson (2023-2026)
- Jonathan Jenkins (2023-2026)

Technical Education/Public Service

- Terry Smith (2023-2026)
- Stephen Malley (2025-2028)

Health Sciences

- Aaron Gann (2023-2026)
- Pamela Quintanilla (2023-2026)

Bus/CIS

- Lynne Kenney (2025-2028)
- Rene'e Stovall (2025-2028)

Human Resources Rep

Tammy Coats, chair

Faculty Evaluation Committee

Committee Assignments 2025-2026

*Faculty Evaluation Committee

The purpose of this committee is to monitor the performance evaluation process and make recommendations to the Vice President of Academic Affairs for revisions.

Membership will consist of representatives from full-time faculty from the following areas or groups. Three members must be department chairs and/or program coordinators or directors. All faculty appointments are made by Faculty Senate. Members will serve three-year rotating terms. Ex-Officio members will include a representative from the office of the Vice President of Academic Affairs and Institutional Research.

The committee will consist of 11 (eleven) representatives from the divisions/groups as follows:

- 2 – Liberal Arts/Creative Arts/Education
- 2 – STEM
- 2 – Technical Education/Public Service
- 2 – Health Sciences
- 2 – Business/CIS
- 1 – Academic Services

The committee will meet as called by the chair who will be selected by the committee to serve a one-year term. The committee will select a new chair for the following year during the last meeting before summer session starts.

STEM

Teresa Gaus-Bowling (2024-2027)

Piper Johansen (2025-2028)

Liberal Arts/Creative Arts/Education

Jay Sawyer (2023-2026)

Frank Bellizzi (2024-2027)

Technical Education/Public Service

Tony Diaz (2023-2026)

Stephen Malley (2025-2028)

Health Sciences

Becky Byrd (2024-2027)

Aaron Gann (2025-2028)

Business/CIS

Shelby Moore (2023-2026)

Joseph Melius (2025-2028)

Academic Services

Victor Favela

Student (2024-2025)

Ex-Officio

Frank Sobey, chair

Becky Burton

Collin Witherspoon

Human Resources Rep

Tammy Coats

Faculty Professional Development Committee

**Committee Assignments
2025-2026**

<p>*Faculty Professional Development Committee</p> <p>Responsibilities: Serve as advisory committee for the Center for Teaching and Learning including the planning and implementation of Amarillo College Education Summit (ACES), selection and recommendation of professional learning options, and identification of faculty training related budget requests. Members serve terms as follows:</p> <p><u>Academic Representatives:</u></p> <ul style="list-style-type: none"> • 1 (one) elected/appointed annually from Faculty Senate (one-year term) • 2 (two) faculty members appointed representing Adjunct Faculty (one-year term with others added as needed) • 10 (ten) faculty members appointed by Faculty Senate from each of the academic communities (three-year rotating terms) <ul style="list-style-type: none"> ○ 2 – Liberal Arts/Creative Arts/Education ○ 2 – STEM ○ 2 – Technical Education/Public Service ○ 2 – Health Sciences ○ 2 – Business/CIS • Others as Necessary <ul style="list-style-type: none"> ○ Faculty Volunteers At-Large (one-year term) ○ FYE Coordinator <p><u>Academic Support Representative:</u> (Non-Voting Member)</p> <ul style="list-style-type: none"> • Director of Library • Human Resources Rep • VPAA • Director of Media & Technology • Instructional Designers • Director of Center for Learning <p>The faculty co-chair will be selected by the committee. The other co-chair will be the director of CTL.</p>	<p><u>Academic Representatives</u></p> <p><u>Faculty Senate</u> Chris Hudson (2025-2026)</p> <p><u>Adjunct Faculty</u> Greg Rohloff Karen Benckenstein</p> <p><u>Liberal Arts/Creative Arts/Education</u> Anna Rodriguez (2025-2028) Robert Fulton (2024-2027) Co-Chair</p> <p><u>STEM</u> Maria Johnson (2024-2027) Kara Wray (2023-2026)</p> <p><u>Health Sciences</u> Chelsea Thurman (2023-2026) Elizabeth Copley (2025-2028)</p> <p><u>Technical Education/Public Service</u> Brandon Kyle Fansler (2024-2027) Stephen Malley (2025-2028)</p> <p><u>Business/CIS</u> Chris George (2025-2028) Lynne Kenney (2025-2028)</p>	<p><u>Instructional Designer/New Faculty Institute</u> Victor Favela, Co-Chair</p> <p><u>At-Large Volunteers (2025-2026)</u></p> <p><u>Academic Support</u> Melissa Eder, Director of Library Will Ratliff, H.R. Training & Internal Communications Specialist Frank Sobey, VPAA Lori Petty, Dean of Academic Outreach and Support</p>
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TBD -- Faculty Senate

Committee Assignments 2025-2026

*Faculty Senate

The Senate represents all appointed faculty of each community.

The membership of the Senate consists of elected community representatives in the following areas:

- 4 – Liberal Arts/Creative Arts/Education
- 2 – Business/CIS
- 2 – STEM
- 3 – Technical Education/Public Service
- 4 – Health Sciences

The purpose of this organization is to cultivate cooperation and understanding among the faculty, to make recommendations to the President of the college on policies which affect instruction and general faculty welfare, to make recommendations on general policy, and to offer a line of communication with the other constituencies of the college.

Members are elected to 3-year terms (years in parenthesis indicate date of term expiration).

A copy of the current constitution and bylaws of the Senate is an addendum to the Faculty Handbook.

*The Faculty Senate shall also act as a Professional Standards and Relations Committee, when appropriate, for faculty grievances.

NOTE: This committee is a work in progress, pending changes in response to SB 37. The committee will be updated at a later date.

Chris Hudson, President (2025-2028)
Asanga Ranasinghe (2025-2028)
Pam Ortega, Secretary (2025-2028)
Piper Johansen, Parliamentarian (2025-2028)

Liberal Arts/Creative Arts/Education

Pam Ortega (2024-2027)
Sara Welshimer (2025-2028)
Chris Hudson (2022-2025)
Tanner Hargrove (2025-2028)

Business/CIS

Delane McUne (2024-2027)
Rashmi Pillai (2025-2028)

STEM

Piper Johansen (2024-2027)
Asanga Ranasinghe (2025-2028)

Technical Education/Public Service

Derreck Jett (2024-2027)
Brent Gandy (2023-2026)
Stephen Malley (2023-2026)

Health Sciences

Michael Hart (2024-2027)
Annette Ward (2023-2026)
Treiva Daniels (2024-2027)
Letha Black (2025-2028)

At-Large

Financial Aid Appeals Committee

Committee Assignments 2025-2026

*Financial Aid Appeals Committee

This committee will hear appeals from students who believe they have problems pertaining to the institutional administration of their student financial aid.

Membership of the committee consists of a permanent representative from the Business Affairs Division who will serve as chair. The Director of Student Life will recommend two students to serve one-year terms. Faculty Senate will appoint five faculty representatives to serve three-year terms from the academic communities as follows:

- 1 – Liberal Arts/Creative Arts/Education
- 1 – STEM
- 1 – Technical Education/Public Service
- 1 – Health Sciences
- 1 – Business/CIS

Meetings will be called as necessary to rapidly address appeals.

Permanent Members

Tiffani Crosley, Chair

Other Members

Karen Boatman, Business/CIS (2024-2027)

Lynette Hayhurst, Health Sciences (2024-2027)

Rashmi Pillai, Business/CIS (2024-2027)

Joe Cannon, Tech Ed/Public Service (2025-2028)

Elizabeth Rodriguez, Liberal Arts (2025-2028)

Kara Starkweather, STEM (2025-2028)

Cheryl Oldham, Recorder, Ex-Officio

Student Representatives

Colline Moon, SGA President

Honors Program

Committee Assignments 2025-2026

*Honors Program

The purpose of this committee is to guide and monitor the Honors Program and the Presidential Scholar Honors Program. This will include but will not be limited to selecting qualified students, selecting scholarship recipients, recommending faculty for honors courses, recommending the program coordinator, recommending curriculum and academic changes to the Curriculum Committee, and in general monitoring and evaluating the program. Committee actions will be implemented through the Vice President of Academic Affairs.

The chair will be appointed annually by the Vice President of Academic Affairs. The committee will consist of:

- an academic advisor recommended by the Vice President of Enrollment Management
- five faculty recommended by the Faculty Senate
 - 1 – Liberal Arts/Creative Arts/Education
 - 1 – STEM
 - 1 – Technical Education/Public Service
 - 1 – Health Sciences
 - 1 – Business/CIS
- two members recommended by the Honors Committee

The VP of Communication and Marketing and the Executive VP & General Counsel will serve as ex-officio members.

Members will serve three-year terms.

Permanent Members

Bob Austin, VPEM
Lesley Ingham, Chair
Frank Sobey, VPAA

Academic Advisor Recommended by the VPEM

Angie Alvarez

Five Faculty Members Recommended by the Senate

Sara Welshimer, Liberal Arts (2023-2026)
Tanner Hargrove, Liberal Arts (2023-2026)
Richard "Buddy" Todd, Tech Ed/Public Service (2024-2027)
Teresa Gaus-Bowling, STEM (2025-2028)
Olga Rodriguez, Health Sciences (2025-2028)
Rashmi Pillai, Business/CIS (2025-2028)

Two Members Recommended by the Honors Committee

Amber Hamilton (2025-2028)
Rene'e Stovall (2025-2028)

Ex-Officio

Kevin Ball
Mark White

Information Technology Coordination

Committee Assignments 2025-2026

*Information Technology Coordination

The Administrative Committee of Technology (ACT) is composed of individuals to represent the different functional areas of Amarillo College's Enterprise Resource Planning (ERP) system, Colleague. This committee serves as a forum for changes and enhancements related to Amarillo College's ERP system. This committee is composed of standing members only.

Standing Members

Kristin McDonald-Willey
Tiffani Crosley
Olga Kleffman
Ernesto Olmos
Kelly Steelman
Ellen Patterson
Gail Hutson
Maria Juarez
Terry Kleffman
Cheryl Jones
Tim Hicks
Shane Hepler, ex-officio and chair

Institutional Review Board (IRB)

Committee Assignments 2025-2026

*Institutional Review Board

The Institutional Review Board (IRB) for Human Subject Research at Amarillo College has the responsibility to oversee procedures for carrying out the College's commitment to protect human subjects in research.

The role of the IRB is to review proposed research projects that involve the use of human subjects, ensure that the individuals involved in the project are treated ethically, ensure that all subjects are provided with substantial information about the study and consent to be a subject in the study, and that all private information will be handled with confidentiality. The IRB is authorized to review, approve, require modifications in, or disapprove research activities conducted by or through the College using human subjects.

Qualifications:

Members whose training, background, and occupation would incline them to view scientific activities from a standpoint of someone within a behavioral or biomedical research discipline should be considered a scientist, while members whose training, background, and occupation would incline them to view research activities from a standpoint outside of any biomedical or behavioral scientific discipline should be considered a nonscientist. In addition, the IRB must have members with sufficient knowledge of the specific scientific discipline(s) relevant to the research that it reviews.

Faculty appointments are made by Faculty Senate only when one of the faculty members no longer wishes to serve on the committee. Additionally, at least one representative from Institutional Effectiveness will serve as a non-voting, ex-officio member.

Committee must have a minimum of five members per www.ecfr.gov guidelines.

Membership:

Debby Hall, chair
Michelle Orcutt
Jacob Price
Jeffrey "Alan" Kee
Mindy Weathersbee

External Member from the Community

Institutional Effectiveness Representation (non-voting):

Tina Babb – ex-officio

Mead Award Committee

**Committee Assignments
2025-2026**

***Mead Award Committee**

Amarillo College affirms the integral role of the faculty in accomplishing the goals of Amarillo College and has presented a faculty excellence award at Commencement exercises.

A Nomination Form for the Amarillo College John F. Mead Faculty Excellence Award, along with a narrative statement of support, will need to be submitted in March/April for each faculty nominee.

Being nominated for this award is an honor and validates that the nominated faculty member has made a significant contribution to teaching; therefore, the student should consider the following areas when nominating a faculty member:

1. Classroom teaching
2. Professional activities
3. Service to the College
4. Student and peer support
5. Research, writing, exhibitions, and performances

The Selection Committee will review nominations during April and select the recipient of the award. The award will be presented at the Amarillo College Commencement. The Selection Committee shall consist of:

1. Three or four students (such as Student Government Association president, Phi Theta Kappa representative, West Campus representative, Honors representative and/or East Campus representative)
2. The Faculty Senate Mead Award subcommittee members (faculty appointed by Senate)
3. One Administrator – nominated by the President
4. Previous year's recipient
5. The Vice President of Academic Affairs (administrator)

The award will consist of a \$1,000 prize, a plaque, and a paid trip to a teaching seminar or a professional meeting not to exceed \$1,200. The recipient's photograph will be placed with other recognized and distinguished contributors to Amarillo College.

Permanent Members

VPAA, Frank Sobey

Members

Past Mead Award winners

Faculty Senate

TBD

TBD

Delane McUne

Student Representation

Colline Moon (SGA)

Kennedy Juarez (PTK)

President's Office Designee

Ernesto Olmos

Ex-Officio

Mark White

President's Cabinet

**Committee Assignments
2025-2026**

***President's Cabinet**

The Cabinet is the central coordinating committee for all college operations. The members advise the President and assist with the day-to-day operation of the college within established policies and regulations.

Permanent members on the Cabinet are: The President as chair, Vice President of Academic Affairs, Vice President of Business Affairs, Vice President of Student Affairs, Vice President of Strategic Initiatives, Executive Vice President & General Counsel, Vice President of Communications & Marketing, Vice President of Enrollment Management, Vice President of Institutional Advancement & Executive Director AC Foundation, and Vice President of Human Resources

Meetings of the Cabinet are scheduled by the President as needed.

Members

- Dr. Jamelle Conner, Chair
- Robert Austin
- Kevin Ball
- Chris Sharp
- Joe Bill Sherrod
- Denese Skinner
- Dr. Frank Sobey
- Mark White

Rank and Tenure Committee

Committee Assignments 2025-2026

*Rank and Tenure Committee

This committee will review all petitions that have followed the appropriate procedures as outlined for advancement in rank and tenure. The committee will verify that all documents are in order and that the appropriate criteria for advancement in rank and/or tenure have been met. The committee will make a recommendation for or against promotion to the Vice President of Academic Affairs who will make a recommendation to the President. The committee will meet on call of the chair. The committee will consist of 15 representatives of each of the following academic communities:

- 3 – Liberal Arts/Creative Arts/Education
- 3 - STEM
- 3 – Technical Education/Public Service
- 3 – Health Sciences
- 3 – Business/CIS

Faculty Senate will appoint faculty to serve on the committee. Those elected must meet the following conditions/criteria:

- Served on the Amarillo College faculty for at least three years.
- Were promoted in professorial rank or have been granted tenure while in service at Amarillo College
- If there are no faculty that meet the above criteria, faculty with at least four years of service to Amarillo College may serve on the committee as a non-voting member.
- May not be currently serving as Dean.

The members will serve three-year rotating terms with one-third of the membership elected each year. A second person from each division will serve as an alternate in the event the appointed member cannot serve. In the event a committee member petitions for promotion or tenure, the alternate from that division/group will serve out the remainder of the member's term. The Rank and Tenure Committee members will select a chair for the committee for the next academic year at its last meeting each May.

*Indicates tenure

Health Sciences (3)

Jamie Smith* (2023-2026)
Simone Buys*, Chair (2023-2026)
Verena Johnson* (2024-2027)

Liberal Arts/Creative Arts/Education (3)

Stefanie Decker* (2023-2026)
Rochelle Fouts* (2023-2027)
Jackie Llewellyn* (2025-2028)

Technical Education/Public Service (3)

Joe Cannon (2023-2026)
Richard "Buddy" Todd, Vice Chair (2024-2027)
Gabe Rivera (2025-2028)

STEM (3)

Jennifer Rabson* (2025-2028)
Shannon Cornell* (2025-2028)
Jacob Price* (2025-2028)

Business/CIS (3)

Rhonda McCampbell (2025-2028)
Carol Buse (2025-2028)
Susan Burks (2025-2028)

Records Management

Committee Assignments 2025-2026

*Records Management

The purpose of this committee is to guide, monitor, and give final approval for the destruction of records in accordance with approved records control schedules. This will include, but will not be limited to, development of policies and procedures governing the records management program, review of performance of the program on a regular basis, proposal of changes and improvements if needed, review and approval of records control schedules submitted by the records management officer, report annually to the Board of Regents, and support and promotion for the records management program throughout the college. Committee actions will be implemented through the Director of Purchasing and Records Retention and Records Retention/Central Receiving Specialist.

Permanent members will be the Director of Purchasing and Records Retention, who will serve as chair, Records Retention/Central Receiving Specialist, Vice President of Business Affairs, Vice President of Student Affairs, Controller, Chief Information Officer, Librarian, Director of Financial Aid, Registrar, Manager of Physical Plant, Executive Assistant to the President, Executive Assistant to the Vice President of Business Affairs, Executive Vice President, Vice President of Human Resources and two faculty recommended by Faculty Senate to serve a two-year term.

Senate Volunteers/Recommendations

Christy Robinson, Liberal Arts (2023-2026)

Permanent Members

Trae Kopley, Chair
Gary Langford, Co-Chair
Chris Sharp
Kristin McDonald-Willey
Shane Hepler
Jim Baca
Mindy Weathersbee
Michael Sugden
Kelly Steelman
VP of HR
Denese Skinner
Mark White

Other Members

Richard "Buddy" Todd, Tech Ed/Public Service (2024-2026)
Jeffrey "Alan" Kee, Psychology (2024-2026)

Student Activity Fee Advisory Committee

Committee Assignments 2025-2026

*Student Activity Fee Advisory Committee

According to the Texas Education Code, section 54.503, a student activity fee advisory committee is established at each institution of higher education to advise the governing board and administration of the institution on the type, amount, and expenditure of student activity fees. The committee will study the type, amount, and expenditure of the fee, and meet with appropriate administrators of the institution, submit a written report on the study, and recommend the type, amount and expenditure of a compulsory fee to be charged for the next academic year.

The membership guidelines of the Committee are outlined in Sec.54.5031. Each Committee is composed of the following nine members.

Five student members selected by the Student Government Association who are enrolled for not less than six semester credit hours at the institution: 3 serve two-year terms and 2 serve one-year terms.

- SGA President, Chair, Non-Voting member
- SGA Secretary
- 3 Students chosen by SGA from applications submitted from Student Organizations

Four members are representative of the entire institution appointed by the College President. Three faculty/administrative positions (appointed by the chair) are rotating two-year terms, with one member rotating off in even years (Fall), and 2 members being replaced in odd years. The Director of Student Life serves as an ex-officio member.

- Director of Student Life, ex-officio
- 3 faculty/administrative positions

Permanent Members

Bob Austin

Dorothy Crockett

Club Sponsors

Chris Prock (2024-2026)

Students (2024-2025)

Colline Moon (SGA President)

Kennedy Juarez (Student Rep)

Eduardo Gaytan Cerevantes (Student Rep)

Grace Logan (Student Rep)

Ex-Officio

Amber Hamilton

Student Conduct Disciplinary Appeals Committee

Committee Assignments 2025-2026

*Student Conduct Disciplinary Appeals Committee

The Student Conduct Disciplinary Appeals Committee serves a crucial role in the academic community, ensuring fairness and due process in the disciplinary system. Its primary purpose is to provide a structured platform where students can appeal disciplinary decisions made by the institution's conduct officer. This committee meets on an as-needed basis and is tasked with reviewing cases of alleged violations of the Student Code of Conduct. Its responsibilities include examining evidence, hearing testimony, and determining the veracity of the charges against a respondent. If a student is found responsible, the committee then deliberates on appropriate educational sanctions aimed at fostering understanding and growth, rather than merely punishing.

Membership of the committee consists of a permanent representative from Academic Affairs who will serve as chair. The Vice President of Academic Affairs will seek two faculty appointments recommended by Faculty Senate to serve two-year terms. The Director of Student Life will recommend a student to serve a one-year term. The terms begin on October 1, 2024. All members of the disciplinary appeals committee shall be eligible to vote during the hearing.

Meetings will be convened as needed to ensure the prompt resolution of appeals.

Academic Affairs Representative (Permanent):

Eric Wallace

Faculty:

Brandon Fansler (2024-2026)

Brian Frank (2024-2026)

Student:

Grace Logan (2025-2026)

VPAA Council

Committee Assignments
2025-2026

*VPAA Council

VPAA Council functions as a liaison between faculty and the VPAA office. The purpose of this committee is to promote the vision and goals of Amarillo College through quality instruction, student success and professional integrity. The members advise the VPAA regarding issues within academic affairs and assist with the day-to-day operations within the division.

Permanent members on Deans Council are: The Vice President of Academic Affairs, Associate Vice President of Curriculum, Planning and Institutional Effectiveness, Associate Vice President of Academic Learning and Support, Dean of Hereford Off-Campus Instruction Site, Dean of Health Professions, Executive Dean of STEM, Dean of Nursing, Dean of Liberal Arts, Dean of Technical Education, Dean of Academic Outreach and Support Services, Dean of Moore County Off-Campus Instruction Site

Members

Dr. Frank Sobey
Tina Babb, Co-Chair
Becky Burton, Co-Chair
Dolores Arambula
Kim Boyd
Edythe Carter
Kim Crowley
Becky Easton
David Hall
Dr. Linda Munoz
Dr. Lori Petty
Jill Williams
Eric Wallace

Wellness Committee

Committee Assignments 2025-2026	
<p>*Wellness Committee</p> <p>The purpose of the Wellness Committee is to promote employee wellness. The committee will</p> <ol style="list-style-type: none"> 1. Campaign to make students and employees aware of the components of wellness and the benefits of a wellness lifestyle including health care options and wellness fairs 2. Act as information and planning hub for wellness activities on campus by identifying, supporting, encouraging participation in, and disseminating information on wellness activities already in progress on campus through a campus newsletter and other promotional techniques 3. Continually assess which of the six basic wellness areas (intellectual, emotional, physical, social, occupational and spiritual) need to be further addressed by enlisting departments, individuals or committees with expertise in these areas to plan and develop activities to meet the need 4. Each year solicit a list of interested individuals from employees and students who would be willing to work on subcommittees to help accomplish the above purposes. <p>Permanent members include the Human Resources Recruiting and Employee Relations Manager, Carter FirstBank Southwest Center Director, FirstBank Southwest Center Manager, and the Intramurals Coordinator.</p> <p>Other members will serve on a volunteer basis.</p> <p>Attempts will be made to have as many divisions and campuses represented as possible.</p>	<p><u>Permanent Members:</u> Whitney Fernandez, Chair Will Ratliff Cheryl Jones Trent Oneal</p> <p><u>Other Members</u> Connie DeJesus Jeff Wallick Shannon Cornell Fiona Denge Michelle Orcutt Annette Watts Frank Sobey</p>

New Committee: Student Conduct Disciplinary Appeals

Disbanded: Academic Technology Committee Library Advisory Committee, College Readiness Committee, Advisory Committee

Committee Name Changes: None